MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 3rd September 2026 at 6.30pm at Wigginton Parish Church Centre.

Present: Cllr Pritchard (Chairman), Cllr Calcott (Vice- Chairman), Cllr Croft, Cllr Moore.

Guests in Attendance: 0

Public in Attendance: 4

Minute Taker & Clerk: Kate Pritchard, clerk@wiggintonandhopwas-pc.gov.uk.

26/044. Apologies: Cllr Nicholson-Roberts sent his apologies due to work commitments.

26/045. Public participation:

- Resident from Wigginton raised the issue of sewage and flooding within the village **ACTION:** Parish Council to contact Severn Trent Water, South Staffs Water and Staffordshire County Council

- Resident from Wigginton raised the issue of blocked drains and Sill Green flooding **ACTION:** Parish Council to contact Severn Trent Water, South Staffs Water and Staffordshire County Council, raise in the next newsletter where to report blocked drains

- Resident from Wigginton raised the issue of the historical wall that borders the St Leonard's Church, covered in ivy and causing damage **ACTION:** Parish Council to contact the Church and Lichfield District Council (if applicable)

- Resident from Comberford raised the issue of the grass verges on Manor Road, and if the County Council will replant the trees that were removed. **ACTION:** Parish Council to contact the County Council Highways Liaison Officer

- Resident from Arkall Green raised two matters relating to the Arkall Farm estate: firstly, a request for Parish Council involvement in judging the forthcoming Halloween event, with contact details provided for coordination; secondly, an update on ongoing discussions with Barwood regarding the community centre, including plans to arrange a Zoom meeting to progress dialogue on trusteeship and improved communication, including use of the Parish Notice Board. The resident expressed appreciation for the support of Wigginton & Hopwas Parish Council and noted that communication with Barwood has significantly improved, with many previous issues now being resolved.

26/046. Declarations of Interest and Dispensations: None.

26/047. Minutes: It was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 2nd July 2026, having been circulated, be confirmed, and signed as a correct record.

26/048. Reports from County and District Councillors (for information only) **if present:** None.

26/049. Reports from Chairman and Councillors (for information only):

- Flooding and blocked drains on Main Road, Wigginton **ACTION:** Clerk to photograph the drains and report on the Staffordshire County Council report it tool

- Cherry Trees on Hopwas playing field

Chairman's Initials: …….

- Packington Farm letter **ACTION:** Clerk to respond to the correspondent that the Parish Council have received no information and are keen to offer support

26/050. Planning:

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
26/01001/FUH	Oak Tree Farm Hints Road Hopwas Tamworth Staffordshire B78 3AA	Single storey side porch extension and conversion of swimming pool into kitchen with replacement solid insulated roof	No objection.	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
26/00908/FUH	Sandgate Lodge Elford Road Comberford Tamworth Staffordshire B79 9BD	Erection of detached ancillary outbuilding to form gym, studio and storage spaces	No objection.	Pending Consideration
26/00851/FUL	Land South Of Hilltop Barn Main Road Wigginton Tamworth Staffordshire	Erection of 3no. dwellings with external amenity space, off street parking, erection of car ports and the formation of new vehicle access and pedestrian access	No objection.	Pending Consideration
26/00793/FUL	Land Rear And West Of 41-43 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Section 73 application to permission of 25/01077/FUL to vary condition 2 to allow the substitution of the originally approved house-type designs with revised house-type elevation designs.	No objection.	**APPROVED 14.08.26**

26/051. Clerk Report: NOTED. The Council received correspondence from the Staffordshire Parish Councils' Association regarding the Call for Evidence: Shaping the Future of Local Government in Staffordshire. Members discussed key matters affecting the Parish, including the need for clearer direction and engagement from Staffordshire Highways, improved resourcing within the Rights of Way team to ensure timely responses to local concerns, and the importance of ensuring that County-level processes do not impede the Parish Council's ability to utilise its precept for local priorities.

26/052. Goalpost: The Council RESOLVED to approve the quote for re-seeding the grass and re-locating the football goal while the re-seeding process is undertaken.

26/053. Bulb Planting: The Council RESOLVED to approve the quote for planting bulbs at the following locations: beneath boundary signs; around the bus shelters; within Hopwas playground; on the verges along Hints Road near the canal bridge and adjacent to the litter bin; on the Comberford Millennium Green; at Sill Green (subject to a land registry search); at the war memorial area; and beneath the Parish Council noticeboard at Arkall Green (permission required).

26/054. Remembrance Day Project: The Council RESOLVED that Cllr Moore will approach the offer of poppy donations and will lead the Remembrance Day project. Displays will be installed as appropriate in consultation with the Clerk.

26/055. Grant application: The Council RESOLVED to approve the grant application for St Chads Church Hall roof repair.

26/056. Policies:

a) The Council RESOLVED approving the Community & Engagement Policy

Chairman's Initials: ……..

b) The Council RESOLVED approving the Risk Management Scheme
c) The Council RESOLVED approving the Playing Field Policy

26/057. Financial matters:

a) The Council RESOLVED to approve payments made under delegated authority and all regular payments made since the previous meeting (**APPENDIX 6a**)
b) The Council RESOLVED to approve items to pay in Payment Schedule September 2026 (**APPENDIX 6b**)
c) The Council RESOLVED to approve the bank reconciliation August 2026 (**APPENDIX 6c**)
d) The Council RESOLVED approving the internal transfer of £5,000 from the Instant Savings Account to the Current Account on 7th August 2026.

26/058. Items for future meetings: Action Plan, Budget 2027/28.

26/059. Date, time & venue of next Parish Council meeting: Thursday 5th November 2026, 6:30pm, St Chads Church Hall, Hopwas

26/060. Closed Session: The Council RESOLVED to move into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 26/061.

26/061. Playground Refurbishment: The Council RESOLVED reviewing the draft tender documentation and approved the timelines for the project.

There being no further business the Chairman declared the meeting closed at 20:22pm.

..... Signed ..... Date

DRAFT

Chairman's Initials: …….