

# MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 2nd July 2026 at 6.30pm at St Chads Church Hall, Hopwas

**Present:** Cllr Pritchard (Chairman), Cllr Calcott (Vice- Chairman), Cllr Croft, Cllr Nicholson-Roberts.

**Guests in Attendance:** 0

**Public in Attendance:** 0

**Minute Taker & Clerk:** Kate Pritchard, [clerk@wiggintonandhopwas-pc.gov.uk](mailto:clerk@wiggintonandhopwas-pc.gov.uk).

**26/026. Apologies:** District Cllr Holland sent their apologies due to prior family arrangements and Cllr Moore sent their apologies due to illness.

**26/027. Public participation:** None.

**26/028. Declarations of Interest and Dispensations:** None.

**26/029. Minutes:** It was RESOLVED that the Minutes of the Annual Parish Council meeting held on Thursday 14<sup>th</sup> May 2026, having been circulated, be confirmed, and signed as a correct record.

**26/030. Reports from County and District Councillors (for information only) if present:** None.

**26/031. Reports from Chairman and Councillors (for information only):** None.

**26/032. Planning:**

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">26/00432/FUH</a>	42 Memorial Drive Wigginton Tamworth Staffordshire B79 8UP	single storey rear extension	No objection	<b>GRANTED 18.05.26</b>
<a href="#">26/00143/COU</a>	Land At Bodnetts Farm 64 Plantation Lane Hopwas Tamworth Staffordshire B78 3AU	Change of use of agricultural field to a dog exercise field	No objection.	<b>GRANTED 18.05.26</b>

**26/033. Clerk Report:** NOTED.

**26/034. Parish Bulbs:** It was RESOLVED to spend up to £300 and purchase bulbs for the parish to be planted in the autumn. Proposed by Cllr Pritchard, seconded by Cllr Nicholson-Roberts.

**26/035. Wigginton Bus Shelter Project:** It was RESOLVED to approve the quote for the Wigginton bus shelter bookcase, using CIL funding.

**26/036. Remembrance Day Project:** It was RESOLVED to defer the item until the September meeting due to Cllr Moore absence.

**26/037. Playground Repair:** It was RESOLVED to approve the quote to repair the basketball area, using CIL funding.

**26/038. Local Council Award Scheme:** Before applying for the bronze award the council have considered and confirm by resolution that all the required documents, information and conditions are in place for the bronze award, and that these are published on the council's website, where applicable. Proposed by Cllr Nicholson-Roberts, seconded by Cllr Pritchard.

**26/039. Grant Application:** It was RESOLVED to approve the first grant application submitted by St Chads, Hopwas for the installation of stock fencing, in the sum of £1,836, to be funded from CIL allocations. It was further RESOLVED that the second grant application be deferred to future budgets, as the Council wishes to support the proposed car park repair project but has not budgeted for this grant funding in the current financial year.

**26/040. Policies:**

- a) It was RESOLVED to approve the Complaints procedure
- b) It was RESOLVED to approve the Information and Data Protection policy
- c) It was RESOLVED to adopt the Biodiversity Policy

**26/041. Financial matters:**

- a) It was RESOLVED to approve payments made under delegated authority and all regular payments made since the previous meeting (**APPENDIX 4a**)
- b) It was RESOLVED to approve items to pay in Payment Schedule July 2026 (**APPENDIX 4b**)
- c) It was RESOLVED to approve the bank reconciliation to 30<sup>th</sup> June 2026 (**APPENDIX 4c**)
- d) The Q1 Budget Monitoring Report was NOTED.
- e) It was RESOLVED to approve the internal transfer of £6,000 from the Instant Savings Account to the Current Account on 25<sup>th</sup> June 2026.

**26/042. Items for future meetings:** Remembrance Day project, locations for the bulbs & quotes for planting.

**26/043. Date, time & venue of next Parish Council meeting.**

Thursday 3rd September 2026, 6:30pm, Wigginton Parish Church Centre, Wigginton

There being no further business the Chairman declared the meeting closed at 18:59 pm.

..... Signed ..... Date