

# MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 8<sup>th</sup> January 2026 at 6.40pm at St Chads Church Hall Hopwas

**Present:** Cllr R. Pritchard (Chairman), Cllr G. Calcott, Cllr C. Croft, Cllr. G. Moore, Cllr J. Nicholson-Roberts.

**Guests in Attendance:** 0

**Public in Attendance:** 0

**Minute Taker & Clerk:** Kate Pritchard, clerk@wiggintonandhopwas-pc.gov.uk

**25/080. Apologies:** Apologies received from Cllr R. Holland.

**25/081. Minutes:** It was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 6<sup>th</sup> November 2025, having been circulated, be confirmed, and signed as a correct record.

**24/082. Public participation:** None.

**25/083. Declarations of Interest and Dispensations:** None.

**25/084. Reports from County and District Councillors (for information only) if present:** None.

**25/085. Reports from Chairman and Councillors (for information only):**

Cllr R. Pritchard provided an update on work he carried out on the drain located in Dunstall Lane, Hopwas and replaced the leaflet holder in the Wigginton bus shelter.

**25/086. Planning:**

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">25/01516/FUH</a>	The Haven, 8 School Lane, Hopwas, Tamworth	Replace conservatory with rear extension and render existing walls	No objection.	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">25/01044/FULM</a>	Land At Windmill Farm Coton Lane Coton Green Tamworth Staffordshire	Demolition of all existing buildings, construction of 334 new dwellings with means of access via A513, Coton Lane, Hewett Close, and Bellingham Grove with associated highway works, landscaping, open space, drainage features and associated infrastructure and enabling earthworks	The Council resolved to object. Comment submitted 13.10.25	Pending Consideration
<a href="#">0018/2025</a>	Ashlands Farm, Ashby Road, Tamworth, B79 OBY	Outline application (access sought) - Construction of Up to 200 new homes, community facility / café / public house of up to 500sqm, access, public open space, landscaping, attenuation basin and associated infrastructure.	The Council resolved to object. Comment submitted	Tamworth Borough Council - Pending Consideration
<a href="#">25/00230/OUT</a>	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to nine dwellings with all matters reserved	The Council resolved to object. Comment submitted 20.03.25	<b>APPROVED 07.01.2026</b>

<a href="#">24/01176/FUL</a>	Land North Of, Browns Lane, Tamworth, Staffordshire	Application under section 106a of The Town and Country Planning Act 1990 to vary the affordable housing obligation (clause 5 of Schedule 2) set out in the Section 106 agreement of application 14/00018/OUTM dated 5 February 2015 17 (Plots : (2-24 (even) Edden Close, Tamworth, 37-45 (odd) Memorial Drive, Tamworth and 2-22 (even) Smith Vale, Tamworth)		Pending Consideration
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**25/087. Clerk Report:** The Clerk report was NOTED.

#### **Actions taken under Delegated Authority**

Payments made under delegated authority (Financial Reg 5.5)

- £12.36 Banner Group Ltd – Bus shelter leaflet holder
- £6.14 Mrs K. Pritchard - Stationery

#### **Highways**

- Temporary road closure – Plantation Lane, Hopwas on 5th January 2026 to remove a large, dead tree
- Temporary road closure – Main Road, Wigginton on 12th – 14th January 2026 for Highway Improvement works
- Temporary road closure – Main Road, Wigginton on 31st March – 4th April 2026 for Severn Trent Water Remedial works
- The pothole on Tollgate Lane, Comberford was repaired. Ref No: 4442520
- The pothole on Manor Lane, Comberford was repaired. Ref No: 4455310
- The pavement on Main Road, Wigginton was repaired. Ref No: 4429531

#### **Correspondence**

- The Comberford village sign on Tollgate Lane was reported to Lichfield District Council as it had collapsed. Reference number: NAM000209. The District Council have replaced the sign
- Arkall Green residents have raised the issue of litter and overflowing litter bins. The Clerk contacted Barwood Land to enquire about the bin emptying schedule, raised the issue with LDC Street Scene and sent the link to report a street cleansing issue to the residents
- Barwood Land confirmed that additional litter bins are being considered, and they will confirm quantities and location shortly
- A local resident enquired about the Anglican Church in Comberford and its land. The Clerk advised the church is not associated with Wigginton and Hopwas Parish Council, nor does the Parish Council have any responsibility or authority in relation to the church or its land
- SCC have advised the request for a staggered fence, barrier at the Ashby Road pedestrian crossing at Arkall Green will be discussed at the next meeting for local members community concerns
- SCC streetlighting team have confirmed that they do not permit defibrillators to be attached to streetlights (comberford enquiry), as they are a variable load and are not permitted on unmetered supplies. A feeder pillar could be installed with a meter in it along with a large base post near to the streetlight, but someone would be required to set up a meter point administration number (MPAN) and pay for the energy

#### **Maintenance**

- The leaflet holder for the walking routes in the Wigginton Bus Shelter was vandalised and has been replaced
- The basket swing seat at the Hopwas play area has been repaired
- The four-way springer at the Hopwas play area has been repaired
- The new SIDS on the Ashby Road were installed in December 2025

#### **Training**

The clerk has attended the following courses/ meetings since the last Parish Council meeting:

- Data Protection Part 2 – Breakthrough Communications
  - Assertion 10 – NALC
- The clerk has submitted their final unit for the CiLCA qualification.

### **Funding**

Lichfield District Council have agreed to fund the Clean & Green proposal requests sent by the Parish Council:

- £900 towards a litter bin for Dunstall Lane in Hopwas. The area is a popular walk for dogs as well as a location cars frequently stop which attracts litter. We have found that installation of a litter bin in those areas does greatly reduce litter problems (the Parish Council are willing to fund the bin emptying)
- £200 Additional street sweeping for tollgate Lane Cumberford. The road suffers from frequent blocked drains, and this will greatly help with the flooding problems
- £180 towards the purchase of a dog bag dispenser and waste bags for Dunstall Lane in Hopwas. This is a popular area for walking dogs and dog mess is frequently left, and this is now a busier area due to the new estate on Dunstall Park

**25/088. Sponsor a shelf:** The Council RESOLVED to sponsor a shelf at Staffordshire History Centre for a donation of £75.

**25/089. Housing Survey Results:** The Council NOTED the survey.

**25/090. Assets of Community Value:** The Council RESOLVED to nominate St Chads Church Hall and the Hopwas Methodist Church as assets of community value. [Community right to bid & challenge – Community right to bid and challenge](#) .Cllr R. Pritchard proposed, Cllr G. Moore seconded. The Motion was CARRIED.

### **25/091. Policies:**

- a) The Council RESOLVED to approve the Health and Safety Policy
- b) The Council RESOLVED to approve the Reserves Policy
- c) The Council RESOLVED to approve the Press and Media Policy

### **25/092. Financial matters:**

- a) The Council RESOLVED to approve payments made under delegated authority and all regular payments made since the previous meeting.
- b) The Council RESOLVED to approve items to pay in Payment Schedule January 2026.
- c) The Council RESOLVED to approve the bank reconciliation to 30<sup>th</sup> November 2025.
- d) The Council RESOLVED to approve the bank reconciliation to 31<sup>st</sup> December 2025.
- e) The Q3 Budget Monitoring Report was NOTED.
- f) The Council RESOLVED approving the internal transfer of £3000 from the Instant Savings Account to the Current Account on 02/10/2025.
- g) The Council RESOLVED approving the internal transfer of £6,000 from the Instant Savings Account to the Current Account on 06/11/2025.

**25/093. Budget 2026 – 2027:** The Council RESOLVED to approve the budget for 2026/2027. Cllr R. Proposed, Cllr J. Nicholson – Roberts seconded. The motion was CARRIED.

**25/094. Precept 2026-2027:** To Council RESOLVED to approve the precept for 2026/2027. The precept analysis form was signed by Cllr R. Pritchard and the Proper officer.

