

Clerk Report

Highways

- Damage to Wigginton Lane due to heavy goods vehicles, ref no: **4485741 (enquiry is ongoing)**
- Damage to 30MPH sign on Main Road, Wigginton, ref no: **4486824 (enquiry is ongoing)**

Correspondence

- The Council received a query from a resident of Arkall Green regarding several queries and questions
- Fazeley Town Council - Publication of Fazeley Neighbourhood Plan
- A request was sent to the Council for metal detection permission on the playing field, they were advised activities such as metal detecting, where the ground may be disturbed or damaged, are not permitted
- SPCA - Response to Local Government Reorganisation in Staffordshire
- An invitation was sent from the Arkall Farm Residents Association to their Easter Egg Hunt on 4th April, apologies were sent, the event was a great success

Maintenance

- The seating around the tree on the Hopwas playing field has broken and is choking the tree – the clerk commissioned repair
- The damaged post and chain at the War Memorial, Wigginton have been repaired
- The play grade bark chippings have been ordered, delivered and topped up in the Hopwas Play Area
- The Trees in Wigginton have been cut as per minute reference 25/107
- The dog waste station has been installed on Dunstall Lane, following successful funding from Lichfield District Councils Clean & Green Funding Project, the waste service has been contacted to add the bin to the weekly emptying schedule and the Clerk will top up the waste bags as and when required
- The streetlight on Church drive, Hopwas requires repair and has been reported to Staffordshire PFI Highway Lighting, Reference No: NS024254
- Street scene has confirmed Tollgate Lane, Comberford was swept on 13th March and are next due to be swept on 5th June, as per the 3-monthly schedule
- The tree at HPF has been assessed, work was carried out to remove deadwood, thinning, and the removal of conflicting branches to help restore the tree to better health. At present, the tree does not appear to be significantly affected by the compacted ground, although this may change as it matures
- The signage at Hopwas Play area will be replaced due to wear and tear

Administration

- The Lichfield Diocesan property office has been contacted regarding documentation for the application to register St Chads Hall, Hopwas as an asset of community value with LDC, after an unsuccessful land registry search
- The letter regarding support for neighbourhood plans from Tamworth MP Sarah Edwards has been followed up with a letter request for further information as the Council question was not answered in previous correspondence
- The Local Government Reorganisation consultation response has been submitted
- The road naming request from LDC for the land at 45 Nursery Lane was answered, the majority view being William McGregor



- Limelight magazines were able to finish the Hopwas and Wigginton newsletter delivery for £10, the Clerk finished the Arkall Green delivery
- An application for £100,000 strategic CIL funding from LDC has been submitted and request for support sent to local organisations, such as; The Hopwas Scouts, The Red Lion, The Tame Otter, St Chads Hopwas, Hopwas Garden Club, Wigginton Parish Church Centre and Arkall Farm Residents Association
- Lichfield District Council have awarded the Parish Council £3,000 to the Hopwas Defibrillator project – Planning permission is required for the red telephone box and quotes are being sourced to help with the application process

VAT Refund

- A VAT refund was actioned for £4,466.93 from 1/02/2026 – 31/03/2026

Training

The Clerk has attended the following courses/ meetings since the last Parish Council meeting:

- SLCC – Managing comments on social media
- SPCA - Health and Wellbeing 'How to' guide for Town and Parish Councils
- NALC – Introduction to Local Council Award Scheme
- SLCC – Embarking on the Community Governance Course

