

Clerk Report

Actions taken under Delegated Authority

Payments made under delegated authority (Financial Reg 5.5)

- £12.36 Banner Group Ltd – Bus shelter leaflet holder
- £6.14 Mrs K. Pritchard - Stationery

Highways

- Temporary road closure – Plantation Lane, Hopwas on 5th January 2026 to remove a large, dead tree
- Temporary road closure – Main Road, Wigginton on 12th – 14th January 2026 for Highway Improvement works
- Temporary road closure – Main Road, Wigginton on 31st March – 4th April 2026 for Severn Trent Water Remedial works
- The pothole on Tollgate Lane, Comberford was repaired. Ref No: 4442520
- The pothole on Manor Lane, Comberford was repaired. Ref No: 4455310
- The pavement on Main Road, Wigginton was repaired. Ref No: 4429531

Correspondence

- The Comberford village sign on Tollgate Lane was reported to Lichfield District Council as it had collapsed. Reference number: NAM000209. The District Council have replaced the sign
- Arkall Green residents have raised the issue of litter and overflowing litter bins. The Clerk contacted Barwood Land to enquire about the bin emptying schedule, raised the issue with LDC Street Scene and sent the link to report a street cleansing issue to the residents
- Barwood Land confirmed that additional litter bins are being considered, and they will confirm quantities and location shortly
- A local resident enquired about the Anglican Church in Comberford and its land. The Clerk advised the church is not associated with Wigginton and Hopwas Parish Council, nor does the Parish Council have any responsibility or authority in relation to the church or its land
- SCC have advised the request for a staggered fence, barrier at the Ashby Road pedestrian crossing at Arkall Green will be discussed at the next meeting for local members community concerns
- SCC streetlighting team have confirmed that they do not permit defibrillators to be attached to streetlights (comberford enquiry), as they are a variable load and are not permitted on unmetered supplies. A feeder pillar could be installed with a meter in it along with a large base post near to the streetlight, but someone would be required to set up a meter point administration number (MPAN) and pay for the energy

Maintenance

- The leaflet holder for the walking routes in the Wigginton Bus Shelter was vandalised and has been replaced
- The basket swing seat at the Hopwas play area has been repaired
- The four-way springer at the Hopwas play area has been repaired

Training

The clerk has attended the following courses/ meetings since the last Parish Council meeting:

- Data Protection Part 2 – Breakthrough Communications
- Assertion 10 – NALC



The clerk has submitted their final unit for the CiLCA qualification.

Funding

Lichfield District Council have agreed to fund the Clean & Green proposal requests sent by the Parish Council:

- £900 towards a litter bin for Dunstall Lane in Hopwas. The area is a popular walk for dogs as well as a location cars frequently stop which attracts litter. We have found that installation of a litter bin in those areas does greatly reduce litter problems (the Parish Council are willing to fund the bin emptying)
- £200 Additional street sweeping for tollgate Lane Cumberford. The road suffers from frequent blocked drains, and this will greatly help with the flooding problems
- £180 towards the purchase of a dog bag dispenser and waste bags for Dunstall Lane in Hopwas. This is a popular area for walking dogs and dog mess is frequently left, and this is now a busier area due to the new estate on Dunstall Park

