

# MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 11<sup>th</sup> September 2025 at 6.30pm at Wigginton Parish Church Centre

**Present:** Cllr R. Pritchard (Chairman), Cllr. G. Moore, Cllr J. Nicholson-Roberts.

**Guests in Attendance:** 0

**Public in Attendance:** 0

**Minute Taker & Clerk:** Kate Pritchard, clerk@wiggintonandhopwas-pc.gov.uk

**25/049. Apologies:** Apologies received from Cllr K. McGowan, Cllr G. Calcott and Cllr C. Croft.

**25/050. Minutes:** It was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 3<sup>rd</sup> July 2025, having been circulated, be confirmed, and signed as a correct record. Proposed by Cllr G. Moore, seconded by Cllr R. Pritchard. The motion was CARRIED.

**24/051. Public participation:** None.

**25/052. Declarations of Interest and Dispensations:** Cllr J. Nicholson-Roberts is an appointed as an executive member of the Staffordshire Parish Council Association by this Council and Cllr R. Pritchard is the County Officer for the Staffordshire Parish Council Association.

**25/053. Reports from County and District Councillors (for information only) if present:** None.

**25/054. Reports from Chairman and Councillors (for information only):** The Chairman Report was NOTED. Local councils are the cornerstone of democracy and a vital part of the structure of local Government in England. Local councils should have representation on the new Strategic Authorities via County Association of Local Councils (CALC's) and CALCs be recognised as key partners in the forming of new Unitary councils and their work post reorganisation. Proposed by Cllr R. Pritchard, seconded by Cllr G. Moore. The motion was CARRIED.

**25/055. Planning:**

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">25/01077/FUL</a>	Land Rear And West Of 41-43 Nursery Lane, Hopwas, Tamworth, Staffordshire	Demolition of existing buildings and outbuildings and erection of 7no. detached dwellings, garages and associated works including landscaping and drainage	The Council resolved to not object and reinstate the original comment regarding parking. Submitted 12.09.25	Pending Consideration
<a href="#">25/01000/FUL</a>	39 Hints Road, Hopwas, Tamworth, Staffordshire	Demolition of house (2 no. flats) and garages, erection of 2 no. detached dwellings and associated parking and access	The Council resolved to reinstate the original objection. Submitted 12.09.25	Pending Consideration
<a href="#">25/01089/CLE</a>	Bells Bridge Storage Hints Road Hopwas Tamworth Staffordshire B78 3AT	Certificate of Lawfulness (existing): Existing use of two buildings and land for use as a storage depot and workshop.	The Council resolved to not object. Submitted 12.09.25	Pending Consideration
<a href="#">25/00631/OUTMEI</a> <b>AMMENDED 07.08.2025</b>	Arkall Farm Ashby Road Tamworth Staffordshire	Section 73 application to remove conditions 24, 25, 26, 28 and 30 and vary conditions 27 and 29 of permission 14/00516/OUTMEI relating to the Monitor and Manage Mitigation Strategy	The Council resolved to object. Comment previously submitted 03.06.25. Second objection submitted 12.09.25	Pending Consideration
<a href="#">25/00699/COU</a>	The Bodnetts, Annex At 3 , Plantation Lane, Hopwas, Tamworth	Conversion of storage building to hair salon	The Council resolved to not object.	<b>Approved 11.08.25</b>

<a href="#">25/00808/FUL</a>	41, 44, 46, And 52 Hints Road Hopwas Tamworth Staffordshire B78 3AA	Installation of external wall insulation (EWI) to four dwellings		<b>Approved 01.08.25</b>
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b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">25/00528/COU</a>	Land Adjacent St Chads Church , Church Drive, Hopwas, Tamworth	Change of use of agricultural land to burial ground (cemetery)		<b>Withdrawn 09.07.25</b>
<a href="#">25/00468/REMM</a>	Land At Arkall Farm (First Phase 3), Ashby Road, Tamworth, Staffordshire	Reserved Matters application relating to application 14/00516/OUTMEI for the provision of public open space and green infrastructure	The Council resolved to not object.	<b>Approved 03.07.25</b>
<a href="#">0018/2025</a>	Ashlands Farm, Ashby Road,  Tamworth, B79 OBY	Outline application (access sought) - Construction of Up to 200 new homes, community facility / café / public house of up to 500sqm, access, public open space, landscaping, attenuation basin and associated infrastructure.	The Council resolved to object. Comment submitted	Tamworth Borough Council - Pending Consideration
<a href="#">24/00025/REF</a>	Dunnimere Farm, Portway Lane, Harlaston, Tamworth.	Appeal against the refusal of 23/00348/FULMEI for the erection of 3no poultry growing and rearing units including silos, a rural worker dwelling with detached garage and all associated works		Appeal Date: 05.03.25
<a href="#">25/00230/OUT</a>	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to nine dwellings with all matters reserved	The Council resolved to object. Comment submitted 20.03.25	Pending Consideration
<a href="#">SCC/25/0012/FUL L-ES</a>	Hints Quarry, Tamworth, B78 3DH	Proposed extension to the extraction area and consolidation with planning permission L.19/04/805-808 MW, including retention and use of site access, plant site, field conveyors, haul road, and other ancillary facilities; and, review and update of restoration plans for the mineral workings	The Council resolved to not object.	<b>Preparing a decision - report / letter / notice</b>
<a href="#">24/01176/FUL</a>	Land North Of, Browns Lane, Tamworth, Staffordshire	Application under section 106a of The Town and Country Planning Act 1990 to vary the affordable housing obligation (clause 5 of Schedule 2) set out in the Section 106 agreement of application 14/00018/OUTM dated 5 February 2015 17 (Plots : (2-24 (even) Edden Close, Tamworth, 37-45 (odd) Memorial Drive, Tamworth and 2-22 (even) Smith Vale, Tamworth)		Pending Consideration

c) Ashlands Farm, Ashby Road Development: The Council RESOLVED to remain with their original objection.

**25/056. Clerk Report:** The Clerk Report was NOTED.

**25/057. Village Walks Update:** Update received. Cllr R. Pritchard suggested leaflet holders to be purchased for the village walk leaflets, to be distributed to local organisations. Cllr R. Pritchard proposed, Cllr G. Moore seconded. The motion was CARRIED.

**25/058. St Johns Churchyard Trees:** The Council RESOLVED to approve the quote. Proposed by Cllr R. Pritchard, seconded by Cllr J. Nicholson-Roberts. The motion was CARRIED.

**25/059. Hopwas Playing Field Trees/ hedges:** The Council RESOLVED to approve the quote. Proposed by Cllr G. Moore, seconded by Cllr R. Pritchard. The motion was CARRIED.

**25/060. New PCSO operational boundaries:** The changes to operational boundaries were NOTED. The PCSO's do not regularly attend the Parish Council meeting. The Parish Council are not aware of the new PCSO, since the previous PCSO moved on. A request for a monthly crime report would be appreciated to place on the Parish noticeboards.

**ACTION:** Clerk to feedback.

**25/061. Policies:** The Council RESOLVED to approve all the below policies. Proposed by Cllr R. Pritchard, seconded by Cllr J. Nicholson-Roberts. The motion was CARRIED.

- a) Working party terms of reference Policy (**APPENDIX 5a**)
- b) Publication scheme (**APPENDIX 5b**)
- c) Community and engagement Policy (**APPENDIX 5c**)
- d) Risk Management Scheme (**APPENDIX 5d**)
- e) Playing Field Use Policy (**APPENDIX 5e**), The Council RESOLVED to amend the policy to include "and third-party use may incur charges which are to be decided by the Council" and "28 days minimum notice required".

**25/062. Financial matters:** The Council RESOLVED to approve all the financial matters below. Proposed by Cllr G. Moore, seconded by Cllr R. Pritchard. The motion was CARRIED.

- a) Payments made under delegated authority and all regular payments made since the previous meeting (**APPENDIX 6a**)
- b) Payment Schedule September 2025 (**APPENDIX 6b**)
- c) Bank reconciliation to 31<sup>st</sup> July 2025 (**APPENDIX 6c**)
- d) Bank reconciliation to 31<sup>st</sup> August 2025 (**APPENDIX 6d**)
- e) Internal transfer of £8,000 from the Instant Savings Account to the Current Account on 10/07/2025
- f) Internal transfer of £14,000 from the Instant Savings Account to the Current Account on 21/08/2025
- g) Grant request from Comberford Millenium Green Trust (**APPENDIX 6e**)

**25/063. Items for future meetings:** Items were NOTED. Update on PROW project to be received.

**25/064. Date, time & venue of Parish Council meetings for 2025/26:** Dates were NOTED. Next meeting to be held on Thursday 6<sup>th</sup> November 2025, 6:30pm, at Wigginton Parish Church Centre.

In light of the murder of Charlie Kirk, the Council expressed its sympathy to his family.

There being no further business the Chairman declared the meeting closed at 19:00 pm.

..... Signed ..... Date