

# MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Wednesday 12<sup>th</sup> June 2024 at 6.30pm at St Chads Hall, Hopwas.

**Present:** Cllr. R. Pritchard (Chairman), Cllr. G. Calcott (Vice-Chairman), Cllr C. Croft, Cllr. G. Moore, Cllr. J. Nicholson-Roberts

**Guests in Attendance:** Cllr R. Holland

**Public in Attendance:** 0

**Minute Taker & Clerk:** Kate Pritchard, clerk@wiggintonandhopwas-pc.gov.uk

**24/027. Apologies:** Cllr J. Harper was unable to attend due to sickness. Cllr. K. McGowan was unable to attend due to a prior engagement. A motion was moved by Cllr R. Pritchard and seconded by Cllr G. Moore to approve Cllr J. Harpers ongoing absence due to health issues. The motion was CARRIED.

**24/028. Public Participation:** None

**24/029. Declarations of Interest and Dispensations:** Cllr R. Pritchard declared a non-prejudicial interest; Cllr G. Moore declared a personal interest for item 24/036. a)

**24/030. Minutes:** It was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 9<sup>th</sup> May 2024, having been circulated, be confirmed, and signed as a correct record.

**24/031. Reports from County and District Councillors (for information only) if present:** Report NOTED from Cllr R. Holland. The demolition of the car park in Lichfield is underway. Lichfield District Council has secured the Botanist as a food/beverage anchor next to the cinema. Locally, Cllr R. Holland met with Derek Deacon (neighbourhood watch for Arkall Farm) there's issues with anti-social behaviour in the area which he has been discussing with the chairman. Play areas are being erected. Speed monitoring to be around the area to support speeding issues. Planning applications to be discussed with the chairman.

**24/032. Reports from Chairman, Councillors & Clerk (for information only):** The Chairman report was NOTED. Clerk to do a formal letter to Highways regarding parking outside the Red Lion, Hopwas. Cllr C. Croft raised the possibility of changing the SID speed to be changed up to 40 MPH. Cllr C. Croft advised the residents are happy for the wildflowers to be planted. Cllr G. Moore raised the possibility of the council installing posts and chains around the war memorial. **ACTION: Cllr G. Moore**

**24/033. Planning:**

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">24/00472/FUH</a>	Woodland House Lichfield Road Hopwas Tamworth Staffordshire B78 3AG	Erection of detached garage		Pending Consideration
<a href="#">24/00582/FUL</a>	St Leonards C Of E Primary School Syerscote Lane Wigginton Tamworth Staffordshire B79 9DX	Safeguarding improvements including new fencing and access gates	W&H to submit a query to planning - Does the fence need to be 2.4 metres? Department for Education suggest a 2-metre fence. The council feel 2.4 metres would be too high	Pending Consideration
<a href="#">24/00567/FUH</a>	3 Carter Close Wigginton Tamworth Staffordshire B79 8UE	Conversion of garage to study		Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">24/00457/OUTMEI</a>	Land Adj To Ashby Road Tamworth Staffordshire B79 0BY	Section 73 application to remove conditions 24, 25, 26, 28, 30 and vary conditions 27 and 29 of permission 14/00516/OUTMEI relating to the Monitor and Manage Mitigation Strategy.	The council resolved to object to the application.	Pending Consideration
<a href="#">24/00190/FUL</a>	7 Arkall Avenue, Tamworth, Staffordshire, B79 0GA	Change of use from existing garage (used as temporary sales centre) into ancillary	None	<b>Approved 24.04.2024</b>

		residential use with the retention of glazed doors to front elevation.		
<a href="#">18/00840/OUTMEI</a>	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	<a href="#">Consultee Comments for Planning Application 18/00840/OUTMEI (lichfielddc.gov.uk)</a> Amended plans 24.11.22 – <b>Planning Committee Report – Recommending Refusal 06.02.23</b> Amended Plans 31.10.23	Refused 29/11/23. Appealed. Public inquiry starting 02/07/24
<a href="#">23/00428/FULMEI</a>	Land Adj To Ashby Road Tamworth Staffordshire B79 0BY	Application under Section 73 of the 1990 Town and Country Planning Act to vary condition 24 of permission 14/00516/OUTMEI relating to Monitor and Manage Mitigation Strategy.	The council resolved to object to the application.	Pending Consideration
<a href="#">23/00348/FULMEI</a>	Dunnimere Farm, Portway Lane, Harlaston, Tamworth	Erection of a 3no poultry growing and rearing units including silos a rural workers dwelling with detached garage and all associated works	<a href="#">Comments for Planning Application 23/00348/FULMEI (lichfielddc.gov.uk)</a>	<b>Refused 17.05.2024</b>

**24/034. Clerk Report:** The Clerk report was NOTED.

**24/035. Councillor Responsibilities:** Due to some councillors not attending it was RESOLVED to take this to the meeting on 11<sup>th</sup> July for confirmation

- a) It was RESOLVED to accept Cllr J. Nicholson-Roberts responsible for Speed Indicator Device and data feedback
- b) It was RESOLVED to accept Cllr C. Croft responsible for Defibrillator checks
- c) It was RESOLVED to accept Cllr R. Pritchard responsible for the Newsletter
- d) To approve a councillor responsible for Planters for Wigginton, Hopwas & Comberford
- e) It was RESOLVED to accept Cllr G. Calcott responsible for Rural Crimewatch feedback
- f) To approve a councillor responsible for the Parish council action plan 2023 - 2025
- g) It was RESOLVED to accept Cllr R. Pritchard responsible for Notice board permissions
- h) To approve a councillor responsible for Compiling local history of the parish
- i) It was RESOLVED to accept Cllr G. Moore responsible for the War Memorial in Wigginton

**24/036. Maintenance Quotes:**

- a) It was RESOLVED to approve a quote for the painting of the Hopwas play area equipment.
- b) It was RESOLVED to approve a supplier for a Litter Bin in Syserscote Lane, Wigginton & Hints Road, Hopwas.
- c) It was RESOLVED to approve the quote for the repair of Comberford Bus Shelter

**24/037. Maintenance Contract:** It was RESOLVED to accept the termination of the contract with M&BG for the ground maintenance of Hopwas Playing Field. It was RESOLVED to accept Andy Cox as the new contractor for the ground maintenance of Hopwas Playing Field.

**24/038. Speeding Indicator Device for Ashby Road:** It was RESOLVED to accept the purchase of two speed indicator devices for the Ashby Road, and to be purchased with CIL funds. Permission required from Highways. **Action: Clerk**

**24/039. Financial matters:**

- a) It was RESOLVED to approve payments made under delegated authority and all regular payments made since the previous meeting. Invoices signed and checked by Cllr G. Moore & Cllr G. Calcott
- b) It was RESOLVED to approve the accounts and bank reconciliation to 31<sup>st</sup> May 2024
- c) It was RESOLVED to approve the Council opening a Unity Current Account for Comberford Millenium Green Trust with the intention of transferring all funds from the current Co-operative bank account
- d) It was RESOLVED to approve the Council opening a Unity Instant Access Savings Account for the Wigginton Village Hall Trust with the intention of transferring all funds from the current Lloyds bank account

**24/040. Update Bank Mandate:** To was RESOLVED to approve the addition of George Calcott and Gordon Moore to the Unity Trust Bank Mandate and to approve the update to Katie McGowan email.

**24/041. Internal Auditors report for year ending 31<sup>st</sup> March 2024 and appoint the Internal Auditor for 2024/25:** it was RESOLVED to approve the Internal Auditors Report for 2023/24 and appoint an Internal Auditor for 2024/25.

**24/042. Annual Governance Statement for the year ending 31<sup>st</sup> March 2024:** It was RESOLVED to approve the governance statement for 2023/24.

**24/043. Accounting Statements for the year ending 31<sup>st</sup> March 2024:** It was RESOLVED to approve the Accounting Statements for 2023/24.

**24/044. Details of the arrangements for the exercise of public rights:** The arrangement for the exercise of public rights set by the Clerk / RFO was NOTED.

**24/045. Items for future meetings:** Items for future meetings were NOTED.

**24/046. Date, time & venue for future meetings:** Dates, time & venue were NOTED for future meetings.

Thursday 11th July 2024, 6:30pm, St Leonard's C of E School, Wigginton

Thursday 12th September 2024, 6:30pm, Thomas Barnes County Primary School, Hopwas

Thursday 7<sup>th</sup> November 2024, 6:30pm, St Leonard's C of E School, Wigginton

Thursday 9<sup>th</sup> January 2025, 6:30pm, Thomas Barnes County Primary School, Hopwas

Thursday 6<sup>th</sup> March 2025, 6:30pm, St Leonard's C of E School, Wigginton

There being no further business the Chairman declared the meeting closed at 20:00.

..... Signed

..... Date