

Q1 Budget Monitoring Report

	Annual Budget 2023/24	Actuals Q1	Forecast Q2-Q4	Variance	Q1 Actuals / Budget 2023/24	Comments (Forecast / Budget %)
CASH RECEIPTS						
Precept	£ 32,818.98	£ 32,818.98	£ -	£ -	100%	
Community Infrastructure Levy	£ -	£ 37,092.44	£ -	£ 37,092.44		Ringfenced CIL Funds
Sundry Income	£ -	£ -	£ -	£ -		
VAT refund	£ -	£ -	£ -	£ -		
Bank Interest	£ -	£ -	£ -	£ -		
TOTAL CASH RECEIPTS	£ 32,818.98	£ 69,911.42	£ -	£ 37,092.44	213%	213%
CASH PAID OUT						
Staffing Costs	£ 10,511.98	£ 2,527.03	£ 7,581.09	-£ 403.86	24%	
Total staffing	£ 10,511.98	£ 2,527.03	£ 7,581.09	-£ 403.86	24%	
Administration						
Homeworking Allowance	£ 312.00	£ 78.00	£ 234.00	£ -	25%	
Travel	£ 250.00	£ 8.55	£ 25.65	-£ 215.80	3%	
Mobile Phone Top-Ups	£ 20.00	£ -	£ 20.00	£ -	0%	
Audit fees	£ 375.00	£ 146.75	£ 210.00	-£ 18.25	39%	External Audit Fees £210 to follow
Stationery, stamps, toner	£ 90.00	£ 12.00	£ 36.00	-£ 42.00	13%	
Newsletters	£ 370.00	£ -		-£ 370.00	0%	
Insurance	£ 1,360.00	£ 1,600.70	£ -	£ 240.70	118%	Renewal price higher than budgeted
Information Commissioner	£ 35.00	£ -	£ 35.00	£ -	0%	Annual Fee (January)
Room hire	£ 240.00	£ 30.00	£ 180.00	-£ 30.00	13%	
Training costs	£ 500.00	£ -	£ -	-£ 500.00	0%	Identify Training Needs for New Councillors / Clerk
Subs	£ 450.00	£ -	£ 430.00	-£ 20.00	0%	Annual subs due in January
Elections	£ 2,500.00	£ -	£ -	-£ 2,500.00	0%	Elections invoice not yet received
Domain name	£ -	£ -	£ -	£ -		
Bank charges	£ 80.00	£ -	£ 72.00	-£ 8.00	0%	£18 per quarter
IT	£ -	£ -		£ -		
Microsoft Business 365	£ 491.00	£ 95.70	£ 368.10	-£ 27.20	19%	£31.50 Basic + £9.40 Standard * 9
Parish Online	£ 72.00	£ -	£ 72.00	£ -	0%	
Total administration	£ 7,145.00	£ 1,971.70	£ 1,682.75	-£ 3,490.55	28%	
Maintenance						
Lighting	£ 110.00	£ 10.38	£ 31.14	-£ 68.48	9%	
Dog and litter bins	£ 1,452.00	£ -	£ 1,452.00	£ -	0%	LDC Invoice Due
Dog bags	£ 70.00	£ -		-£ 70.00	0%	
HPF grass cutting	£ 1,450.00	£ 362.49	£ 1,087.47	-£ 0.04	25%	
HPF repairs	£ 800.00	£ 90.00	£ 270.00	-£ 440.00	11%	May need to use this budget to top up HPF Repair Reserves if quotations high

HPF / CMG inspections	£ 1,140.00	£ 296.02	£ 888.06	£ 44.08	26%	CMG Inspections now also included
Tree trimming	£ 700.00	£ -		-£ 700.00	0%	Schedule tree inspection?
Annual inspections	£ 135.00	£ -	£ 135.00	£ -	0%	Usually carried out in October
Wigginton grass cutting	£ 800.00	£ 200.00	£ 600.00	£ -	25%	£100 per month (8 months)
Plants	£ 100.00	£ -	£ -	-£ 100.00	0%	
St John's churchyard maintenance	£ 600.00	£ 90.00	£ 420.00	-£ 90.00	15%	£30 per fortnight (8 months)
Comberford hedge trimming etc	£ 200.00	£ -	£ 10.00	-£ 190.00	0%	
Additional highway maintenance eg verges	£ -	£ 30.82	£ -	£ 30.82		
Defibrillator supplies	£ 105.00	£ -	£ 60.00	-£ 45.00	0%	Replacement Pads Needed August 2023
Total Maintenance	£ 7,662.00	£ 1,079.71	£ 4,953.67	-£ 1,628.62	14%	
Grants						
Grants	£ 2,500.00	£ -	£ -	-£ 2,500.00		Grants not yet applied for
Total Grants	£ 2,500.00	£ -		-£ 2,500.00	0%	
Spending from Reserves						
HPF Repair Fund	£ -	£ -	£ -	£ -		HPF Repair Reserve (Awaiting final quotation)
CIL Fund	£ -	£ 363.00	£ -	£ 363.00		SID Repairs funded via CIL reserves
Total Spend from Reserves	£ -	£ 363.00	£ -	£ 363.00		
Transfers to / from reserves						
Asset Replacement	£ 5,000.00	£ -	£ 5,000.00	£ -		£5k due to move to Asset Replacement Fund in 23/24
TOTAL CASH PAID OUT	£ 27,818.98	£ 5,941.44	£ 14,217.51	-£ 7,660.03		