

# Agenda reporting sheet

Insert the date of meeting here: 6<sup>th</sup> July 2023

<p><b>Agenda Item:</b></p> <p>Insert wording to appear on the agenda. The recommendation the motion/resolution that you are seeking i.e., “to resolve to...” “To note that ...”</p>	<p>To consider adopting the existing bin on Dunstall Lane or installing an alternative bin in this location.</p> <p>To consider installing a litter bin on Hopwas canal near the pillbox (by the entrance to Hopwas Woods)</p>
<p><b>Background Information:</b></p> <p>Insert as much information as possible so that councillors have the detail, they need to make an informed decision e.g., cost, time, long term/short term project, where, how, when why??</p>	<p>There is a need for a bin on the canal towards the pill box, there area is often decorated with litter and poo bags, a bin here will be welcomed by local residents.</p> <p>There is also a bin on Dunstall Lane maintained by a resident. This council should adopt this or install a new one they will maintain.</p>
<p><b>Background Documents:</b></p> <p>Insert names of documents to be sent out with the meeting papers.</p>	<p>n/a</p>

**Implications to be completed by the Clerk:**

Landowner consent will be required from Staffordshire Highways (Dunstall Lane) and the Canal & River Trust or landowners of the pillbox (currently unknown) which should be obtained prior to any purchases.

Any bins installed or adopted will need to be emptied which will incur ongoing costs.

Currently Lichfield District Council empty the bins belonging to the Parish Council in 2022/23 charges were £2.82 per bin, we have been advised the increase is likely to be in line with RPI (11.4% to April 2023) so new rate is likely to be £3.14 per week, per bin (£163.28 per annum)

The council currently pay for nine bins to be emptied within the Parish (this is in addition to bins which are provided and funded by LDC.) Eight of the additional bins are located in Hopwas.

The maintenance budget for dog and litter bins for 2023/24 is £1,452 the anticipated charges from LDC to empty our existing dog and litter bins in 2023/24 is £1,470 (£3.14 x 9 x 52 weeks)

Any additional charges will incur an overspend on this year's budget, there is no budget provision for any additional litter bins in 2023/24.

The financial risk to the Local Authority remains low due to a relatively healthy level of general reserves and CIL Funds could be used to fund the additional costs incurred in the purchase, installation and emptying of the bins in 2023/24.

To empty a bin situated near to the pillbox / Hopwas woods along the canal path the Council will need to procure the services of a contractor. Lichfield District Council will only empty bins which are located on or near to the highway.

Our existing contractor Alan Robey has advised that he would be willing to empty a bin in this location. The contractor would pass on the costs of any equipment he would need to do this within his invoice as he does not currently provide this service. His labour costs are £12.50 per hour and he would be able to incorporate this job into his routine inspection schedule at Hopwas Playing Field and charge for the additional time taken.

The Parish Council or the contractor do not have a waste disposal licence or any trade waste bins. The Parish Council will need to potentially seek agreement from LDC for additional bin bags to be collected or investigate the cost of procuring a waste service for the parish council.

The Parish Council have previously purchased the following item in RAL 6005 and added alloy banding and a laser cut Parish Council logo for both branding and longevity.

[Derby Standard Litter Bin](#) | [External Litter Bins](#) | [Broxap](#) £325 per bin  
Ground fixing spike £85 per bin

<p>Alloy banding £40 per bin Laser cut logo £45 per bin Carriage £79 Total: £495 per bin plus £79 carriage (EX VAT) As the costs for emptying bins is fixed the Parish Council have previously chosen 120L bins over smaller bins and general waste bins can be used for both litter and dog waste and the larger capacity reduced the chances of the bins overflowing.</p> <p><b>Alternative supplier:</b></p> <p><a href="#">Glasdon Jubilee™ 110 Litter Bin with Free Delivery - Glasdon UK</a> £492 (EX VAT)</p> <p>Or alternatively the Parish Council could look at using a wheelie bin or similar for ease of emptying (if this could be suitably padlocked at the proposed location) <a href="#">Pedal Operated Wheeled Litter Bin - 100 Litre - Kingfisher Direct Ltd</a> £55.21</p>		
Staffing Implications	There are expected to be minimal staffing implications for this proposal. Clerk will need to carry out work to identify landowners and obtain consent as well as order goods and arrange installation etc. This should be possible to carry out within the Clerks contracted hours.	
Council objectives:	This proposal is in line with the Councils objective to consider and promote ways of reducing litter and dog mess.  Actions from the Parish Plan 2023-25 for this objective are: To ensure that sufficient litter and dog-mess bins are provided and emptied regularly. To display appropriate warning notices throughout the village. Seek the support and cooperation of residents and visitors in keeping the village clean.	
Equalities & Human Rights	This decision is not expected to have any implications for the Council with regards to the public sector equality duty.	
Crime and Disorder	The Council should duly consider any potential issues in relation to crime and disorder when considering the location and material of any new bins.	
Biodiversity	This Council should duly consider their duty to conserve biodiversity when considering the location and material of any new bins.	
Financial	There are no financial implications at this stage	
	There will be financial implications	
	There is provision within the budget	
	<b>Decisions may give rise to additional expenditure</b>	✓
	Decisions may have potential for income generation	

Legal	Power to spend - Litter Act 1983, subsections 5 and 6	N/A
	GDPR - Data Privacy Impact Assessment	
	Other considerations: Schedule 1 of the Litter Act 1983 Extract: A litter authority shall not carry out works under section 5 above in any such situation or position as is described except with the consent of the person described: 1. In a street which is a highway for which the litter authority are not the highway authority. 1. The highway authority for the street. 2. In a street belonging to and repairable by any railway, dock, harbour, canal, inland navigation or passenger road transport undertakers and forming the approach to a station, dock, wharf or depot of those undertakers. 2. The undertakers. 3. On a bridge not vested in the litter authority or on the approaches to such a bridge. 3. The authority or other person in whom the bridge is vested. 4. On a bridge carrying a street over a railway, canal or inland navigation, or on the approaches to such a bridge, or under a bridge carrying a railway, canal or inland navigation over a street. 4. The railway, canal or inland navigation undertakers concerned. 5. In a position obstructing or interfering with any existing access to land or premises abutting upon a street. 5. The owner and the occupier of the land or premises.	
Risk Management	Council overspend in 2023/24 – Parish Council have adequate reserves to mitigate this risk Issues with balancing assets and services throughout the Parish – Parish Council may risk criticism in terms of the balance of assets and services between Wigginton, Hopwas and Comberford. The Parish Council could mitigate this risk by consulting with residents throughout the Parish and identifying the priorities for each village. The Council may also wish to review the existing bin provision, the condition of existing bins and assess whether any other bins should be replaced as part of this proposal. Risk of contractor being absent or no longer working. Council should consider how to cover any periods of absence and how to continue the service should the contractor no longer wish to do so.	

## PLEASE NOTE

Agenda item requests: these must be received by the Parish Clerk at least 6 working days before the meeting at which you would like your item to be considered.