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## NOTICE OF A MEETING OF WIGGINTON & HOPWAS PARISH COUNCIL

To be held at St Leonard's C of E School, Wigginton, at 7:15pm on Thursday 6<sup>th</sup> July 2023

*Member of the public and the press are welcome to attend*

30<sup>th</sup> June 2023

Dear Councillor,

You are summoned to attend a meeting of Wigginton and Hopwas Parish Council to be held at St Leonard's C of E School, Wigginton at **7:15pm on Thursday 6<sup>th</sup> July 2023** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding the above information, please do not hesitate to contact me.

*K Clover*

Kate Clover  
Parish Clerk

### AGENDA

**1. Apologies:** To receive and approve reasons for absence.

**2. Public participation:** The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.*

**3. Declarations of Interest and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

**4. Minutes:** To approve the minutes of the Annual Parish Council meeting held on 17<sup>th</sup> May 2023 (**APPENDIX 1**)

**5. Reports from County and District Councillors** (for information only) **if present:**

**6. Reports from Chairman and Councillors** (for information only):

**7. Planning:**

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">23/00622/COU</a>	Arkall Farm, Linnett Barn Ashby Road Tamworth Staffordshire B79 0AA	Change of use from agricultural land to residential amenity (garden) and erection of a replacement single storey detached outbuilding (home office & gym)	Consultation expiry date 7 <sup>th</sup> July	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">23/00468/LBC</a>	1 Hints Road Hopwas Tamworth Staffordshire B78 3AB	Installation of wall insulation to reception room and reinstatement of cornice and removal of kitchen wall	None	Pending consideration

<a href="#">23/00467/FUH</a>	23 Arkall Avenue Tamworth Staffordshire B79 0GA	Conversion of garage to form habitable space	None	Decided - Approve
<a href="#">23/00348/FULMEI</a>	Dunnimere Farm, Portway Lane, Harlaston, Tamworth	Erection of a 3no poultry growing and rearing units including silos a rural workers dwelling with detached garage and all associated works	<a href="#">Comments for Planning Application 23/00348/FULMEI (lichfielddc.gov.uk)</a>	Pending Consideration
<a href="#">23/00428/S73</a>	Land Adj To Ashby Road Tamworth Staffordshire B79 0BY	Application under Section 73 of the 1990 Town and Country Planning Act to vary condition 24 of permission 14/00516/OUTMEI relating to Monitor and Manage Mitigation Strategy	None	Pending Consideration
<a href="#">23/00384/FUH</a>	Beechcroft Lichfield Road Hopwas Tamworth Staffordshire B78 3AG	Erection of rear extension, external balconies and loft conversion with internal remodelling to suit.	None	Decided - Approve
<a href="#">18/00840/OUTMEI</a>	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	<a href="#">Consultee Comments for Planning Application 18/00840/OUTMEI (lichfielddc.gov.uk)</a> Amended plans 24.11.22 – <b>Planning Committee Report – Recommending Refusal 06.02.23</b>	Pending Consideration
<a href="#">22/00998/FULM</a>	Arkall Farm, Ashby Road, Tamworth, Staffordshire	Erection of a 66 bedroom care home for older people (Use Class C2) with associated access, parking and landscaping.	None	Decided - Approve
<a href="#">20/00629/OUT</a>	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village. <a href="#">Consultee Comments for Planning Application 20/00629/OUT (lichfielddc.gov.uk)</a>	Decided - Approve

## 8. Clerk Report (APPENDIX 2): To note the Clerk Report

## 9. Litter and Dog Waste Bins (APPENDIX 3):

- To consider adopting the existing bin on Dunstall Lane or installing an alternative bin in this location.
- To consider installing a litter bin on Hopwas canal near the pillbox (by the entrance to Hopwas Woods)

## 10. Policies: To review the Council's:

- Complaints Procedure (APPENDIX 4)

## 11. Financial matters:

- To approve the payment schedule for April/May/June & July and an internal transfer of £3,000 to the Current Account (APPENDIX 5a)

April / May / June	PAID						
Sovereign	44044	HPF Inspections	DD	£ 20.17	£ 4.03	£	<b>24.20</b>
Sovereign	44044	CMG Inspections	DD	£ 20.17	£ 4.03	£	<b>24.20</b>
Sovereign	44044	HPF Inspections	DD	£ 20.17	£ 4.03	£	<b>24.20</b>
Sovereign	44044	CMG Inspections	DD	£ 20.17	£ 4.03	£	<b>24.20</b>
Npower	A00009233242	Church Drive Lighting	BACS	£ 10.38	£ 0.52	£	<b>10.90</b>
Sign Technology	4575 - Telegraph Signage	HPF Repairs	BACS	£ 90.00	£ 18.00	£	<b>108.00</b>
A. Cox	2609	St Johns Grass Cutting	BACS	£ 30.00	£ -	£	<b>30.00</b>
A. Cox	2610	Wigginton Grass Cutting	BACS	£ 100.00	£ -	£	<b>100.00</b>
M & BG	93737	HPF Grass Cutting	BACS	£ 120.83	£ 24.17	£	<b>145.00</b>
Dave Dudley		Wigginton Grass Cutting	BACS	£ 30.82	£ 6.17	£	<b>36.99</b>
Gallaghers	4239565	Insurance	BACS	£ 1,600.70		£	<b>1,600.70</b>
A. Robey	May	HPF Inspections	BACS	£ 62.50	£ -	£	<b>62.50</b>

Expenses	June	Homeworking Allowance & Travel	BACS	£ 34.55	£ -	£ 34.55
Stamps		Stationery	BACs	£ 6.00	£ -	£ 6.00
Microsoft 365 - Clerk	E0700NLM90/L1L	IT	BACS	£ 31.90	£ 6.38	£ 38.28
Sovereign	44044	HPF Inspections	DD	£ 20.17	£ 4.03	£ 24.20
Sovereign	44044	CMG Inspections	DD	£ 20.17	£ 4.03	£ 24.20
		<b>Subtotal PAID</b>		<b>£ 2,238.70</b>	<b>£ 79.42</b>	<b>£ 2,318.12</b>
<b>July Payment Schedule</b>	<b>TO PAY</b>					
Staffing Costs	CONFIDENTIAL CASH-BOOK	Staffing Costs	BACS/DD	£ 1,114.20	£ -	£ 1,114.20
Expenses	July	Homeworking Allowance & Travel	BACs	£ 34.55	£ -	£ 34.55
1p Mobile – Clerk		Mobile Top-Up	BACs	£ 8.33	£ 1.67	£ 10.00
Microsoft 365 - Clerk	E0700O084E/05W	IT	BACs	£ 45.40	£ 9.08	£ 54.48
Parish Council Websites	2174	Website Hosting (Annual)	BACS	£ 228.00	£ 45.60	£ 273.60
St Leonard's School	73	Room Hire	BACS	£ 30.00	£ -	£ 30.00
M&BG	94420	HPF Grass Cutting	BACs	£ 120.83	£ 24.17	£ 145.00
A. Cox	2636	St John's Grass Cutting	BACs	£ 30.00	£ -	£ 30.00
A. Cox	2668	Wigginton Grass Cutting	BACs	£ 100.00	£ -	£ 100.00
A. Robey	June	HPF Inspections	BACs	£ 50.00	£ -	£ 50.00
		<b>Subtotal TO PAY</b>		<b>£ 1,761.31</b>	<b>£ 80.52</b>	<b>£ 1,841.83</b>

- b) To approve the accounts and bank reconciliation to 30<sup>th</sup> June 2023 (**APPENDIX 5b**)  
c) To note the Q1 Budget Monitoring Report (**APPENDIX 5c**)

## 12. Items for next meeting.

## 13. Date, time & venue of future meetings.

Thursday 14<sup>th</sup> September 2023, 7:15pm, Hopwas (venue TBC)

Thursday 2<sup>nd</sup> November 2023, 7:15pm, St Leonard's C of E School, Wigginton