

MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 6th October 2022 at 7.15pm at Thomas Barnes School, Hopwas.

Present: Cllr. C. Croft (Chair), Cllr. H. Loxton, Cllr. D. Shirtliff.

Guests in Attendance: District Cllr D. Leytham

Public in Attendance: 0

Minute Taker & Clerk: Kate Clover, clerk@wiggintonandhopwas-pc.gov.uk

22/048. Apologies: Cllr. A. Moore and Cllr K Stevens had sent apologies to the Clerk and it was RESOLVED to approve their reasons for absence. Cllr. C. Booker was also unable to attend.

22/049. Public Participation: None

22/050. Declarations of Interest and Dispensations: Cllr Loxton has updated his register of members interests to include his status as a trustee of Tamworth Heritage Trust and a representative of Hints Quarry Liaison Committee.

22/051. Minutes: It was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 7th July 2022, having been circulated, be confirmed, and signed as a correct record.

22/052. Reports from County and District Councillors (for information only) if present: Cllr Leytham reported that Medium-term financial strategy being looked into by LDC. Cabinet meeting soon to discuss Disabled Facilities Grant and are looking to do this in-house. Joint venture with new owners of the Three Spires to convert Debenhams into a multi-screen cinema. Leisure Centre is the other large venture happening at LDC looking to cost £15million. Hopwas weight restrictions on canal bridges proposed by SCC, likely these will be enforced. In Wigginton parcel lockers by The Old Crown now have a planning application in. Cllr Leytham has been deselected by the Conservative Association and so won't be a District Councillor after the May 2023 elections. CIL Infrastructure Bids to LDC are being sought.

22/053. Reports from Chairman and Councillors (for information only): Cllr Loxton went to meet Cllr Dave King from Hammerwich Parish Council to discuss their footpath project. Cllr Loxton will bring his finding to the next CIL Infrastructure Working Group meeting. Cllr Loxton advised there will be a Hints Quarry Liaison meeting on October 19th & to let him know if there is anything that residents or councillors wish to be raised at the next meeting. Cllr Loxton had been told that Landowners were not aware of the fire on Browns Lane and the subsequent damage. Clerk would look to see whether anything needed reporting to SCC for enforcement (such as hedges encroaching on paths etc.) Cllr Croft & Clerk went to HS2 webinar regarding CEF Funding on 4th October and would look into chances of a successful funding bid.

22/054. Planning:

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
22/01325/FUL	The Old Crown 120 Main Road, Wigginton, Tamworth, Staffordshire, B79 9DW	Retention of InPost Parcel Locker	In favour of the service / facility being in the village but request that lockers are relocated to the back of the Pub to reduce the impact on the street scene within the conservation area and alleviate the highway visibility and parking issues at the busy junction by the war memorial by allowing customers and couriers to make use of the car park instead.	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
22/01302/FUH	The Woodfields Main Road Wigginton Tamworth Staffordshire B79 9DN	Demolition of existing double garage, entrance hall, store and covered garden area and erection of a two storey side extension and detached triple garage block	None	Pending Consideration
22/01330/FUH	Wigginton Fields Farm Main Road Wigginton Tamworth Staffordshire B79 9LH	Erection of detached garage and stores	None	Pending Consideration
22/01281/FUH	The Holt 23 Two Trees Close Hopwas Tamworth Staffordshire B78 3BG	Replacement of windows and doors including works to storm porch and garden walls	None	Pending Consideration

22/01229/FUL	Cobwebs Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	Retention of domestic sewage treatment plant and soakaway to serve existing garden building	None	Pending Consideration
22/00998/FULM	Arkall Farm, Ashby Road, Tamworth, Staffordshire	Erection of a 66 bedroom care home for older people (Use Class C2) with associated access, parking and landscaping.	See draft comments (APPENDIX 2a)	Pending Consideration
22/01094/FUH	Leewood House Lichfield Road Hopwas Tamworth Staffordshire	Erection of first floor side extension to replace existing terrace and rendering of front. Expires 18th August 2022	None	Pending Consideration
22/00885/FULM	Land Adj Coton Farm Coton Lane Coton Green Tamworth Staffordshire	Variation of condition 2 (Approved Plans) of permission 19/00259/FULM relating to modifications to the apartment blocks (plots 49-78), site layout and location of bike / bin stores (plots 49-56 and 63-70)	None	Pending Consideration
22/00830/FUH	The Poplars 2 Lichfield Road Hopwas Tamworth Staffordshire B78 3AF	Erection of single storey rear extension	None	Decided - Approve
22/00782/FUH	The Woodfields Main Road Wigginton Tamworth Staffordshire B79 9DN	Erection of ancillary residential annex	None	Decided - Withdrawn
22/00777/FUH	1 Lichfield Crescent Hopwas Tamworth Staffordshire B78 3AJ	Demolition of existing conservatory and erection of single storey rear extension	None	Decided - Approve
22/00513/FUL	The Old Crown 120 Main Road Wigginton Tamworth Staffordshire B79 9DW	Retention of existing outdoor bar to rear	None	Decided - Approve
22/00370/FUL	Aviemore 45 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Demolition of existing buildings and outbuildings and erection of 7No detached dwellings, with associated garages, access and landscaping	22_00370_FUL- WIGGINTON AND HOPWAS PARISH COUNCIL-770797.pdf (lichfielddc.gov.uk)	Pending Consideration
20/00629/OUT	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village. Consultee Comments for Planning Application 20/00629/OUT (lichfielddc.gov.uk)	Pending Consideration
18/00840/OUTMEI	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed. Consultee Comments for Planning Application 18/00840/OUTMEI (lichfielddc.gov.uk)	Pending Consideration

- c) **Canal Bridge Weight Restrictions:** Parish Council are in favour of the restrictions proposed and would welcome enforcement action on weight restrictions within Hopwas as this has been a perennial issue within the community.

22/055. Clerk Report:

- Speed Indicator Devices / Vehicle Activated Signs** – It was RESOLVED to approve the funding of an android tablet for data collection from Traffic Technology for £395 from CIL Reserves however Cllr Croft and the Clerk will attempt to resolve issues with data collection on the existing Chromebook before placing an order.
- Maintenance of Grass Verges / Parish Online (Digital Mapping Software)** – It was RESOLVED for the Council to purchase a subscription to Parish Online.
- Quarterly Operational Play Inspections** – It was RESOLVED to adopt quarterly operational inspections of play areas. Clerk to seek alternative quotes and given delegated authority to choose a suitable supplier in conjunction with the Chair via e-mail.
- General Maintenance**

- i. SBT are continuing to complete maintenance work at HPF as agreed. Progress has been disappointing.
 - ii. It was RESOLVED to ratify the Clerk's decision taken under delegated authority to appoint Jackson's to repair the latch on the play area gate.
 - iii. It was RESOLVED for the ball stop netting to be removed and put in storage. Cllr Loxton was thanked for his kind offer to store the netting at his home address.
 - iv. It was RESOLVED to ratify the Clerk's decision to pay the CMG Play tower Repair costs to Beacon Street Garage from the Parish Council account in lieu of donating funds to CMG Trust.
 - v. Both Defibrillators have been booked in for a software update on 17/10/2022
 - vi. It was RESOLVED for the Parish Council noticeboard to be stained in a light/ medium oak colour similar to how it is now. Clerk to advise A. Robey.
 - vii. Hedges on A51 at Bus Stop opposite Tame Otter were reported to SCC on 23rd July & 30th September
- e) **Correspondence** –LDC notification that Casual Vacancy can be co-opted. Volunteer Co-ordinator from SCC looking to create volunteer scheme for PRoW. Three resident queries/complaint dealt with by Clerk. TTTV Pillbox Conversion, owner of the pillbox adjacent to Hopwas Woods still to be identified. Severn Trent clearing sewerage blockages in Comberford. General Correspondence all forwarded to Councillors via Microsoft Teams. CIL funding of £30,512.83 to be received from LDC by the end of October (mainly from the Arkall Farm development)

22/056. Policies:

- a) The Working Party Terms of Reference were reviewed and a slight amendment due to a typing error was agreed. It was RESOLVED to set a review date of September 2025.
- b) It was RESOLVED to adopt the Community Engagement Policy with a slight amendment to include school staff as part of the community (not just headteachers and governors) and a review date of September 2023 was set. Clerk to find out figures for the following sentence 'There are xxx dwellings, xxx parish residents and xxx electors' and amend as necessary.

22/057. Civility and Respect Pledge: It was RESOLVED for the Council to sign up to the civility and respect pledge from NALC.

22/058. Financial matters:

- a) It was RESOLVED to approve the payment schedule for July, August, September and October.

Jul / Aug / Sep Payment Schedule	PAID					
Beacon Street Garage	84322	CMG Donation	£ 895.00	£ 179.00	£ 1,074.00	
A. Cox	2265	St John's Churchyard	£ 30.00	£ -	£ 30.00	
St Leonard's School	0070	Room Hire	£ 30.00	£ -	£ 30.00	
M&BG	86639	HPF Grass Cutting	£ 120.83	£ 24.17	£ 145.00	
A. Robey	July	HPF Inspections	£ 50.00	£ -	£ 50.00	
SBT Landscapes	2	HPF Repairs	£ 410.00		£ 410.00	
Staffing Costs		Salaries, PAYE & Pensions	£ 757.04	£ -	£ 757.04	
Expenses		Homeworking Allowance & Travel	£ 48.05	£ -	£ 48.05	
HP Instant Ink - Clerk		Stationery	£ 3.74	£ 0.75	£ 4.49	
Microsoft 365 - Clerk		IT	£ 9.40	£ 1.88	£ 11.28	
Traffic Technology	DT6612	CIL Funds	£ 547.50	£ 109.50	£ 657.00	
Npower	IN04254087	Church Rd Lighting	£ 16.56	£ 0.83	£ 17.39	
Npower	IN04254171	Church Rd Lighting	£ 13.32	£ 0.67	£ 13.99	
A. Cox	2292	St John's Churchyard	£ 30.00	£ -	£ 30.00	
A. Cox	2294	Wigginton Grass Cutting	£ 100.00	£ -	£ 100.00	
Staffing Costs		Salaries, PAYE & Pensions	£ 757.04	£ -	£ 757.04	
Expenses		Homeworking Allowance & Travel	£ 43.10	£ -	£ 43.10	
HP Instant Ink - Clerk		Stationery	£ 3.74	£ 0.75	£ 4.49	
Microsoft 365 - Clerk		IT	£ 40.90	£ 8.18	£ 49.08	
Traffic Technology	DT6634	CIL Reserves	£ 125.00	£ 25.00	£ 150.00	
Mazars	2064679	Audit Fees	£ 200.00	£ 40.00	£ 240.00	
LDC	M0075915870	Annual Play Inspections	£ 66.65	£ 13.33	£ 79.98	
A. Robey	August	HPF Inspections	£ 50.00	£ -	£ 50.00	
M&BG	87361	HPF Grass Cutting	£ 120.83	£ 24.17	£ 145.00	
A. Cox		St John's Churchyard	£ 30.00	£ -	£ 30.00	
						£ 4925.13
Oct Payment Schedule	TO PAY					
Staffing Costs		Salaries, PAYE & Pensions	£ 931.74	£ -	£ 931.74	
Expenses		Homeworking Allowance & Travel	£ 41.30	£ -	£ 41.30	
HP Instant Ink - Clerk	21.09.22	Stationery	£ 3.74	£ 0.75	£ 4.49	

