

Q2 Budget Monitoring Report

	Annual Budget 2022/23	Actuals Q2	Forecast Q3-Q4	Variance	Q2 Actuals / Budget 2022/23	Comments (Forecast / Budget %)
CASH RECEIPTS						
Precept	£ 27,723.00	£ 27,723.00	£ -	£ -	100%	
Community Infrastructure Levy	£ -	£ 11,083.80	£ -	£ 11,083.80		Ringfenced
Sundry Income	£ -	£ -	£ -	£ -		
VAT refund	£ 432.00	£ 1,167.29	£ 1,167.29	£ 1,902.58	270%	
Bank Interest	£ -	£ 43.91	£ -	£ 43.91		
TOTAL CASH RECEIPTS	£ 28,155.00	£ 40,018.00	£ 1,167.29	£ 13,030.29	142%	146%
CASH PAID OUT						
Staffing Costs	£ 9,385.00	£ 4,542.24	£ 5,341.26	£ 498.50	48%	Sep O/T & proposed NJC 2022/23 pay offer (£1925 FTE)
Total staffing	£ 9,385.00	£ 4,542.24	£ 5,341.26	£ 498.50	48%	
Administration						
Homeworking Allowance	£ 312.00	£ 156.00	£ 156.00	£ -	50%	
Travel	£ 250.00	£ 108.90	£ 108.90	-£ 32.20	44%	
Mobile Phone Top-Ups	£ 20.00	£ -	£ -	-£ 20.00	0%	
Audit fees	£ 350.00	£ 361.60	£ -	£ 11.60	103%	
Stationery, stamps, toner	£ 60.00	£ 54.52	£ 22.44	£ 16.96	91%	Shredder & Stamps in Q1 - one off
Newsletters	£ 370.00	£ -	£ -	-£ 370.00	0%	
Insurance	£ 1,200.00	£ 1,281.39	£ -	£ 81.39	107%	Annual renewal 1st June
Information Commissioner	£ 35.00	£ -	£ 35.00	£ -	0%	To pay later in the year
Room hire	£ 180.00	£ 90.00	£ 120.00	£ 30.00	50%	2 x meetings in May to pay + 5 others @£30 each
Training costs	£ 500.00	£ -	£ -	-£ 500.00	0%	
Subs	£ 430.00	£ -	£ 430.00	£ -	0%	Due in January (SLCC £135 (1/2 principal) + SPCA £295)
Elections	£ -	£ -	£ -	£ -	0%	
Domain name	£ 119.00	£ 130.99	£ -	£ 11.99	110%	Both co.uk & GOV.UK domains paid for
Bank charges	£ 72.00	£ 18.00	£ 54.00	£ -	25%	£18 per quarter
Microsoft Business 365	£ 432.00	£ 119.40	£ 245.40	-£ 67.20	28%	£31.50*9 Basics + £9.40*12 Standard
Total administration	£ 4,330.00	£ 2,320.80	£ 1,171.74	-£ 837.46	54%	
Maintenance						
Lighting	£ 80.00	£ 29.88	£ 29.88	-£ 20.24	37%	
Dog and litter bins	£ 1,300.00	£ 1,319.76	£ -	£ 19.76	102%	Paid for year

Dog bags	£ 70.00	£ -	£ -	-£ 70.00	0%	
HPF grass cutting	£ 1,450.00	£ 604.15	£ 604.15	-£ 241.70	42%	120.83*10 to pay
HPF repairs	£ 800.00	£ -	£ -	-£ 800.00	0%	
HPF inspections	£ 700.00	£ 285.49	£ 285.49	-£ 129.02	41%	Avg £55 per month x 10
Tree trimming	£ 700.00	£ -	£ -	-£ 700.00	0%	0
Annual inspections	£ 135.00	£ 66.65	£ -	-£ 68.35	49%	Inspections due September
Wigginton grass cutting	£ 800.00	£ 400.00	£ 400.00	£ -	50%	8 months @ £100
Plants	£ 100.00	£ -	£ -	-£ 100.00	0%	
St John's churchyard maintenance	£ 400.00	£ 270.00	£ 120.00	-£ 10.00	68%	
Comberford hedge trimming etc	£ 400.00	£ -	£ -	-£ 400.00	0%	
Additional highway maintenance eg verges	£ 300.00	£ -	£ 235.00	-£ 65.00	0%	£185 + £50 Noticeboard maintenance
Defibrillator supplies	£ 105.00	£ 39.95	£ 10.00	-£ 55.05	38%	Pads replaced, will last beyond 22/23, Stickers req'd
Total Maintenance	£ 7,340.00	£ 3,015.88	£ 1,684.52	-£ 2,639.60	41%	
Donations						
Garden Club	£ 100.00	£ 220.00	£ -	£ 120.00	220%	£220 grant agreed for Lawnmower replacement
Comberford Millennium Green	£ 2,000.00	£ 895.00	£ -	-£ 1,105.00	45%	
Total Donations (S137)	£ 2,100.00	£ 1,115.00		-£ 985.00	53%	
Spending from Reserves						
HPF Repair Fund	£ 1,739.00	£ 660.00	£ 1,079.00	£ -	38%	HPF Repairs agreed in 21/22
CIL Fund	£ -	£ 985.00	£ -	£ 985.00		SID Repairs funded via CIL reserves
Total Spend from Reserves	£ 1,739.00	£ 1,645.00		£ 985.00	95%	
TOTAL CASH PAID OUT	£ 24,894.00	£ 12,638.92	£ 8,197.52	-£ 2,978.56	51%	
VAT		£ 922.36	£ 922.36	£ 1,844.72		