

Clerk Report

a) Speed Indicator Devices / Vehicle Activated Signs

Clerk & Cllr Croft to check whether HP Chromebook can be connected to the SID Device effectively before purchasing a pre-programmed Samsung Android tablet via Traffic Technology.

b) Parish Online (Digital Mapping Software) / Maintenance of Grass Verges

Parish Online was purchased following the October meeting. Clerk will add Council Land and Asset Register onto this system as and when time allows.

When possible Clerk will use the system to measure the grass areas belonging to SCC that are currently being maintained by our Contractor so that we can check whether SCC have any concerns or objections to this work being carried out and look to see whether a formal Service Level Agreement can be put into place and whether the PC are able to claim any reimbursements from the County for taking on this work. Any draft agreement would need to be discussed and approved by the Parish Council.

c) Quarterly Operational Play Inspections

At the October meeting it was decided to implement quarterly operational inspections at Hopwas Playing Field & Comberford Millennium Green Trust.

The Clerk has obtained quotations as follows:

Kompan - Operational Inspections in December, March and June at 2 sites – Unit price per inspection £80.00

Three inspections per year = £240.00 per site, 2 sites = **£480.00** total cost per annum (excluding repairs)

They provide full reports after each visit with a free no- obligation quotation for any items with a risk score of 10 or above. If we provide a copy of the Annual independent inspection, they will also provide a quotation for any works with a risk score of 10 or over identified in this report.

Sovereign Compliance Plus - £998 for 3 years of cover per site, 1st year free (worth £499) begin paying from the 2nd year. 3 Operational inspections per year with comprehensive safety and maintenance reports, essential maintenance and repairs included, third party equipment covered. Unit price per inspection £110.89 (including minor repairs) ongoing cost after initial 3 years £499 per year = £166.33 per inspection (including minor repairs)

Other providers include: [Midland Playscape | ROSPA Approved Playground Inspection Midlands](#) and [HAGS Inspection and Maintenance](#) if further quotes are required.

d) General Maintenance

- i) Annual Inspection Reports have been received for HPF & CMG. The main priority for maintenance is the spring rocker at HPF as the missing fixings are causing a significant hazard.
- ii) Defibrillators collected from The Red Lion & The Old Crown on 18th October.
- iii) Wigginton Noticeboard – weather hasn't been suitable to do this as yet.
- iv) Hedges on A51 – response from SCC – due to be cut 9th/10th Nov (weather permitting) SCC have now put this hedge on the annual cutting schedule (usually start of October)
- v) Sign Technology to update the signage at HPF & CMG with the gov.uk email address at a cost of £180 + VAT. Work agreed under scheme of delegation in conjunction with the Chair.
- vi) Grass Cutting Contract 2023/24. A. Cox has advised he intends to keep costs at £100 for Wigginton monthly and £30 for St John's Churchyard fortnightly from Mar-Oct (he may need to raise costs slightly from this if



fuel prices continue to rise. Are Council in favour of renewing contract or do Council wish to obtain further quotations.

e) Correspondence

- i) Severn Trent Sewerage Update – MOP has contacted the PC to advise Severn Trent have repaired the pumping station and cleared some pipes but have found a blockage under the lane caused by wipes, nappies & sanitary products etc.
- ii) All general correspondence from SCC, LDC, NALC, SPCA and other organisations circulated to Councillors via teams & communicated with residents via website & social media when applicable.

f) Councillor Vacancy / Elections May 2023

Cllr Loxton has volunteered to go out and knock doors in the village to talk about the Parish Council and try to generate some interest in the current vacancy on the Council and for the elections in May 2023. A flyer with information on what is involved and who to contact could be printed and distributed to support this endeavour.