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NOTICE OF A MEETING OF WIGGINTON & HOPWAS PARISH COUNCIL

To be held at St Leonard's Primary School, Wigginton, at 7:15pm on Thursday 3rd November 2022

Member of the public and the press are welcome to attend

28th October 2022

Dear Councillor,

You are summoned to attend a meeting of Wigginton and Hopwas Parish Council to be held at St Leonard's Primary School, Wigginton at **7:15pm on Thursday 3rd November 2022** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding the above information, please do not hesitate to contact me.

K Clover
Kate Clover
Parish Clerk

AGENDA

22/061. Apologies: To receive and approve reasons for absence.

22/062. Public participation: The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.*

22/063. Declarations of Interest and Dispensations: To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

22/064. Minutes: To approve the minutes of the Parish Council meeting held on 6th October 2022 (**APPENDIX 1**)

22/065. Reports from County and District Councillors (for information only) **if present:**

22/066. Reports from Chairman and Councillors (for information only):

22/067. Planning:

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
22/01517/FUH	Cottage Pie 55 Hints Road Hopwas Tamworth Staffordshire B78 3AB	Erection of 2no. rear extensions		Pending Consideration
22/00370/FUL	Aviemore 45 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Demolition of existing buildings and outbuildings and erection of 7No detached dwellings, with associated garages, access and landscaping	Amended Application comments: REQUEST SENT TO LDC TO EXTEND DEADLINE FOR COMMENT TO 4th NOV Original Application comments: 22_00370_FUL- _WIGGINTON_AND_HOPWAS_PARISH_COUNCIL-770797.pdf (lichfielddc.gov.uk)	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
22/01325/FUL	The Old Crown 120 Main Road Wigginton Tamworth Staffordshire B79 9DW	Retention of InPost Parcel Locker	Comments filed with LDC: 14/10/22	Pending Consideration

22/01302/FUH	The Woodfields Main Road Wigginton Tamworth Staffordshire B79 9DN	Demolition of existing double garage, entrance hall, store and covered garden area and erection of a two storey side extension and detached triple garage block	None	Decided - Approve
22/01330/FUH	Wigginton Fields Farm Main Road Wigginton Tamworth Staffordshire B79 9LH	Erection of detached garage and stores	None	Pending Consideration
22/01281/FUH	The Holt 23 Two Trees Close Hopwas Tamworth Staffordshire B78 3BG	Replacement of windows and doors including works to storm porch and garden walls	None	Pending Consideration
22/01229/FUL	Cobwebs Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	Retention of domestic sewage treatment plant and soakaway to serve existing garden building	None	Decided - Approve
22/00998/FULM	Arkall Farm, Ashby Road, Tamworth, Staffordshire	Erection of a 66 bedroom care home for older people (Use Class C2) with associated access, parking and landscaping.	None	Pending Consideration
22/00885/FULM	Land Adj Coton Farm Coton Lane Coton Green Tamworth Staffordshire	Variation of condition 2 (Approved Plans) of permission 19/00259/FULM relating to modifications to the apartment blocks (plots 49-78), site layout and location of bike / bin stores (plots 49-56 and 63-70)	None	Pending Consideration
20/00629/OUT	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village. Consultee Comments for Planning Application 20/00629/OUT (lichfielddc.gov.uk)	Pending Consideration
18/00840/OUTMEI	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed. Consultee Comments for Planning Application 18/00840/OUTMEI (lichfielddc.gov.uk)	Pending Consideration

22/068. Clerk Report (APPENDIX 2):

- a) **Speed Indicator Devices / Vehicle Activated Signs** –No further update
- b) **Maintenance of Grass Verges / Parish Online (Digital Mapping Software) Update**
- c) **Quarterly Operational Play Inspections** – Quotes
- d) **General Maintenance**
 - i. Annual Inspection Reports
 - ii. Defibrillator Update
 - iii. Wigginton Noticeboard Update
 - iv. Hedges A51 Update
 - v. Ratify Sign Technology updating all signage to gov.uk email address £180 + VAT
 - vi. Grass Cutting Contract 2023/24 Wigginton & St John's Churchyard
- e) **Correspondence** – Details of correspondence to be noted
- f) **Councillor Vacancy / Elections May 2023**

22/069. Policies:

- a) To review the Lone Working policy (**APPENDIX 3a**)
- b) To adopt the Parish Council Action Plan 2023-25 (**APPENDIX 3b**)
- c) To review the Publication Scheme (**APPENDIX 3c**)

- d) To review the Risk Management Scheme (**APPENDIX 3d**)
- e) To review the Statement of internal controls and Annual Review of the effectiveness of internal controls (**APPENDIX 3e**)
- f) To review the Volunteer Policy (**APPENDIX 3f**)
- g) To review the Community Infrastructure Levy (CIL) Working Party Terms of Reference (**APPENDIX 3g**)

22/070. Dunstall Lane Bin: To consider whether a bin is required upon Dunstall Lane (**APPENDIX 4**)

22/071. Financial matters:

- a) To approve the payment schedule from October/November and an internal transfer of £2000.00 to the Current Account (**APPENDIX 5a**)

Oct Payment Schedule	PAID					
Unity Trust	Q3	Bank Charges		£ 18.00	£ -	£ 18.00
Npower	Q3			£ 12.40	£ 0.62	£ 13.02
Parish Online	41UD028 - 0001	Software		£ 72.00	£ 14.40	£ 86.40
HMRC	PAYE Adjustment 2017/18	PAYE		£ 21.22		£ 21.22
						<i>£ 138.64</i>
Nov Payment Schedule	To Pay					
Staffing Costs		Salaries, PAYE & Pensions		£ 769.98	£ -	£ 769.98
Staffing Costs		PAYE Adjustment		£ 15.76		£ 15.76
Expenses		Homeworking Allowance & Travel		£ 41.30	£ -	£ 41.30
HP Instant Ink - Clerk	21.10.22	Stationery		£ 3.74	£ 0.75	£ 4.49
Microsoft 365 - Clerk	E0700KSV4E/T4ZN	IT		£ 36.40	£ 7.28	£ 43.68
SCC	1000093614	Room Hire		£ 30.00	£ 6.00	£ 36.00
Jacksons Fencing	446277	HPF Repairs		£ 217.30	£ 43.46	£ 260.76
A.Robey	October	HPF Inspections		£ 50.00	£ -	£ 50.00
M&BG	88715	HPF Grass Cutting		£ 120.83	£ 24.17	£ 145.00
A. Cox	2389	St John's Churchyard		£ 30.00	£ -	£ 30.00
A. Cox	2397	Wigginton Grass Cutting		£ 100.00	£ -	£ 100.00
						<i>£ 1,496.97</i>

- b) To approve the accounts and bank reconciliation to 25th October 2022 (**APPENDIX 5b**)
- c) To consider the Draft Budget for 2023/24 (**APPENDIX 5c**)

22/072. Items for next meeting. Finalise 2023/24 Budget & Precept Setting.

22/073. Date, time & venue of future meetings.

Thursday 12th January 2023, 7:15 pm, Thomas Barnes County Primary School, Hopwas

Thursday 2nd March 2023, 7:15pm, St Leonard's C of E School, Wigginton

Thursday 11th May 2023, 7:15pm, Thomas Barnes County Primary School, Hopwas

22/074. Closed Session: To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 22/075.

22/075. Boundary Dispute: To consider request relating to Boundary Dispute (**APPENDIX 6a & 6b**)