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## NOTICE OF A MEETING OF WIGGINTON & HOPWAS PARISH COUNCIL

To be held at Thomas Barnes Primary School, Hopwas, at 7:15pm on Thursday 8<sup>th</sup> September 2022

*Member of the public and the press are welcome to attend*

2<sup>nd</sup> September 2022

Dear Councillor,

You are summoned to attend a meeting of Wigginton and Hopwas Parish Council to be held at Thomas Barnes School, Hopwas at **7:15pm on Thursday 8<sup>th</sup> September 2022** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding the above information, please do not hesitate to contact me.

*K Clover*  
 Kate Clover  
 Parish Clerk

### AGENDA

**22/048. Apologies:** To receive and approve reasons for absence.

**22/049. Public participation:** The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.*

**22/050. Declarations of Interest and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

**22/051. Minutes:** To approve the minutes of the Parish Council meeting held on 7<sup>th</sup> July 2022 (**APPENDIX 1**)

**22/052. Reports from County and District Councillors** (for information only) **if present:**

**22/053. Reports from Chairman and Councillors** (for information only):

- a) Cllr Loxton wished to record the Parish Council's thanks to the Fire Service and Local Farmers whose actions prevented the fire on the fields behind Browns Lane, Wigginton from spreading any further.

**22/054. Planning:**

- a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
22/01229/FUL	Cobwebs Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	Retention of domestic sewage treatment plant and soakaway to serve existing garden building		
22/00998/FULM	Arkall Farm, Ashby Road, Tamworth, Staffordshire	Erection of a 66 bedroom care home for older people (Use Class C2) with associated access, parking and landscaping.	See draft comments ( <b>APPENDIX 2a</b> )	

- b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
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<a href="#">22/01094/FUH</a>	Leewood House Lichfield Road Hopwas Tamworth Staffordshire	Erection of first floor side extension to replace existing terrace and rendering of front. Expires 18th August 2022		Pending Consideration
<a href="#">22/00885/FULM</a>	Land Adj Coton Farm Coton Lane Coton Green Tamworth Staffordshire	Variation of condition 2 (Approved Plans) of permission 19/00259/FULM relating to modifications to the apartment blocks (plots 49-78), site layout and location of bike / bin stores (plots 49-56 and 63-70)		Pending Consideration
<a href="#">22/00830/FUH</a>	The Poplars 2 Lichfield Road Hopwas Tamworth Staffordshire B78 3AF	Erection of single storey rear extension	None	Decided - Approve
<a href="#">22/00782/FUH</a>	The Woodfields Main Road Wigginton Tamworth Staffordshire B79 9DN	Erection of ancillary residential annex	None	Decided - Withdrawn
<a href="#">22/00777/FUH</a>	1 Lichfield Crescent Hopwas Tamworth Staffordshire B78 3AJ	Demolition of existing conservatory and erection of single storey rear extension	None	Decided - Approve
<a href="#">22/00513/FUL</a>	The Old Crown 120 Main Road Wigginton Tamworth Staffordshire B79 9DW	Retention of existing outdoor bar to rear	None	Decided - Approve
<a href="#">22/00370/FUL</a>	Aviemore 45 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Demolition of existing buildings and outbuildings and erection of 7 No detached dwellings, with associated garages, access and landscaping	<a href="#">22_00370_FUL_-_WIGGINTON_AND_HOPWAS_PARISH_COUNCIL-770797.pdf (lichfielddc.gov.uk)</a>	Pending Consideration
<a href="#">20/00629/OUT</a>	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9 no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village. <a href="#">Consultee Comments for Planning Application 20/00629/OUT (lichfielddc.gov.uk)</a>	Pending Consideration
<a href="#">18/00840/OUTMEI</a>	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed. <a href="#">Consultee Comments for Planning Application 18/00840/OUTMEI (lichfielddc.gov.uk)</a>	Pending Consideration

- c) **Canal Bridge Weight Restrictions:** To consider proposed weight restrictions for Balls & Dunston Canal Bridges, Hopwas. (APPENDICES 2b & 2c)

#### 22/055. Clerk Report (APPENDIX 3):

- a) **Speed Indicator Devices / Vehicle Activated Signs** – To consider the purchase of an android tablet for data collection (proposed by Cllr Croft)
- b) **Maintenance of Grass Verges / Parish Online (Digital Mapping Software)** – To consider purchasing a subscription to Parish Online (proposed by Cllr Shirtliff)
- c) **Quarterly Operational Play Inspections** – To consider quarterly operational inspections of play areas
- d) **General Maintenance**
  - i. Update on scheduled maintenance work at Hopwas Playing Field
  - ii. Broken Play Area Gate Latch Hopwas Playing Field – to ratify decision for Jackson's fencing to repair
  - iii. Ball Stop Netting – to consider storage of the netting
  - iv. CMG Playtower Repair – to ratify decision to pay Beacon Street Garage invoice via Parish Council in lieu of donating funds to CMG Trust.
  - v. Defibrillator Update (Software issues / re-call)
  - vi. Wigginton Noticeboard – to discuss which stain is to be used.

vii. Hedges on A51 at Bus Stop opposite Tame Otter have been reported to SCC on 23<sup>rd</sup> July

e) **Correspondence** – Details of correspondence to be noted

**22/056. Policies:**

- a) To review the Working Party Terms of Reference policy (**APPENDIX 4a**)
- b) To consider the adoption of a Community Engagement policy (**APPENDIX 4b**)

**22/057. Civility and Respect Pledge:** To consider passing a resolution to sign up to the civility and respect pledge (**APPENDIX 5**)

**22/058. Financial matters:**

- a) To approve the payment schedule from Late July, August & September and an internal transfer of £5,000 to the Current Account (**APPENDIX 6a**)

<b>July / Aug Payment Schedule</b>		<b>PAID</b>				
Beacon Street Garage	84322	CMG Donation	£ 895.00	£ 179.00	<b>£ 1,074.00</b>	
A. Cox	2265	St John's Churchyard	£ 30.00	£ -	<b>£ 30.00</b>	
St Leonard's School	0070	Room Hire	£ 30.00	£ -	<b>£ 30.00</b>	
M&BG	86639	HPF Grass Cutting	£ 120.83	£ 24.17	<b>£ 145.00</b>	
A.Robey	July	HPF Inspections	£ 50.00	£ -	<b>£ 50.00</b>	
SBT Landscapes	2	HPF Repairs	£ 410.00		<b>£ 410.00</b>	
Staffing Costs		Salaries, PAYE & Pensions	£ 757.04	£ -	<b>£ 757.04</b>	
Expenses		Homeworking Allowance & Travel	£ 48.05	£ -	<b>£ 48.05</b>	
HP Instant Ink - Clerk		Stationery	£ 3.74	£ 0.75	<b>£ 4.49</b>	
Microsoft 365 - Clerk		IT	£ 9.40	£ 1.88	<b>£ 11.28</b>	
Traffic Technology	DT6612	CIL Funds	£ 547.50	£ 109.50	<b>£ 657.00</b>	
Npower	IN04254087	Church Rd Lighting	£ 16.56	£ 0.83	<b>£ 17.39</b>	
Npower	IN04254171	Church Rd Lighting	£ 13.32	£ 0.67	<b>£ 13.99</b>	
A. Cox	2292	St John's Churchyard	£ 30.00	£ -	<b>£ 30.00</b>	
A. Cox	2294	Wigginton Grass Cutting	£ 100.00	£ -	<b>£ 100.00</b>	
					<b>£ 3,378.24</b>	
<b>September Payment Schedule</b>		<b>To Pay</b>				
Staffing Costs	by 7 <sup>th</sup> Sep	Salaries, PAYE & Pensions	£ 757.04	£ -	<b>£ 757.04</b>	
Expenses	by 7 <sup>th</sup> Sep	Homeworking Allowance & Travel	£ 43.10	£ -	<b>£ 43.10</b>	
HP Instant Ink - Clerk	by 7 <sup>th</sup> Sep	Stationery	£ 3.74	£ 0.75	<b>£ 4.49</b>	
Microsoft 365 - Clerk	by 7 <sup>th</sup> Sep	IT	£ 40.90	£ 8.18	<b>£ 49.08</b>	
Traffic Technology	DT6634	CIL Reserves	£ 125.00	£ 25.00	<b>£ 150.00</b>	
Mazars	2064679	Audit Fees	£ 200.00	£ 40.00	<b>£ 240.00</b>	
LDC	M0075915870	Annual Play Inspections	£ 66.65	£ 13.33	<b>£ 79.98</b>	
A. Robey	August	HPF Inspections	£ 50.00	£ -	<b>£ 50.00</b>	
M&BG	87361	HPF Grass Cutting	£ 120.83	£ 24.17	<b>£ 145.00</b>	
					<b>£ 1,516.89</b>	

- b) To approve the accounts and bank reconciliation to 31st August 2022 (**APPENDIX 6b**)
- c) To note the External Audit Report and Completion Letter for the Annual Governance and Accountability Return 2021-22. No issues were raised and therefore no further action is required. (**APPENDIX 6c**)
- d) To confirm the following transfers from reserves:
  - i. £410 for Grano dust areas completed by SBT Landscapes from the HPF Repair Fund
  - ii. £672.50 for SID repairs / improvements by Traffic Technology from the CIL Reserve Fund

**22/059. Items for next meeting.**

**22/060. Date, time & venue of future meetings.**

Thursday 3<sup>rd</sup> November 2022, 7:15 pm, St Leonard's C of E School, Wigginton

Thursday 12<sup>th</sup> January 2023, 7:15 pm, Thomas Barnes County Primary School, Hopwas

Thursday 2<sup>nd</sup> March 2023, 7:15pm, St Leonard's C of E School, Wigginton

Thursday 11<sup>th</sup> May 2023, 7:15pm, Thomas Barnes County Primary School, Hopwas