

Q1 Budget Monitoring Report

	Annual Budget 2022/23	Actuals Q1	Forecast Q2-Q4	Variance	Q1 Actuals / Budget 2022/23	Comments (Forecast / Budget %)
CASH RECEIPTS						
Precept	£ 27,723.00	£ 27,723.00	£ -	£ -	100%	
Community Infrastructure Levy	£ -	£ 11,083.80	£ -	£ 11,083.80		Ringfenced
Sundry Income	£ -	£ -	£ -	£ -		
VAT refund	£ 432.00	£ 247.39	£ 742.17	£ 557.56	57%	
Bank Interest	£ -	£ 43.91	£ -	£ 43.91		
TOTAL CASH RECEIPTS	£ 28,155.00	£ 39,098.10	£ 742.17	£ 11,685.27	139%	142%
CASH PAID OUT						
Staffing Costs	£ 9,385.00	£ 2,271.12		-£ 7,113.88	24%	
Total staffing	£ 9,385.00	£ 2,271.12		-£ 7,113.88	24%	
Administration						
Homeworking Allowance	£ 312.00	£ 78.00	£ 234.00	£ -	25%	
Travel	£ 250.00	£ 54.45	£ 163.35	-£ 32.20	22%	
Mobile Phone Top-Ups	£ 20.00	£ -		-£ 20.00	0%	
Audit fees	£ 350.00	£ 161.60	£ 200.00	£ 11.60	46%	External Audit Fees £200 to follow
Stationery, stamps, toner	£ 60.00	£ 43.30	£ 33.66	£ 16.96	72%	Shredder & Stamps in Q1 - one off
Newsletters	£ 370.00	£ -		-£ 370.00	0%	
Insurance	£ 1,200.00	£ 1,281.39	£ -	£ 81.39	107%	Annual renewal 1st June
Information Commissioner	£ 35.00	£ -	£ 35.00	£ -	0%	To pay later in the year
Room hire	£ 180.00	£ -	£ 210.00	£ 30.00	0%	2 x meetings in May to pay + 5 others @£30 each
Training costs	£ 500.00	£ -	£ -	-£ 500.00	0%	
Subs	£ 430.00	£ -	£ 430.00	£ -	0%	Due in January (SLCC £135 (1/2 principal) + SPCA £295)
Elections	£ -	£ -	£ -	£ -	0%	
Domain name	£ 119.00	£ 130.99		£ 11.99	110%	Both co.uk & GOV.UK domains paid for
Bank charges	£ 72.00	£ 18.00	£ 54.00	£ -	25%	£18 per quarter
Microsoft Business 365	£ 432.00	£ 28.20	£ 368.10	-£ 35.70	7%	£31.50*9 Basics + £9.40*12 Standard
Total administration	£ 4,330.00	£ 1,795.93	£ 1,728.11	-£ 805.96	41%	
Maintenance						
Lighting	£ 80.00	£ -		-£ 80.00	0%	
Dog and litter bins	£ 1,300.00	£ 1,319.76	£ -	£ 19.76	102%	Paid for year
Dog bags	£ 70.00	£ -		-£ 70.00	0%	
HPF grass cutting	£ 1,450.00	£ 241.66	£ 1,208.30	-£ 0.04	17%	120.83*10 to pay
HPF repairs	£ 800.00	£ -		-£ 800.00	0%	
HPF inspections	£ 700.00	£ 129.24	£ 550.00	-£ 20.76	18%	Avg £55 per month x 10
Tree trimming	£ 700.00	£ -		-£ 700.00	0%	0
Annual inspections	£ 135.00	£ -		-£ 135.00	0%	Inspections due September
Wigginton grass cutting	£ 800.00	£ 200.00	£ 600.00	£ -	25%	8 months @ £100
Plants	£ 100.00	£ -		-£ 100.00	0%	
St John's churchyard maintenance	£ 400.00	£ 150.00	£ 360.00	£ 110.00	38%	£30 per fortnight for 8 months = 17 cuts = £510
Comberford hedge trimming etc	£ 400.00	£ -		-£ 400.00	0%	
Additional highway maintenance eg verges	£ 300.00	£ -		-£ 300.00	0%	
Defibrillator supplies	£ 105.00	£ 39.95	£ 10.00	-£ 55.05	38%	Pads replaced, will last beyond 22/23, Stickers req'd
Total Maintenance	£ 7,340.00	£ 2,080.61	£ 2,728.30	-£ 2,531.09	28%	
Donations						
Garden Club	£ 100.00	£ 220.00	£ -	£ 120.00	220%	£220 grat agreed for Lawnmower replacement
Comberford Millennium Green	£ 2,000.00	£ -	£ -	-£ 2,000.00	0%	Grant not yet applied for
Total Donations (\$137)	£ 2,100.00	£ 220.00		-£ 1,880.00	10%	
Spending from Reserves						
HPF Repair Fund	£ 1,739.00	£ 250.00	£ 1,489.00	£ -	14%	HPF Repairs agreed in 21/22
CIL Fund	£ -	£ 312.50		£ 312.50		SID Repairs funded via CIL reserves
Total Spend from Reserves	£ 1,739.00	£ 562.50		£ 312.50	32%	
TOTAL CASH PAID OUT	£ 24,894.00	£ 6,930.16	£ 4,456.41	-£ 12,018.43	28%	
VAT		£ 449.03		£ 449.03		