

MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 26th May 2022 at 7.15pm at Thomas Barnes School, Hopwas.

Present: Cllr C. Croft (Chair), Cllr. H. Loxton, Cllr. A Moore, Cllr. D Shirtliff

Apologies: Cllr C Booker, Cllr J. Shirtliff, Cllr K. Stevens.

Guests in Attendance: District Cllr D Leytham

Public in Attendance: 0

Minute Taker & Clerk: Kate Clover, clerk@wiggintonandhopwas.co.uk

22/024 Internal Auditors report for year ending 31st March 2022 and appoint the Internal Auditor for 2022/23: It was RESOLVED to approve the Internal Auditors report for year ending 31st March 2022 and to appoint Kim Squires as the internal auditor for 2022/23.

22/025. Annual Governance Statement for the year ending 31st March 2022:

**'Yes' means that this authority*

- 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.** **Prepared its accounting statements in accordance with the Accounts and Audit Regulations. YES*
- 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.** **Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge. YES*
- 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.** **Has only done what it has the legal power to do and has complied with Proper Practices in doing so. YES*
- 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.** **During the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts. YES*
- 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.** ** Considered and documented the financial and other risks it faces and dealt with them properly. YES*
- 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.** ** Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority. YES*
- 7. We took appropriate action on all matters raised in reports from internal and external audit.** ** Responded to matters brought to its attention by internal and external audit. YES*
- 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.** ** Disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant. YES*
- 9. Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.** ** Has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts YES*

