



Parish Clerk - Kate Clover  
c/o 42 Elm Tree Close, Kingsbury  
Warwickshire, B78 2JG  
Tel: 07540 991 343

E-mail: [clerk@wiggintonandhopwas.co.uk](mailto:clerk@wiggintonandhopwas.co.uk)  
Website: [www.wiggintonandhopwas.co.uk](http://www.wiggintonandhopwas.co.uk)

## NOTICE OF A MEETING OF WIGGINTON & HOPWAS PARISH COUNCIL

To be held at St Leonard's C of E School, Wigginton, at 7:15pm on Thursday 7<sup>th</sup> July 2022

*Member of the public and the press are welcome to attend*

1<sup>st</sup> July 2022

Dear Councillor,

You are summoned to attend an extraordinary meeting of Wigginton and Hopwas Parish Council to be held at St Leonard's C of E School, Wigginton at 7:15pm on Thursday 7<sup>th</sup> July 2022 at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding the above information, please do not hesitate to contact me.

K Clover  
Kate Clover  
Parish Clerk

### AGENDA

**22/033. Apologies:** To receive and approve reasons for absence.

**22/034. Public participation:** The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.*

**22/035. Declarations of Interest and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

**22/036. Minutes:** To approve the minutes of the Parish Council meeting held on 5<sup>th</sup> May 2022 ([APPENDIX 1a](#)) and the minutes of the extraordinary Parish Council meeting held on 26<sup>th</sup> May 2022 ([APPENDIX 1b](#))

**22/037. Reports from County and District Councillors** (for information only) **if present:**

**22/038. Reports from Chairman, Councillors and Clerk** (for information only): Clerk report ([APPENDIX 2](#))

**22/039. Planning:**

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">22/00885/FULM</a>	Land Adj Coton Farm Coton Lane Coton Green Tamworth Staffordshire	Variation of condition 2 (Approved Plans) of permission 19/00259/FULM relating to modifications to the apartment blocks (plots 49-78), site layout and location of bike / bin stores (plots 49-56 and 63-70)		Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">22/00830/FUH</a>	The Poplars 2 Lichfield Road Hopwas Tamworth Staffordshire B78 3AF	Erection of single storey rear extension	None	Pending Consideration
<a href="#">22/00782/FUH</a>	The Woodfields Main Road Wigginton Tamworth Staffordshire B79 9DN	Erection of ancillary residential annex	None	Pending Consideration

<a href="#">22/00777/FUH</a>	1 Lichfield Crescent Hopwas Tamworth Staffordshire B78 3AJ	Demolition of existing conservatory and erection of single storey rear extension	None	Pending Consideration
<a href="#">22/00726/FUL</a>	Cobwebs Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	Retention of septic tank	None	Decided - Refuse
<a href="#">22/00513/FUL</a>	The Old Crown 120 Main Road Wigginton Tamworth Staffordshire B79 9DW	Retention of existing outdoor bar to rear	None	Pending Consideration
<a href="#">22/00477/FUH</a>	The Sharratts School Lane Hopwas Tamworth Staffordshire B78 3AD	Conversion of garage to create additional living space	<a href="#">Consultee Comments for Planning Application 22/00477/FUH (lichfielddc.gov.uk)</a>	Decided - Approve
<a href="#">22/00286/FUH</a>	Wigginton Fields Farm Main Road Wigginton Tamworth Staffordshire B79 9LH	Erection of detached garage and stores	None	Decided - Refuse
<a href="#">22/00370/FUL</a>	Aviemore 45 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Demolition of existing buildings and outbuildings and erection of 7No detached dwellings, with associated garages, access and landscaping	<a href="#">22_00370_FUL- WIGGINTON AND HOPWAS PARISH COUNCIL-770797.pdf (lichfielddc.gov.uk)</a>	Pending Consideration
<a href="#">20/00629/OUT</a>	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village. <a href="#">Consultee Comments for Planning Application 20/00629/OUT (lichfielddc.gov.uk)</a>	Pending Consideration
<a href="#">18/00840/OUTMEI</a>	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed. <a href="#">Consultee Comments for Planning Application 18/00840/OUTMEI (lichfielddc.gov.uk)</a>	Pending Consideration

- c) **Pre-consultation re: upgrade to existing radio base station, Wigginton** – To consider comments for pre-application received regarding upgrade to 5g mast outside Birdsley Farm, Main Road, Wigginton. ([APPENDIX 3a](#))
- d) **Hints Quarry Liaison Committee** – To note the minutes of the Hints Quarry Liaison Committee Meeting on 6<sup>th</sup> April 2022 ([APPENDIX 3b](#))

#### 22/040. General Maintenance:

- Update on scheduled maintenance work at Hopwas Playing Field
- Update Traffic Technology – Vehicle Activated Signs

#### 22/041. Policies:

- To review the Equality and Diversity Policy and set the next review date ([APPENDIX 4a](#))
- To review the Complaints Policy and update the Contact details for the Chair ([APPENDIX 4b](#))
- To consider adopting a dealing with abusive, persistent or vexatious, complaints or complainants policy ([APPENDIX 4c](#))

#### 22/042. Correspondence: Details of any other correspondence to be noted.

- Yew Tree – Comberford
- Pavement Assess – Hints Road / Nursery Lane, Hopwas
- Public Liability Insurance Certificate 2022/23 for A. Cox
- Items for Information sent to Councillors via email between meetings ([APPENDIX 5](#))

#### 22/043. Financial matters:

- a) To approve the [payment schedule](#) from 5<sup>th</sup> May, June and July, the [accounts](#) and [bank reconciliation](#) to 30<sup>th</sup> June 2022  
(APPENDICES 6a & 6b)

May Payment Schedule	after 5th May	PAID			
A. Robey	April	HPF Inspection	£ 79.24		£ 79.24
Argos (Reimbursement to Clerk)		Shredder	£ 24.99		£ 24.99
Hopwas Garden Club		Grant	£ 220.00		£ 220.00
					£ 324.23
June Payment Schedule	PAID				
Staffing Costs		Salaries, PAYE & Pensions	£ 757.04		£ 757.04
Expenses		Homeworking Allowance & Travel	£ 56.60		£ 56.60
HP Instant Ink		Stationery, Stamps, Toner	£ 3.74	£ 0.75	£ 4.49
Microsoft 365	E0700II4QO	IT	£ 9.40	£ 1.88	£ 11.28
Toplis Associates Ltd	1237	Audit Fees	£ 161.60	£ 32.32	£ 193.92
MB&G	85314	HPF Grass Cutting	£ 120.83	£ 24.17	£ 145.00
A. Robey	May	HPF Inspections	£ 50.00		£ 50.00
A. Cox	2164	St John's Churchyard	£ 30.00		£ 30.00
A. Cox	2196	St John's Churchyard	£ 30.00	£ -	£ 30.00
A. Cox	2198	Wigginton	£ 100.00	£ -	£ 100.00
SBT Landscaping		HPF Repairs	£ 250.00	£ -	£ 250.00
HCI Data Ltd	WEB14641		£ 119.00	£ 23.80	£ 142.80
Lichfield District Council	M0075908519		£ 1,319.76	£ 263.96	£ 1,583.72
A. Cox	2217	St John's Churchyard	£ 30.00	£ -	£ 30.00
					£ 3,384.85
July Payment Schedule	To Pay				
Staffs County Council	1000087570	Room Hire	£ 60.00	£ 12.00	£ 72.00
A. Robey	June	HPF Inspections	£ 56.25		£ 56.25
A. Cox	2243	St John's Churchyard	£ 30.00	£ -	£ 30.00
A. Cox	2255	Wigginton Grass Cutting	£ 100.00	£ -	£ 100.00
M&BG	85983	HPF Grass Cutting	£ 120.83	£24.17	£ 145.00
Staffing Costs		Salaries, PAYE & Pensions	£ 757.04		£ 757.04
Expenses		Homeworking Allowance & Travel	£ 43.10		£ 43.10
HP Instant Ink - Clerk		Stationery	£ 3.74	£ 0.75	£ 4.49
Microsoft 365 - Clerk		IT	£ 40.90	£ 8.18	£ 49.08
					£ 1256.96

- b) To consider the following transfers to & from earmarked reserves
- To confirm the CIL income received on 17.05.22 of £11,083.23 should be ringfenced into the CIL Fund
  - To move £5,000 into the Asset Replacement fund as per the 2022/23 budget
  - To confirm the payment of £312.50 to Traffic Technology on 10<sup>th</sup> May be taken from the CIL Fund
  - To confirm the payment of £250 to SBT Landscaping on 31<sup>st</sup> May be taken from the HPF Repairs Fund
- c) To consider the Q1 Budget Monitoring Report ([APPENDIX 6c](#))

**22/044. Items for next meeting.**

**22/045. Date, time & venue of future meetings.**

Thursday 8<sup>th</sup> September 2022, 7:15 pm, Thomas Barnes County Primary School, Hopwas  
 Thursday 3<sup>rd</sup> November 2022, 7:15 pm, St Leonard's C of E School, Wigginton  
 Thursday 12<sup>th</sup> January 2023, 7:15 pm, Thomas Barnes County Primary School, Hopwas  
 Thursday 2<sup>nd</sup> March 2023, 7:15pm, St Leonard's C of E School, Wigginton  
 Thursday 11<sup>th</sup> May 2023, 7:15pm, Thomas Barnes County Primary School, Hopwas

**22/046. Closed Session:** To consider moving into a closed session and exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, due to the commercial or sensitive nature of business to be discussed for item 22/032.

**22/047. Operation London Bridge:** To consider plans for Operation London Bridge (**APPENDIX 7 – Confidential**)