

MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 3rd March 2022 at 7.15pm at St Leonard's C of E School, Wigginton.

Present: Cllr. C. Croft (Chair), Cllr. H. Loxton, Cllr. A Moore.

Guests in Attendance: District Cllr D Leytham

Public in Attendance: 1

Minute Taker & Clerk: Kate Clover, clerk@wiggintonandhopwas.co.uk

21/089. Apologies: Cllr. D. Shirtliff, Cllr. J. Shirtliff, Cllr. K. Stevens.

21/090. Public Participation: Resident thanked PC for information provided re: footpaths / school transport policies etc. however felt that the suggested walking route by SCC was unrealistic and that students should be able to walk safely directly to school. She would be taking this matter further with SCC and would keep PC updated.

21/091. Declarations of Interest and Dispensations: None

21/092. Minutes: It was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 13th January 2022 and the Minutes of the Extraordinary Parish Council meeting held on Thursday 24th February 2022, having been circulated, be confirmed, and signed as a correct record.

21/093. Reports from County and District Councillors (for information only) if present: Cllr Leytham - LDC get a relatively small percentage of the Council Tax they collect (approx. 10%) events policy 500+ people, street trading; corporate peer survey – to see how LDC is getting on, community power strategy – recruiting more staff to work with the Community – all policies going to cabinet. Cllr Leytham is Chair of the Overview and Scrutiny Committee; he is working on a project called Be a Better Council and LDC are looking to re-write their constitution. Climate Emergency policy to be developed. LDC top to tail rearrangement of Planning Department, Home improvements grant when disabled adaptations are needed LDC will be working with a new partner. Recycling collection changing, a bag will be provided for paper and cardboard, some homes will get a bin. Leisure Centre project due to cost £15m, LDC have £5m so far. Local Plan being reviewed, central govt. putting pressure on LDC to provide a minimum of 10,000 houses. Development in 4 zones Fradley, Curborough, Fazeley to Mile Oak and Whittington. Councillor's Community Fund was trialled last year and is being reviewed for potential to run next year. Road Sweeper contracts changed, better deal on fuel, Strategic CIL levy fund.

21/094. Reports from Chairman, Councillors and Clerk (for information only): Cllr Croft contacted Severn Trent re the sewage / drainage issues; Cllr Moore had a query re: High Hedges between neighbouring properties, clerk advised she would send Cllr Moore the relevant details on this from LDC. Cllr Moore was also concerned about an emergency TPO placed on a tree in Comberford, the Clerk advised that TPO's for Comberford had been requested for the past 5/6 years but LDC had not actioned, this matter was chased up by the Clerk as many trees had been removed in the village and this was in line with the Neighbourhood Plan policy WHC2 on retaining trees. Cllr Loxton reported a damaged stile on the public right of way running from Syerscote Lane parallel to Main Road, Wigginton, Cllr Loxton to provide photographs and precise location to the Clerk so this can be reported to SCC PROW Team. The Clerk's report (Appendix 2) was noted.

21/095. Planning:

- a) To consider new application/s: None received.
- b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
22/00150/ADV	Arkall Farm Ashby Road Tamworth Staffordshire	Installation of 2No advertising boards	None	Pending Consideration
22/00023/FUH	Rose Cottage Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	Erection of single storey extension to rear and side and detached double garage with car port	None	Pending Consideration
21/01851/FUH	South View Lichfield Road Hopwas Tamworth Staffordshire B78 3AQ	Widening of existing dropped kerb	None	Decided - Approve
21/01788/REMM	Arkall Farm (Phase 1B) Ashby Road Tamworth Staffordshire	Section 73 application to allow variation of condition 2 (Approved Plans) of permission 20/00908/REMM relating to inclusion of bus stop locations	None	Decided – Approve

21/01277/FUL	17 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Variation of condition 2 (Approved Plans) of permission 20/00313/COU relating to minor alterations to front gable and windows added	None	Pending Consideration
20/00629/OUT	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village.	Pending Consideration
18/00840/OUTMEI	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed.	Pending Consideration

- c) Hints Quarry Liaison Committee – it was proposed by Cllr Loxton to represent the Parish Council on the proposed Hints Quarry Liaison Committee himself and this was RESOLVED unanimously.

21/096. General Maintenance:

- It was RESOLVED to accept the quote from SBT Landscapes. Clerk to action
- It was RESOLVED to purchase 2 cubic metres of Playbark for Hopwas Playing Field, Clerk to action.
- It was RESOLVED to approve the quotation from Traffic Technology to repair the Speed Indicator Device / Vehicle Activated Sign in Wigginton using CIL Infrastructure funding, if possible, Clerk to investigate and if unable to do so using S137 funds.
- Clerk advised contractor had been having transportation issues which had delayed the work at Hopwas Playing Field. Clerk was in contact with contractor to remedy this as soon as practicable.
- Defibrillator pads due to expire on 30th April 2022, 2 x spare pads were already in cases which would last until May 2023, based upon prior usage it was felt no longer necessary to hold two spare sets of pads. It was RESOLVED for clerk to purchase one set of spare pads to share between the defibrillators ensuring minimal timescale for defibrillator being decommissioned after emergency use.

21/097. Community Governance Review:

LDC's Community Governance Review was discussed. It was RESOLVED for the Clerk to submit responses to LDC via their website based on keeping Wigginton & Hopwas Parish Council boundaries and number of seats as they are.

21/098. Policies:

- It was RESOLVED to accept the revisions to the Financial Regulations.
- It was noted that the Grant Awarding Policy had been reviewed and no changes were necessary.

21/099. Grant Application: It was RESOLVED to award Comberford Millennium Green Trust a grant of £2750 for the refurbishment of the Green.

21/100. Correspondence: HP Instant Ink – 20.01.22 price increase w.e.f. 20/02/22 to £4.49 per month (currently £3.49 per month) Since the agenda was produced NALC confirmed on 28.02.22 that a pay settlement of 1.75% backdated to 1st April 2021 had been agreed. NALC to confirm exact payrates/scales for 2021/22 shortly. The Council felt this should be paid to the Clerk as soon as possible, Clerk would investigate whether this had to go on the next agenda before implementation or whether this could be actioned and ratified at the next meeting.

21/101. Financial matters:

- It was RESOLVED to approve the amendments to the Budget for 2022/23
- It was RESOLVED to approve the payment schedules for February and March and the bank reconciliation to 24th February 2022. Cllr Croft and Cllr D. Shirtliff to authorise the payments below on Unity Trust.

February Payment Schedule		PAID				
St Leonard's School	INV0069	Room Hire		£ 30.00	£ -	£ 30.00

MB&G	82394	HPF grass cutting		£ 120.83	£ 24.17	£ 145.00
A.Robey	January	HPF Inspection		£ 50.00	£ -	£ 50.00
Ms K Clover	January	Salary / Expenses		£ 636.23	£ 0.58	£ 636.81
HMRC	January	PAYE		£ 117.00	£ -	£ 117.00
NEST	January	Pensions	DD	£ 99.14	£ -	£ 99.14
						<i>£ 1,077.95</i>
March Payment Schedule	To Pay					
Ms K Clover	February	Salary / Expenses		£ 583.49		£ 583.49
HMRC	February	PAYE		£ 117.00		£ 117.00
A. Robey	February	HPF Inspection		£ 50.00		£ 50.00
NEST	February	Pensions	DD	£ 99.14	£ -	£ 99.14
						<i>£ 849.63</i>

- c) It was RESOLVED to add Cllr Moore and Cllr Loxton to the Unity Trust Bank Mandate.
- d) It was RESOLVED to move £3,000 from the General Reserves fund into the Earmarked Reserves fund for Asset Replacement
- e) It was RESOLVED to create an Earmarked Reserves Fund for the Hopwas Playing Field Maintenance agreed in minute 21/078 a) of £1739.00 in order to bring forward these funds into the 2022/23 budget providing it remains unspent at the end of 2021/22. The Clerk reminded the Council that Financial Regulation 4 authority to spend was still currently suspended in order to make this payment when it became due.

21/102. Items for next meeting. Community Flood Plan, Newsletter, Training Policy, Standing Orders.

21/103. Date, time & venue of future meetings.

Thursday 5th May 2022, 7:15pm, Thomas Barnes Primary School, School Lane, Hopwas.

A further meeting will be needed to approve the AGAR before the end of June, meeting date and location to be decided.

There being no further business the Chairman declared the meeting closed at 20:52

..... Signed Date