



Clerk Report

1. Training

Cllr Loxton attended the SPCA Councillor Fundamentals course on 17th March via zoom, he found this course useful and is keen to attend further relevant training.

Clerk attended SLCC Branch Meeting on 17th March which included a training session on Handling Difficult People. The Branch funded this training session to help provide Clerks with a rounded skillset and courses have been carefully chosen to vary from the usual SPCA & SLCC offerings in order to do this.

On 22nd March, Clerk attended a free SPCA training session on Using Microsoft 365 to run the modern council (co-hosted with Cloudy IT) the course gave a broad overview of the various applications and features as well as showing ways that other Parish Councils have used 365 to revolutionise the way that they work.

2. Public Right of Way, Wigginton and Hopwas 1

Cllr Loxton reported a stile in poor condition which is difficult to climb over at the March Parish Council meeting. This has been reported to SCC, the enquiry reference is 16920 and the issue has been categorised as C3 - No specific target. Problems will be addressed as and when resources allow or carried out by volunteers. For further information on how SCC categorise these issues click here: <https://www.staffordshire.gov.uk/environment/RightsOfWay/Rights-of-Way-Charter.aspx>.

3. Public Right of Way, A51 / Red Lion

SCC PROW Team advised that repairs should be carried out W/C 4th April, further complaints from residents indicate that this has not been carried out. Clerk has chased the SCC PROW team again on 28th April and has copied County Councillor Alan White into the correspondence.

4. Public Right of Way Diversion – Whittington Heath Golf Club

Correspondence was received from a resident of a neighbouring parish in December 2021 relating to an application from Whittington Heath Golf Club to divert a PROW which runs from Tamworth to Lichfield via Hopwas. An update was received at the beginning of April to advise that after an intensive campaign supported by many local individuals and organisations the path has been reinstated pretty well along its original line and is reopened.

5. Maintenance of Grass Verges

SCC have advised that they do not have any partnership agreements in place with Hopwas Gardening Club or Wigginton and Hopwas Parish Council.

'Any grass cutting or maintenance works undertaken by a Parish (or their contractors) on Highway Land should be notified to us with a site map (location), type of works and measurement of area involved to see if we have any concerns or objections.

If the Parish required reimbursements from the County a formal agreement would need to be requested and confirmed. At present there are no agreements between Wigginton & Hopwas Parish and SCC.'

Clerk has provided details of the areas covered by the Gardening Club so that SCC have this on record. Clerk will also provide details of the areas maintained by our Contractor in Wigginton to see if there are any concerns or objections

and will see if the PC are able to claim any reimbursements from the County for this but any formal agreement will need to be considered at Full Council.



6. SID's Maintenance

Traffic Technology met Cllr Croft on site on Friday 8th April, the issue is with the battery and solar panels and so this needed to be taken for repair.

Currently awaiting quotation for the parts and labour required to carry out the repair.

7. Unity Trust Bank Mandate

Signed submission form sent on 28th March to add Cllr Loxton and Cllr Moore to the Bank Mandate and Clerk name change. Confirmation received on 28th April that the name change has now been processed.

8. CIL – Arkall Farm

LDC have confirmed that £11,083.80 will be sent in early April – this has not yet been received.

9. Decisions made under delegated authority

- Planning Application Comments for application 22/00370/FUL Aviemore, 45 Nursery Lane were agreed with the majority of Councillors via email. Clerk filed comments with LDC on 25th March 2022 [22_00370_FUL-WIGGINTON_AND_HOPWAS_PARISH_COUNCIL-770797.pdf \(lichfielddc.gov.uk\)](#)
- Domain renewal 123 reg. Domain was due for renewal on 18th April 2022 and HCI data Ltd advised that this address should be renewed as they would recommend at least a 6 month overlap when changing domain to gov.uk so that the existing search engine indexing has chance to map across to the new domain.