

	Previous year				Next year		Notes
	Budget 2020-21	Actuals 2020-21	Budget 2021-22	Actuals 2021-22 (anticipated)	Proposed Budget 2022-23		
Estimated Balance brought forward	£ 33,528.00	£ 35,214.60	£ 22,498.42	£ 20,955.53	£ 26,732.60		
RECEIPTS							
Precept	£ 22,000.00	£ 22,000.00	£ 24,056.00	£ 24,056.00	£ 27,723.00		
CIL receipts				£ 3,027.90			
Sundry income				£ 33.20			
VAT reclaim		£ 5,209.58		£ 665.78	£ 432.00		
Bank Interest		£ 48.63		£ 1.94			
Total Receipts	£ 22,000.00	£ 27,258.21	£ 24,056.00	£ 27,784.82	£ 28,155.00		
PAYMENTS							
Clerk Salary							
Normal	£ 6,150.00	£ 5,058.57	£ 6,500.00	£ 6,781.72	£ 8,500.00		Current gross salary + 2% for potential cost of living rise (+ £135.00 for potential 2% cost of living for 2021/22 backdated
PAYE		£ 1,181.60	£ 1,500.00	£ 1,385.40			Remove PAYE as breakdown not needed in accounts
Training costs	£ 500.00	£ 380.00	£ 150.00	£ 30.00	£ -		keep at 2021-22 budget figure, actuals reduced in 2022-23 due to time spent on CILCA but amalgamate into admin costs below
Overtime and training hours	£ 200.00	£ 1,067.70	£ 200.00	£ -	£ 200.00		Small allowance for ad-hoc overtime (year end audit etc)
Pension	£ 500.00	£ 194.40	£ -	£ 653.40	£ 685.00		£55.08 x 12 + 2% for potential cost of living rise (+£8.10 for potential backdated pension
Expenses							
Home	£ 104.00	£ 156.00	£ 312.00	£ 312.00	£ 312.00		Homeworking tax-free allowance £6 per week (light, heating, broadband)
IT	£ 112.00	£ 151.82	£ 100.00	£ 28.20	£ -		To be moved to administration costs
Travel	£ 150.00	£ 176.90	£ 200.00	£ 233.25	£ 250.00		Upped slightly as face to face meetings / training return
Mobile Phone Top-Up	£ -	£ -	£ -	£ 10.00	£ 20.00		Separate PC mobile number -SIM only PAYG
Total staffing	£ 7,116.00	£ 8,366.99	£ 8,962.00	£ 9,433.97	£ 9,967.00		
Administration							
Audit fees	£ 355.00	£ 112.77	£ 400.00	£ 317.00	£ 350.00		
Stationery, stamps, toner,	£ 250.00	£ 62.77	£ 100.00	£ 41.45	£ 60.00		reduced stationery budget
Newsletters	£ 150.00	£ -	£ 150.00	£ 184.50	£ 370.00		6 monthly newsletter printing and distribution
Insurance	£ 900.00	£ 926.17	£ 930.00	£ 1,191.86	£ 1,200.00		Insurance fixed for 3 years, amended budget to reflect increase
Information Commissioner	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00		
Room hire	£ 250.00	£ 25.00	£ 360.00	£ 140.00	£ 180.00		Room hire £30 per session (every other month)
Training costs	£ 200.00	£ 265.10	£ 200.00	£ 150.00	£ 500.00		Training needs analysis indicates extra training to be attended by councillors / volunteers + training costs under clerks salary put into this code also need someone to attend ROSPA training for play areas
Subs	£ 290.00	£ 402.00	£ 400.00	£ 448.33	£ 430.00		SLCC £135 (half principal membership) + SPCA £295
Elections	£ -	£ 101.52	£ -	£ -	£ -		
Domain name	£ 10.00	£ 11.99	£ 12.00	£ 11.99	£ 119.00		for registration of gov.uk domain name (covers 2 years)
Professional fee	£ -	£ 160.00	£ -	£ -	£ -		
Bank charges	£ 72.00	£ 72.00	£ 72.00	£ 72.00	£ 72.00		
Neighbourhood Plan meetings	£ 60.00	£ -	£ -	£ -	£ -		remove budget line for 2022-23 as NP complete
Mircrosoft Business 365					£ 432.00		£3.80 per user / per month x 7 councillors + £9.40 per user / per month for Clerk
Total administration	£ 2,572.00	£ 2,174.32	£ 2,659.00	£ 2,592.13	£ 3,748.00		
Maintenance							
Lighting	£ 70.00	£ 66.67	£ 70.00	£ 77.08	£ 80.00		Utilities increased
Dog and litter bins	£ 1,120.00	£ 1,154.00	£ 1,120.00	£ 1,271.00	£ 1,300.00		
Dog bags	£ 70.00	£ 56.79	£ 70.00	£ 56.79	£ 70.00		
HPF grass cutting	£ 2,000.00	£ 1,387.47	£ 1,740.00	£ 1,449.96	£ 1,450.00		120.83*12 (added VAT into 21-22 budget in error)
HPF repairs	£ 500.00	£ 1,197.64	£ 800.00	£ 2,090.46	£ 800.00		Significant repairs carried out at the end of 2021/22 so usual budget should suffice
HPF inspections	£ 700.00	£ -	£ 700.00	£ 645.00	£ 700.00		Handyman inspections
Tree trimming	£ 700.00	£ -	£ 700.00	£ -	£ 700.00		
Annual inspections	£ 130.00	£ 130.00	£ 130.00	£ 134.00	£ 135.00		
Wigginton grass cutting	£ 800.00	£ 560.00	£ 800.00	£ 720.00	£ 800.00		
Plants	£ 100.00	£ -	£ 100.00	£ -	£ 100.00		
St John's churchyard maintenance	£ 400.00	£ 650.00	£ 600.00	£ 260.00	£ 400.00		Annual hedge / tree maintenance required
Comberford hedge trimming etc	£ 250.00	£ 445.50	£ 400.00	£ 205.00	£ 400.00		
Additional highway maintenance eg verges	£ 500.00	£ 60.00	£ 500.00	£ 200.00	£ 300.00		
Defibrillator supplies	£ 105.00	£ 266.67	£ 105.00	£ 70.00	£ 105.00		Pads due to be replaced in 2022
Total Maintenance	£ 7,445.00	£ 5,974.74	£ 7,835.00	£ 7,179.29	£ 7,340.00		
Donations							
Garden Club	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00		S137 £8.32 per elector (2020/21)
Comberford Millenium Green	£ 1,000.00	£ 2,000.00	£ 4,500.00	£ 2,000.00	£ 2,000.00		
Transfers to / from reserve Funds							
Contingency	£ 5,000.00	£ -	£ -	£ -	£ -		no longer required
Asset replacement	£ 26,000.00	£ 18,270.12	£ -	£ -	£ 5,000.00		add more funds to build up asset replacement budget as HPF equipment & Bus Shelters over 20 years old and will need replacing in the coming years
Total Donations and Spending from reserves	£ 32,100.00	£ 20,370.12	£ 4,600.00	£ 2,100.00	£ 7,100.00		
VAT Expenditure	£ -	£ 4,631.11	£ -	£ 702.36	£ -		

Total Expenditure	£	49,833.00	£	41,517.28	£	24,056.00	£	22,007.75	£	28,155.00	
Estimated balance to carry forward	£	5,695.00	£	20,955.53	£	22,498.42	£	26,732.60	£	26,732.60	
Reserve funds											
General Reserves								£	16,204.70	£	16,204.70
CIL Fund								£	3,027.90	£	3,027.90
Asset Replacement				£	26,000.00	£		£	7,000.00	£	12,000.00
Elections								£	500.00	£	500.00
Contingency				£	5,000.00						
Total Reserves				£	26,000.00	£		£	26,732.60	£	31,732.60

*reduce from £20k by end of 2021/22
*additional receipts 2021/22 ringfenced
* to move £7000.00 into asset replacement fund by end of 2021-22 plus additional £5k to build up in 2022-23
* to move £500.00 into election reserve fund by end of 2021-22

	Opening Balance b/f 01.04.21	Transfers to reserves 2021-22	Transfer from reserves 2021-22	Anticipated closing balance 31.03.22		Anticipated opening balance 01.04.22	Transfers to reserves 2021-22	Transfer from reserves 2021-22	Anticipated closing balance 31.03.22	
Earmarked Reserves										
a) Election Fund	£	-	£	500.00		£	500.00		£	500.00
b) Contingency Fund	£	5,000.00	£	5,000.00		£	-		£	-
c) Asset Replacement Fund	£	15,000.00	£	7,000.00	£	15,000.00	£	7,000.00	£	7,000.00
d) Community Infrastructure Levy	£	-	£	3,027.90	£	-	£	3,027.90	£	3,027.90
Total Earmarked Reserves	£	20,000.00	£	10,527.90	£	20,000.00	£	10,527.90	£	15,527.90
General Reserves	£	955.53	£	20,000.00	£	5,000.00	£	15,955.53	£	16,204.70
Plus / minus anticipated year end surplus / deficit				£	249.17					
Total Reserves	£	20,955.53	£	30,527.90	£	25,000.00	£	26,732.60	£	31,732.60

Elections due 2023/24
Contingency fund not required in addition to general reserves
Capital funds to be built up for future replacement of play equipment / bus shelters etc.
Ringfenced CIL money 5 year expiration - 2026/27

66% of annual precept
(8 months)
58% of annual precept
(7 months running costs)

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Precept	£ 17,582.00	£ 17,678.00	£ 17,879.00	£ 19,000.00	£ 20,000.00	£ 22,000.00	£ 24,056.00	£ 27,723.00
Council Tax Base	448.20	453.20	476.00	503.60	535.00	650.90	585.50	673.10
Band D Tax	£ 39.23	£ 39.01	£ 37.56	£ 37.73	£ 37.38	£ 33.80	£ 41.09	£ 41.19
Percentage change (to Band D rate)		-0.56%	-3.71%	0.45%	-0.91%	-9.59%	21.56%	0.25%
Local Tax Support Grant - ended 2017-18	£ 1,418.00	£ 1,322.00	£ 1,121.00					
Total Income from Council Tax	£ 19,000.00	£ 19,000.00	£ 19,000.00	£ 19,000.00	£ 20,000.00	£ 22,000.00	£ 24,056.00	£ 27,723.00
Percentage change to income/precept		0.00%	0.00%	0.00%	5.26%	10.00%	9.35%	15.24%