

MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 13th January 2022 at 7.15pm at Thomas Barnes Primary School, Hopwas.

Present: Cllr. C. Croft (Chair), Cllr. A Moore, Cllr. K. Stevens.

Guests in Attendance: District Cllr D. Leytham

Public in Attendance: 1

Minute Taker & Clerk: Kate Clover, clerk@wiggintonandhopwas.co.uk

21/071. Apologies: Cllr. D. Shirtliff, Cllr. J. Shirtliff

21/072. Public Participation: A resident enquired to see if the Parish Council would like to put the Platinum Jubilee Celebrations on a future agenda. Clerk advised Council had previously discussed this matter and unfortunately did not have the resources to organise their own event however the Council had decided that they would offer administrative support from the Clerk and the Parish Council were trying to publicise the Platinum Jubilee celebrations and encourage the Community to take part and this would be ongoing. The Council were open to the idea of allowing an event on Parish Council land if certain criteria (such as asking participants to take their rubbish home and organisers arranging a litter pick after the event etc. If any group wished to organise an event and wished for permission to use land or to make any small applications for a grant, they should contact the Council as soon as practicable and at least 10 days before the next meeting. Funding for non-profit organisations and voluntary groups is available via the Community Foundation and the Parish Council have also publicised this.

21/073. Declarations of Interest and Dispensations: None

21/074. Minutes: The members of the public attending needed to be amended from 0 to 1, with this amendment it was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 4th November 2021 having been circulated, be confirmed, and signed as a correct record.

21/075. Reports from County and District Councillors (for information only) if present: Cabinet four-year plan, car parking strategy, new Chief Exec 'Building a Better Council', Dual Stream recycling, separating paper & card from glass & plastic by using woven will begin in May 22. Public Realm Strategy, LDC raising Council Tax & Business Rates will be trying to keep this to a minimum, Local Plan updated every four years, important that Neighbourhood Plan kept up to date with the local plan. Housing demand 4,000 from Central Govt and topped up to 9,000 by the need from Birmingham. Leisure Centre £1.25 million budget is tight. New road sweeping contract. Disabled Facilities Grants work is being done by Millfield, not adequate, LDC looking for another supplier, perhaps shared service with Tamworth BC. Cannock Chase Residential Impact, 41,000 houses due to be built within 17km of the Chase.

21/076. Reports from Chairman, Councillors and Clerk (for information only): Cllr Croft reported parking issues occurring again in Wigginton near the War Memorial and over the junction at the top of Comberford Lane, residents struggling to park on their drives and making dangerous for other road users. Clerk to draft a letter to residents for Cllr Croft to distribute, Clerk will also contact SCC Parking Enforcement Team. The Clerk's report (Appendix 2) was noted.

21/077. Planning:

- a) To consider new application/s: None received.
- b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
21/01851/FUH	South View Lichfield Road Hopwas Tamworth Staffordshire B78 3AQ	Widening of existing dropped kerb	None	Pending Consideration
21/01913/TRCA	Cobwebs Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	Reduction of 1No Stone Pine (T1), removal of 1No Ash tree (T2), reduction of 1No Ash tree (T3) and reduction of row of Conifers (T4)	None	Conservation Works Notice Issued
21/01788/REMM	Arkall Farm (Phase 1B) Ashby Road Tamworth Staffordshire	Section 73 application to allow variation of condition 2 (Approved Plans) of permission 20/00908/REMM relating to inclusion of bus stop locations	None	Pending Consideration
21/01626/FUH	27 Two Trees Close Hopwas Tamworth Staffordshire B78 3BG	Single storey extension to rear	None	Decided - Approve

21/01490/FUH	Percival House School Lane Hopwas Tamworth Staffordshire B78 3AD	Erection of detached double garage	None	Decided - Approve
21/01277/FUL	17 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Variation of condition 2 (Approved Plans) of permission 20/00313/COU relating to minor alterations to front gable and windows added	None	Pending Consideration
21/01161/FUH	Oak Tree Manor 34 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Erection of a single storey extension to living room with balcony over and erection of dormers	None	Decided - Approve
20/00629/OUT	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village.	Pending Consideration
18/00840/OUTMEI	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed.	Pending Consideration

21/078. General Maintenance:

- It was RESOLVED to accept the quote from SBT Landscapes. Clerk to action
- It was RESOLVED for Clerk to contact farmer to discuss ongoing maintenance issues on Tollgate Lane. Report moss to SCC to clean as slippery.
 - Clerk had contacted Jackson's regarding the issues with the gate at HPF, they had been out and remedied this free of charge and the work was deemed satisfactory.
 - Alan Robey has requested more dog bags to be ordered, this has been agreed.

21/079. Policies:

- It was RESOLVED to adopt the Information & Data Protection Policy and the Reserves Policy
- It was RESOLVED to accept the revisions to the Complaints Procedure and to note that the Disciplinary & Grievance Policy, Health & Safety Policy, Press & Media Policy and the Code of Conduct had been reviewed and no changes were necessary. The highlighted sections on the Standing Orders and Financial Regulations were noted, any future amendments to these to be proposed via special motion in writing from 3 councillors in accordance with Standing Order 26 at the next meeting.

21/080. Correspondence: Resident email re: flooding, tree felling and graffiti – Clerk signposted to EA, LDC & Network Rail; Golf club PROW diversion letter – no comments raised; Community Foundation fund for voluntary and not for profit organisations platinum jubilee celebrations – no comments made; model virtual meetings template letter – no comments raised; E-on to Npower migration noted that supplier had changes and new supplier BAC's details to be added onto Unity Trust Account.

21/081. Financial matters:

- The Q3 Budget Monitoring report was noted.
- The draft budget proposal was considered, and it was RESOLVED to accept the proposal and for the Council to apply for a precept of £27,723 for 2022/23
- It was RESOLVED to approve the payment schedules for November/December and January, the internal transfer of £6,000 and the bank reconciliation to 31st December 2021. Cllr Croft & Cllr Stevens would authorise the payments below on Unity Trust.

Payment Schedule	Nov / Dec / Jan	PAID					
Staffs CC	1000076758	Room Hire	£	25.00	£	5.00	£ 30.00
MB&G	80908	HPF grass cutting	£	120.83	£	24.17	£ 145.00
A.Robey	November	HPF Repairs	£	50.00	£	-	£ 50.00
Ms K Clover	December	Salary / Expenses	£	620.96	£	0.58	£ 621.54

HMRC	December	PAYE		£ 117.00	£ -	£ 117.00
NEST	December	Pensions	DD	£ 99.14	£ -	£ 99.14
Unity Trust	Service Charge	Bank Charges		£ 18.00	£ -	£ 18.00
EON	H1A7EABB2F	Church Lighting		£ 7.47	£ 0.37	£ 7.84
SLCC	MEM237927-1	Membership		£ 135.00	£ -	£ 135.00
Ms K Clover	January	Salary / Expenses		£ 603.58	£ 0.58	£ 604.16
HMRC	January	PAYE		£ 117.00	£ -	£ 117.00
A.Robey	December	HPF Repairs		£ 50.00	£ -	£ 50.00
MB&G	81625	HPF grass cutting		£ 120.83	£ 24.17	£ 145.00
						<i>£2139.68</i>
Payment Schedule	January	To Pay				
NPower	IN02384671	Church Lighting		£ 6.02	£ 0.30	£ 6.32
ICO		Membership	DD	£ 35.00		£ 35.00
NEST	January	Pensions	DD	£ 99.14	£ -	£ 99.14
						<i>£ 140.46</i>

- d) It was RESOLVED to move £4,000 from the General Reserves fund into a new Earmarked Reserve Fund for Asset Replacement
- e) It was RESOLVED to move £500 from the General Reserves fund into a new Earmarked Reserves fund for Elections
- f) It was RESOLVED that the CIL Funds received in 2021-22 of £3027.90 are kept in a separate earmarked fund for CIL Infrastructure Levy receipts.

21/082. Items for next meeting. Community Flood Plan, Newsletter, Grass Repairs at HPF

21/083. Date, time & venue of future meetings.

Thursday 3rd March 2022, 7:15pm, St Leonards C of E School, Syerscote Lane, Wigginton.

Thursday 5th May 2022, 7:15pm, Thomas Barnes Primary School, School Lane, Hopwas.

A further meeting will be needed to approve the AGAR before the end of June

There being no further business the Chairman declared the meeting closed at 20:50

..... Signed Date