

Comberford Millennium Green Trust.

Meeting of Comberford Millennium Green Trust
November 1st 2012, St Leonards School, Wigginton

MINUTES

**PRESENT : Trustees Cllr Croft, Cllr Stevens, Cllr Whitehead
Charity correspondent and Secretary to the Trust Mrs M Jones
No members of the public attended**

The meeting commenced at 21.10 after the Parish Council meeting.

Councillor Stevens was appointed Chairman of the Trustees.

1. **To receive apologies.**
None.
2. **To approve, if appropriate, the minutes of the meeting of 1st March 2012.** These were approved.
3. **To approve the Annual Report for the year ending 3rd April 2012 for submission to the Charity Commission.** The report and accounts for 2012 were approved and would be submitted to the Charity Commission.
4. **To receive a financial report.** The financial report was received. It was decided to investigate the possibility of having an account with a cheque book to avoid paying invoices for the Millennium Green from the Parish Council account. The reserves policy was discussed. It was felt that the Trust was unlikely to have unexpected expenditure as the Green was rarely used and no new equipment was required. Expenditure would be largely on maintenance. The Trust was totally dependent on the Parish Council for grant aid, and the Parish Council reserves would be adequate. A grant of £1000 would be made to cover costs to date.
5. **To consider maintenance issues.** Inspections would continue to be made monthly. Quotes would be requested for next year's maintenance.

The meeting closed at 9.30