

Comberford Millennium Green Trust.

Meeting of Comberford Millennium Green Trust
12th January 2022 at 19:00, online via Zoom.

MINUTES

PRESENT: Trustee – Wigginton and Hopwas Parish Council - Cllr Croft, Cllr Moore, Cllr D. Shirtliff, Cllr Stevens.

Charity correspondent and Secretary to the Trust – Kate Clover

1. To receive apologies.

Cllr Jackie Shirtliff.

2. To approve the minutes of the Meeting held on 21st October 2021 (Appendix 1)

It was RESOLVED to approve the Minutes of the meeting on 21st October 2021 as a true and accurate record.

3. To discuss quotes for maintenance work (Appendix 2)

The secretary had contacted a number of suppliers to obtain quotes however only three had opted to quote for the work. Two of these suppliers could only carry out part of the work, however all aspects were covered within these quotes. The Trust went through the work to be carried out and RESOLVED to carry out the following maintenance work:

- a) Play Tower refurbishment
- b) Add a second safety device to swings (& tighten connectors / cap seat screws)
- c) Removal and disposal of bark, weed membrane and wooden octagon surround
- d) Topsoil & turf to cover surface under play tower and foundations
- e) Remove wooden steps (replace steps on the right hand side only)
- f) Remove 3 x benches
- g) Refurbish gate posts & replace timber gates (re-using fixings)
- h) Clean Picnic Bench, Basketball Backboard & Hoop and Signage

It was RESOLVED to accept the quote from Leisure Equipment Repairs (Vic Greatrix) for the play equipment repairs (items a,b) and the quote from Andy Cox for the landscaping work & cleaning (items c,d,e,f,g,h). Secretary to finalise both quotes due to a slight overlap in the existing quotes (items e,f,g,h) and the additional request to replace the right hand timber steps.

4. To consider applying for a grant from Wigginton and Hopwas Parish Council for the maintenance work

It was RESOLVED to write a request to the Parish Council asking for them to pay for the required maintenance work directly. If the Parish Council are unable to pay for the work directly the Trust shall apply to the Parish Council for a grant of £2,750 to cover the cost of the renovation work plus VAT.

5. Update on the 'Friends of CMG' group

Cllr Moore reported only two members of the public had attended the initial meeting. Unfortunately, a lack of tangible interest in establishing this group means it is unlikely any further community projects would currently have enough momentum to succeed.

6. To approve payments made from 21st October 2021 to date (Appendix 3a) and agree the bank reconciliation to 31st December 2021 (Appendix 3b & 3c)

It was RESOLVED to approve the payment schedule and the bank reconciliation to 31st December 2021.

Payment Schedule	PAID						
30/11/2021	Andy Cox	1988	Grass Cutting		£ 55.00	£ -	£ 55.00
Total							£ 55.00

CMG Trust Accounts at 31st Dec 2021 £1353.47

CMG Trust Co-op Bank Account at 31st Dec 2021 £1353.47

7. To set a date for the CMG Trust AGM in line with Clause 22 of the Declaration of Trust.

It was RESOLVED to hold the CMG Trust AGM on Wednesday 23rd February 2022 at 6pm via Zoom.

The meeting closed at 20:15