



Parish Clerk - Kate Clover  
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## NOTICE OF A MEETING OF WIGGINTON & HOPWAS PARISH COUNCIL

To be held at Thomas Barnes Primary School, Hopwas, at 7:15pm on Thursday 13<sup>th</sup> January 2022

*Member of the public and the press are welcome to attend*

7<sup>th</sup> January 2022

Dear Councillor,

You are summoned to attend a meeting of Wigginton and Hopwas Parish Council to be held at St Leonard's C of E School, Wigginton at 7:15pm on Thursday 13<sup>th</sup> January 2022 at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding the above information, please do not hesitate to contact me.

K Clover  
Kate Clover  
Parish Clerk

### AGENDA

**21/071. Apologies:** To receive and approve reasons for absence.

**21/072. Public participation:** The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.*

**21/073. Declarations of Interest and Dispensations:** To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

**21/074. Minutes:** To approve the minutes of the Parish Council meeting held on 4<sup>th</sup> November 2021 (**APPENDIX 1**)

**21/075. Reports from County and District Councillors** (for information only) **if present:**

**21/076. Reports from Chairman, Councillors and Clerk** (for information only): Clerk report (**APPENDIX 2**)

**21/077. Planning:**

- To consider new application/s: None received
- To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
<a href="#">21/01851/FUH</a>	South View Lichfield Road Hopwas Tamworth Staffordshire B78 3AQ	Widening of existing dropped kerb	None	Pending Consideration
<a href="#">21/01913/TRCA</a>	Cobwebs Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	Reduction of 1No Stone Pine (T1), removal of 1No Ash tree (T2), reduction of 1No Ash tree (T3) and reduction of row of Conifers (T4)	None	Conservation Works Notice Issued
<a href="#">21/01788/REMM</a>	Arkall Farm (Phase 1B) Ashby Road Tamworth Staffordshire	Section 73 application to allow variation of condition 2 (Approved Plans) of permission 20/00908/REMM relating to inclusion of bus stop locations	None	Pending Consideration
<a href="#">21/01626/FUH</a>	27 Two Trees Close Hopwas Tamworth Staffordshire B78 3BG	Single storey extension to rear	None	Decided - Approve

<a href="#">21/01490/FUH</a>	Percival House School Lane Hopwas Tamworth Staffordshire B78 3AD	Erection of detached double garage	None	Decided - Approve
<a href="#">21/01277/FUL</a>	17 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Variation of condition 2 (Approved Plans) of permission 20/00313/COU relating to minor alterations to front gable and windows added	None	Pending Consideration
<a href="#">21/01161/FUH</a>	Oak Tree Manor 34 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Erection of a single storey extension to living room with balcony over and erection of dormers	None	Decided - Approve
<a href="#">20/00629/OUT</a>	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village.	Pending Consideration
<a href="#">18/00840/OUTMEI</a>	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed.	Pending Consideration

#### 21/078. General Maintenance:

- To consider quotes for maintenance work at HPF (**APPENDIX 3**)
- To discuss maintenance at Tollgate Lane

#### 21/079. Policies:

- To consider the adoption of the Information & Data Protection Policy (**APPENDIX 4a**) and the Reserves Policy (**APPENDIX 4b**)
- To review, consider and approve any necessary revisions to the Complaints Procedure (**APPENDIX 4c**), Disciplinary & Grievance Policy (**APPENDIX 4d**), Health & Safety Policy (**APPENDIX 4e**), Press & Media Policy (**APPENDIX 4f**), Standing Orders (**APPENDIX 4g**), Financial Regulations (**APPENDIX 4h**) and Code of Conduct (**APPENDIX 4i**)

**21/080. Correspondence:** Resident email re: flooding, tree felling and graffiti – signposted to EA, LDC & Network Rail; Golf club PROW diversion letter; Community Foundation fund for voluntary and not for profit organisations platinum jubilee celebrations; model virtual meetings template letter; E-on to Npower migration

#### 21/081. Financial matters:

- To note the Q3 Budget Monitoring report (**APPENDIX 5a**)
- To consider the draft budget proposal and decide the precept for 2022/2023 (**APPENDIX 5b**)
- To approve the payment schedule for November/December and January, the internal transfer of £6,000 and the bank reconciliation to 31<sup>st</sup> December 2021 (**APPENDICES 5c & 5d**)

Payment Schedule	Nov / Dec / Jan	PAID				
Staffs CC	1000076758	Room Hire		£ 25.00	£ 5.00	£ 30.00
MB&G	80908	HPF grass cutting		£ 120.83	£ 24.17	£ 145.00
A.Robey	November	HPF Repairs		£ 50.00	£ -	£ 50.00
Ms K Clover	December	Salary / Expenses		£ 620.96	£ 0.58	£ 621.54
HMRC	December	PAYE		£ 117.00	£ -	£ 117.00
NEST	December	Pensions	DD	£ 99.14	£ -	£ 99.14
Unity Trust	Service Charge	Bank Charges		£ 18.00	£ -	£ 18.00
EON	H1A7EABB2F	Church Lighting		£ 7.47	£ 0.37	£ 7.84
SLCC	MEM237927-1	Membership		£ 135.00	£ -	£ 135.00
Ms K Clover	January	Salary / Expenses		£ 603.58	£ 0.58	£ 604.16
HMRC	January	PAYE		£ 117.00	£ -	£ 117.00
A.Robey	December	HPF Repairs		£ 50.00	£ -	£ 50.00

MB&G	81625	HPF grass cutting		£ 120.83	£ 24.17	<b>£ 145.00</b>
						<i>£2139.68</i>
<b>Payment Schedule</b>	<b>January</b>	<b>To Pay</b>				
NPower	IN02384671	Church Lighting		£ 6.02	£ 0.30	<b>£ 6.32</b>
ICO		Membership	DD	£ 35.00		<b>£ 35.00</b>
NEST	January	Pensions	DD	£ 99.14	£ -	<b>£ 99.14</b>
						<i>£ 140.46</i>

- d) To consider moving £4,000 from the General Reserves fund into a new Earmarked Reserve Fund for Asset Replacement (e.g. Bus Shelters, Play Equipment)
- e) To consider moving £500 from the General Reserves fund into a new Earmarked Reserves fund for the elections in May 2023
- f) To confirm that the CIL Funds received in 2021-22 of £3027.90 have been placed into a separate earmarked fund for CIL Infrastructure Levy receipts.

**21/082. Items for next meeting.** Community Flood Plan, Newsletter, Grass repairs at HPF.

**21/083. Date, time & venue of future meetings.**

Thursday 3<sup>rd</sup> March 2022, 7:15pm, St Leonards C of E School, Syerscote Lane, Wigginton.  
 May 2022 meeting date to be decided.