

	Previous year				Next year		Notes
	Budget 2020-21	Actuals 2020-21	Budget 2021-22	Actuals 2021-22 (anticipated)	Proposed Budget 2022-23		
Estimated Balance brought forward	£ 33,528.00	£ 35,214.60	£ 22,498.42	£ 20,955.53	£ 26,732.60		
<b>RECEIPTS</b>							
Precept	£ 22,000.00	£ 22,000.00	£ 24,056.00	£ 24,056.00	£ 27,723.00		
CIL receipts				£ 3,027.90			
Sundry Income				£ 33.20			
VAT reclaim		£ 5,209.58		£ 665.78			
Bank Interest		£ 48.63		£ 1.94			
<b>Total Receipts</b>	<b>£ 22,000.00</b>	<b>£ 27,258.21</b>	<b>£ 24,056.00</b>	<b>£ 27,784.82</b>	<b>£ 27,723.00</b>		
<b>PAYMENTS</b>							
<b>Clerk Salary</b>							
Normal	£ 6,150.00	£ 5,058.57	£ 6,500.00	£ 6,781.72	£ 8,500.00		Current gross salary + 2% for potential cost of living rise (+ £135.00 for potential 2% cost of living for 2021/22 backdated)
PAYE		£ 1,181.60	£ 1,500.00	£ 1,385.40			Remove PAYE as breakdown not needed in accounts
Training costs	£ 500.00	£ 380.00	£ 150.00	£ 30.00	£ -		keep at 2021-22 budget figure, actuals reduced in 2022-23 due to time spent on CiLCA but amalgamate into admin costs below
Overtime and training hours	£ 200.00	£ 1,067.70	£ 200.00	£ -	£ 200.00		Small allowance for ad-hoc overtime (year end audit etc)
Pension	£ 500.00	£ 194.40	£ -	£ 653.40	£ 685.00		£55.08 x 12 + 2% for potential cost of living rise (+£8.10 for potential backdated pension)
<b>Expenses</b>							
Home	£ 104.00	£ 156.00	£ 312.00	£ 312.00	£ 312.00		Homeworking tax-free allowance £6 per week (light, heating, broadband)
IT	£ 112.00	£ 151.82	£ 100.00	£ 28.20	£ -		To be moved to administration costs
Travel	£ 150.00	£ 176.90	£ 200.00	£ 233.25	£ 250.00		Upped slightly as face to face meetings / training return
Mobile Phone Top-Up	£ -	£ -	£ -	£ 10.00	£ 20.00		Seperate PC mobile number -SIM only PAYG
<b>Total staffing</b>	<b>£ 7,716.00</b>	<b>£ 8,366.99</b>	<b>£ 8,962.00</b>	<b>£ 9,433.97</b>	<b>£ 9,967.00</b>		
<b>Administration</b>							
Audit fees	£ 355.00	£ 112.77	£ 400.00	£ 317.00	£ 350.00		
Stationery, stamps,toner,	£ 250.00	£ 62.77	£ 100.00	£ 41.45	£ 60.00		reduced stationery budget
Newsletters	£ 150.00	£ -	£ 150.00	£ 184.50	£ 370.00		6 monthly newsletter printing and distribution
Insurance	£ 900.00	£ 926.17	£ 930.00	£ 1,191.86	£ 1,200.00		Insurance fixed for 3 years, amended budget to reflect increase
Information Commissioner	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00		
Room hire	£ 250.00	£ 25.00	£ 360.00	£ 140.00	£ 180.00		Room hire £30 per session (every other month)
Training costs	£ 200.00	£ 265.10	£ 200.00	£ 150.00	£ 500.00		Training needs analysis indicates extra training to be attended by councillors / volunteers + training costs under clerks salary put into this code also need someone to attend ROSPA training for play areas
Subs	£ 290.00	£ 402.00	£ 400.00	£ 448.33	£ 430.00		SLCC £135 (half principal membership) + SPCA £295
Elections	£ -	£ 101.52	£ -	£ -	£ -		
Domain name	£ 10.00	£ 11.99	£ 12.00	£ 11.99	£ 119.00		for registration of gov.uk domain name (covers 2 years)
Professional fee	£ -	£ 160.00	£ -	£ -	£ -		
Bank charges	£ 72.00	£ 72.00	£ 72.00	£ 72.00	£ 72.00		
Neighbourhood Plan meetings	£ 60.00	£ -	£ -	£ -	£ -		remove budget line for 2022-23 as NP complete
Mircrosoft Business 365					£ 432.00		£3.80 per user / per month x 7 councillors + £9.40 per user / per month for Clerk
<b>Total administration</b>	<b>£ 2,572.00</b>	<b>£ 2,174.32</b>	<b>£ 2,659.00</b>	<b>£ 2,592.13</b>	<b>£ 3,316.00</b>		
<b>Maintenance</b>							
Lighting	£ 70.00	£ 66.67	£ 70.00	£ 77.08	£ 80.00		Utilities increased
Dog and litter bins	£ 1,120.00	£ 1,154.00	£ 1,120.00	£ 1,271.00	£ 1,300.00		
Dog bags	£ 70.00	£ 56.79	£ 70.00	£ 56.79	£ 70.00		
HPF grass cutting	£ 2,000.00	£ 1,387.47	£ 1,740.00	£ 1,449.96	£ 1,450.00		120.83*12 (added VAT into 21-22 budget in error)
HPF repairs	£ 500.00	£ 1,197.64	£ 800.00	£ 2,090.46	£ 800.00		Significant repairs carried out at the end of 2021/22 so usual budget should suffice
HPF inspections	£ 700.00	£ -	£ 700.00	£ 645.00	£ 700.00		Handyman inspections
Tree trimming	£ 700.00	£ -	£ 700.00	£ -	£ 700.00		
Annual inspections	£ 130.00	£ 130.00	£ 130.00	£ 134.00	£ 135.00		
Wigginton grass cutting	£ 800.00	£ 560.00	£ 800.00	£ 720.00	£ 800.00		
Plants	£ 100.00	£ -	£ 100.00	£ -	£ 100.00		
St John's churchyard maintenance	£ 400.00	£ 650.00	£ 600.00	£ 260.00	£ 400.00		Annual hedge / tree maintenance required
Comberford hedge trimming etc	£ 250.00	£ 445.50	£ 400.00	£ 205.00	£ 400.00		
Additional highway maintenance eg verges	£ 500.00	£ 60.00	£ 500.00	£ 200.00	£ 300.00		
Defibrillator supplies	£ 105.00	£ 266.67	£ 105.00	£ 70.00	£ 105.00		Pads due to be replaced in 2022
<b>Total Maintenance</b>	<b>£ 7,445.00</b>	<b>£ 5,974.74</b>	<b>£ 7,835.00</b>	<b>£ 7,179.29</b>	<b>£ 7,340.00</b>		
<b>Donations</b>							S137 £8.32 per elector (2020/21)
Garden Club	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00		
Comberford Millenium Green	£ 1,000.00	£ 2,000.00	£ 4,500.00	£ 2,000.00	£ 2,000.00		
<b>Transfers to / from reserve Funds</b>							
Contingency	£ 5,000.00	£ -	£ -	£ -	£ -		no longer required
Asset replacement	£ 26,000.00	£ 18,270.12	£ -	£ -	£ 5,000.00		add more funds to build up asset replacement budget as HPF equipment & Bus Shelters over 20 years old and will need replacing in the coming years
<b>Total Donations and Spending from reserves</b>	<b>£ 32,100.00</b>	<b>£ 20,370.12</b>	<b>£ 4,600.00</b>	<b>£ 2,100.00</b>	<b>£ 7,100.00</b>		
<b>VAT Expenditure</b>	<b>£ -</b>	<b>£ 4,631.11</b>	<b>£ -</b>	<b>£ 702.36</b>	<b>£ -</b>		
<b>Total Expenditure</b>	<b>£ 49,833.00</b>	<b>£ 41,517.28</b>	<b>£ 24,056.00</b>	<b>£ 22,007.75</b>	<b>£ 27,723.00</b>		
Estimated balance to carry forward	£ 5,695.00	£ 20,955.53	£ 22,498.42	£ 26,732.60	£ 26,732.60		

<b>Reserve funds</b>						
General Reserves			£ 16,204.70	£ 16,204.70	*reduce from £20k by end of 2021/22	
CIL Fund			£ 3,027.90	£ 3,027.90	*additional receipts 2021/22 ringfenced	
Asset Replacement	£ 26,000.00		£ 7,000.00	£ 12,000.00	* to move £7000.00 into asset replacement fund by end of 2021-22 plus additional £5k to build up in 2022-23	
Elections			£ 500.00	£ 500.00	* to move £500.00 into election reserve fund by end of 2021-22	
Contingency		£ 5,000.00				
<b>Total Reserves</b>	<b>£ 26,000.00</b>		<b>£ 26,732.60</b>	<b>£ 31,732.60</b>		

	Opening Balance b/f 01.04.21	Transfers to reserves 2021-22	Transfer from reserves 2021-22	Anticipated closing balance 31.03.22		Anticipated opening balance 01.04.22	Transfers to reserves 2021-22	Transfer from reserves 2021-22	Anticipated closing balance 31.03.22	
<b>Earmarked Reserves</b>										
a) Election Fund	£ -	£ 500.00	£ -	£ 500.00		£ 500.00			£ 500.00	Elections due 2023/24
b) Contingency Fund	£ 5,000.00		£ 5,000.00	£ -		£ -			£ -	Contingency fund not required in addition to general reserves
c) Asset Replacement Fund	£ 15,000.00	£ 4,000.00	£ 15,000.00	£ 7,000.00		£ 7,000.00	£ 5,000.00		£ 12,000.00	Capital funds to be built up for future replacement of play equipment / bus shelters etc.
d) Community Infrastructure Levy	£ -	£ 3,027.90	£ -	£ 3,027.90		£ 3,027.90	£ -	£ -	£ 3,027.90	Ringfenced CIL money 5 year expiration - 2026/27
<b>Total Earmarked Reserves</b>	<b>£ 20,000.00</b>	<b>£ 7,527.90</b>	<b>£ 20,000.00</b>	<b>£ 10,527.90</b>		<b>£ 10,527.90</b>	<b>£ 5,000.00</b>	<b>£ -</b>	<b>£ 15,527.90</b>	
<b>General Reserves</b>	<b>£ 955.53</b>	<b>£ 20,000.00</b>	<b>£ 5,000.00</b>	<b>£ 15,955.53</b>	<b>66%</b>	<b>£ 16,204.70</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 16,204.70</b>	<b>58%</b> of annual precept
Plus / minus anticipated year end surplus / deficit				£ 249.17	<b>(8 months)</b>					<b>(7 months running costs)</b>
<b>Total Reserves</b>	<b>£ 20,955.53</b>	<b>£ 27,527.90</b>	<b>£ 25,000.00</b>	<b>£ 26,732.60</b>		<b>£ 26,732.60</b>	<b>£ 5,000.00</b>	<b>£ -</b>	<b>£ 31,732.60</b>	

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Precept	£ 17,582.00	£ 17,678.00	£ 17,879.00	£ 19,000.00	£ 20,000.00	£ 22,000.00	£ 24,056.00	£ 27,723.00
Council Tax Base	448.20	453.20	476.00	503.60	535.00	650.90	585.50	673.10
<b>Band D Tax</b>	<b>£ 39.23</b>	<b>£ 39.01</b>	<b>£ 37.56</b>	<b>£ 37.73</b>	<b>£ 37.38</b>	<b>£ 33.80</b>	<b>£ 41.09</b>	<b>£ 41.19</b>
Percentage change (to Band D rate)		-0.56%	-3.71%	0.45%	-0.91%	-9.59%	21.56%	0.25%
Local Tax Support Grant - ended 2017-18	£ 1,418.00	£ 1,322.00	£ 1,121.00					
<b>Total Income from Council Tax</b>	<b>£ 19,000.00</b>	<b>£ 19,000.00</b>	<b>£ 19,000.00</b>	<b>£ 19,000.00</b>	<b>£ 20,000.00</b>	<b>£ 22,000.00</b>	<b>£ 24,056.00</b>	<b>£ 27,723.00</b>
Percentage change to income/precept		0.00%	0.00%	0.00%	5.26%	10.00%	9.35%	15.24%

	Actuals to date	Anticipated Jan-Mar	Actuals (Anticipated) 2021-22	
<b>RECEIPTS</b>				
Precept	£ 24,056.00	£ -	£ 24,056.00	
CIL receipts	£ 3,027.90	£ -	£ 3,027.90	
Sundry Income	£ 33.20	£ -	£ 33.20	
VAT refund	£ 565.78	£ 100.00	£ 665.78	VAT to claim
Bank Interest	£ 1.94	£ -	£ 1.94	
<b>Total Receipts</b>	<b>£ 27,684.82</b>	<b>£ 100.00</b>	<b>£ 27,784.82</b>	
			£ -	
Balance brought forward from 2020-21	£ 20,955.53		£ 20,955.53	
<b>Total receipts at year end (inc balance b/f)</b>	<b>£ 48,638.41</b>	<b>£ 100.00</b>	<b>£ 48,738.41</b>	
<b>PAYMENTS</b>				
<b>Clerk Salary</b>			£ -	
Normal	£ 5,067.28	£ 1,714.44	£ 6,781.72	
PAYE	£ 1,034.40	£ 351.00	£ 1,385.40	
Training costs	£ 30.00	£ -	£ 30.00	
Overtime and training hours	£ -	£ -	£ -	
Pension	£ 488.16	£ 165.24	£ 653.40	
<b>Expenses</b>			£ -	
Home	£ 234.00	£ 78.00	£ 312.00	
IT	£ -	£ 28.20	£ 28.20	£9.40 per month Microsoft 365 Business Standard (could potentially be £112.80 if annual fee chargeable)
Travel	£ 173.25	£ 60.00	£ 233.25	
Mobile Phone Top-Up	£ 5.00	£ 5.00	£ 10.00	
<b>Total staffing</b>	<b>£ 7,032.09</b>	<b>£ 2,401.88</b>	<b>£ 9,433.97</b>	
<b>Administration</b>			£ -	
Audit fees	£ 317.00	£ -	£ 317.00	
Stationery, stamps,toner,	£ 31.09	£ 10.36	£ 41.45	
Newsletters	£ 184.50	£ -	£ 184.50	
Insurance	£ 1,191.86	£ -	£ 1,191.86	
Information Commissioner	£ -	£ 35.00	£ 35.00	
Room hire	£ 85.00	£ 55.00	£ 140.00	
Training costs	£ 150.00	£ -	£ 150.00	
Subs	£ 18.33	£ 430.00	£ 448.33	add £135 SLCC (Half fees split with Fradley & Streethay) +£295 SPCA
Elections	£ -	£ -	£ -	
Domain name	£ 11.99	£ -	£ 11.99	
Professional fee	£ -	£ -	£ -	
Bank charges	£ 54.00	£ 18.00	£ 72.00	
Neighbourhood Plan meetings	£ -	£ -	£ -	
<b>Total administration</b>	<b>£ 2,043.77</b>	<b>£ 548.36</b>	<b>£ 2,592.13</b>	
<b>Maintenance</b>			£ -	
Lighting	£ 57.68	£ 19.40	£ 77.08	add £19.40
Dog and litter bins	£ 1,271.00	£ -	£ 1,271.00	=
Dog bags	£ 56.79	£ -	£ 56.79	=
HPF grass cutting	£ 1,087.47	£ 362.49	£ 1,449.96	
HPF repairs	£ 190.46	£ 1,900.00	£ 2,090.46	Maintenance work to be scheduled
HPF inspections	£ 495.00	£ 150.00	£ 645.00	
Tree trimming	£ -	£ -	£ -	
Annual inspections	£ 134.00	£ -	£ 134.00	
Wigginton grass cutting	£ 720.00	£ -	£ 720.00	
Plants	£ -	£ -	£ -	
St John's churchyard maintenance	£ 260.00	£ -	£ 260.00	
Comberford hedge trimming etc	£ 205.00	£ -	£ 205.00	
Additional highway maintenance eg verges	£ 200.00	£ -	£ 200.00	
Defibrillator supplies	£ 70.00	£ -	£ 70.00	
<b>Total Maintenance</b>	<b>£ 4,747.40</b>	<b>£ 2,431.89</b>	<b>£ 7,179.29</b>	
<b>Donations</b>			£ -	
Garden Club	£ 100.00	£ -	£ 100.00	=
Comberford Millenium Green	£ -	£ 2,000.00	£ 2,000.00	add £4500
<b>Total Donations</b>	<b>£ 100.00</b>	<b>£ 2,000.00</b>	<b>£ 2,100.00</b>	