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NOTICE OF A MEETING OF WIGGINTON & HOPWAS PARISH COUNCIL

To be held at St Leonard's C of E School, Wigginton, at 7:15pm on Thursday 4th November 2021

Member of the public and the press are welcome to attend

30th October 2021

Dear Councillor,

You are summoned to attend a meeting of Wigginton and Hopwas Parish Council to be held at St Leonard's C of E School, Wigginton at **7:15pm on Thursday 4th November 2021** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Clerk or the Chairman.

If you have any queries regarding the above information, please do not hesitate to contact me.

K Clover
Kate Clover
Parish Clerk

AGENDA

21/055. Apologies: To receive and approve reasons for absence.

21/056. Public participation: The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. *Members of the public wishing to raise issues which are not on the agenda should notify the Clerk, members of the Public may not take part in the Council Meeting itself. You are requested to send your comments to the Clerk by midday on the day of the meeting.*

21/057. Declarations of Interest and Dispensations: To receive Declarations of Interests and consider grant of dispensations of which written notice has been received by the Clerk.

21/058. Minutes: To approve the minutes of the Annual Council meeting held on 2nd September 2021 (**APPENDIX 1**)

21/059. Reports from County and District Councillors (for information only) **if present:**

21/060. Reports from Chairman, Councillors and Clerk (for information only): Destruction of the steel kissing gate and debris blocking footpath between the A51, and Hopwas Playing Field has been reported to SCC. A resident had contacted the Clerk regarding speeding concerns and had been given contact details for Parish Councillors, County Councillor, and the Police alongside previous meeting minutes where these matters have been discussed.

21/061. Planning:

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
21/01788/REMM	Arkall Farm (Phase 1B) Ashby Road Tamworth Staffordshire	Section 73 application to allow variation of condition 2 (Approved Plans) of permission 20/00908/REMM relating to inclusion of bus stop locations		

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
21/01626/FUH	27 Two Trees Close Hopwas Tamworth Staffordshire B78 3BG	Single storey extension to rear	None	Pending Consideration

21/01490/FUH	Percival House School Lane Hopwas Tamworth Staffordshire B78 3AD	Erection of detached double garage	None	Pending Consideration
21/01421/FUH	Wigginton Village Hall Main Road Wigginton Tamworth Staffordshire B79 9DZ	Erection of a single storey extension to rear of existing dwelling	None	Decided - Approve
21/01377/FUH	Shepherds Standing Lichfield Road Hopwas Tamworth Staffordshire B78 3AN	Conversion of attic space with new gabled dormer to frontage and new dormer to rear	None	Decided - Approve
21/01277/FUL	17 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Variation of condition 2 (Approved Plans) of permission 20/00313/COU relating to minor alterations to front gable and windows added	None	Pending Consideration
21/01238/ADV	Arkall Farm (Phase 1B) Ashby Road Tamworth Staffordshire	Display of 6No sales flags, 1No advertising board, 3No leader boards and 1No hanging sales sign	None	Decided - Approve
21/01161/FUH	Oak Tree Manor 34 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Erection of a single storey extension to living room with balcony over and erection of dormers	None	Pending Consideration
21/00657/FUH	19 Hints Road Hopwas Tamworth Staffordshire B78 3AB	Erection of a single storey rear extension	None	Decided - Approve
21/00926/REMM	Land North Of Ashby Road Tamworth Staffordshire	Section 73 application for variation of conditions 6 (Approved plans of spine road) and 7 (Visibility splays) of application 19/00777/REMM in relation to changes made to the site infrastructure as a result of the technical approval process	None	Decided - Approve
20/00629/OUT	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right-hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village.	Pending Consideration
18/00840/OUTMEI	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed.	Pending Consideration

21/062. Hopwas Playing Field maintenance:

- To discuss quote for the removal and disposal of goalpost
- To discuss quote for the repair of goal mouth
- To discuss maintenance issues identified from Annual Play Inspection Report and to consider a resolution to suspend financial regulation 4 Budgetary Control and Authority to spend to allow any quotations in excess of £500 to be approved by the Clerk in conjunction with the Chair and a majority of members via email to enable necessary maintenance work to be scheduled.
- LDC Garden Waste Bin renewal

21/063. Policies:

- To consider the adoption of the statement of internal controls and the annual review of the effectiveness of the internal controls (**APPENDIX 2a**)
- To consider the adoption of the updated Publication Scheme (**APPENDIX 2b**)
- To consider the adoption of the Risk Management Scheme (**APPENDIX 2c**)
- To consider adoption of the updated Parish Council Action Plan (**APPENDIX 2d**)

- e) To consider the adoption of the Community Infrastructure Levy (CIL) Working Party Terms of Reference (**APPENDIX 2e**)
- f) To consider the adoption of the Lone Working Policy (**APPENDIX 2f**)
- g) To consider the adoption of the Volunteer Policy and Volunteer Agreement (**APPENDICES 2g & 2h**)

21/064. Platinum Jubilee: To consider whether the Council wish to organise a community event as part of The Big Lunch and / or the Jubilee Beacons in June 2022

21/065. Newsletter: To consider estimated publication date for the next newsletter, discuss potential groups who may wish to submit articles and businesses who may wish to advertise. To consider the recruitment of volunteers with the relevant skills to help with the task of compiling and distributing the newsletter.

21/065. Correspondence: Details of any relevant Parish Council correspondence not covered above for information only. Syerscote Lane Road Closure 13th-24th September for road surfacing preparations [Road-closure-ttro-second-notice](#); Healthwatch Staffordshire Survey: <https://engagingcommunities.researchfeedback.net/s.asp?k=163532428072> open until 14th November; [Have Your Say - Staffordshire Commissioner \(staffordshire-pfcc.gov.uk\)](#) open until 23rd November; [Staffordshire parish briefing note - October 2021.pdf](#) ;

21/066. Clerk Salary: To approve salary increase in accordance with contract due to completion of CiLCA qualification.

21/067. Financial matters:

- a) To note the Q2 Budget Monitoring report (**APPENDIX 3a**)
- b) To consider the draft budget proposal (**APPENDIX 3b**)
- c) CIL payment received from LDC of £964.25 from development of Meadow View, Wigginton
- d) To approve the payment schedule for September/October and November, the internal transfer of £4,000 and the bank reconciliation to 30th October 2021 (**APPENDICES 3c & 3d**)

21/068. Items for next meeting.

21/069. Date, time & venue of future meetings.

Thursday 13th January 2022, 7:15pm, Thomas Barnes Primary School, School Lane, Hopwas.

Thursday 3rd March 2022, 7:15pm, St Leonards C of E School, Syerscote Lane, Wigginton.