

Q2 Budget Monitoring Report

	Annual Budget 2021/22	Actuals Q2	Forecast Q3-Q4	Variance	Q2 Actuals / Budget 2021/22	Comments (Forecast / Budget %)
Balance brought forward		£ 20,955.53				
CASH RECEIPTS						
Cash in Hand						
Precept	£ 24,056.00	£ 24,056.00	£ -	£ -	100%	
Community Infrastructure Levy	£ -	£ 2,063.65	£ -	£ 2,063.65		Ringfenced
Sundry Income	£ -	£ -	£ 33.20	£ 33.20		Sale of textbook
VAT refund	£ -	£ 451.04	£ 229.48	£ 680.52		
Bank Interest	£ -	£ -		£ -		
TOTAL CASH RECEIPTS	£ 24,056.00	£ 26,570.69	£ 262.68	£ 2,777.37	110%	112%
CASH PAID OUT						
Clerk Salary						
Normal	£ 6,500.00	£ 3,104.56	£ 3,153.66	-£ 241.78	48%	
PAYE	£ 1,500.00	£ 686.00	£ 700.20	-£ 113.80	46%	
Training costs	£ 150.00	£ 30.00		-£ 120.00	20%	
Overtime and training hours	£ 200.00	£ -	£ -	-£ 200.00	0%	
Pension	£ -	£ 583.20	£ 329.40	£ 912.60		Clerk entitlement to Pension not budgeted for
Expenses						
Home	£ 312.00	£ 156.00	£ 156.00	£ -	50%	
IT	£ 100.00	£ -	£ 50.00	-£ 50.00	0%	Office 365 later in yr
Travel	£ 200.00	£ 108.67	£ 108.67	£ 17.34	54%	
Total staffing	£ 8,962.00	£ 4,668.43	£ 4,497.93	£ 204.36	52%	102%
Administration						
Audit fees	£ 400.00	£ 317.00		-£ 83.00	79%	
Stationery, stamps, toner,	£ 100.00	£ 17.46	£ 17.46	-£ 65.08	17%	
Newsletters	£ 150.00	£ 184.50		£ 34.50	123%	May newsletter costs only
Insurance	£ 930.00	£ 1,191.86	£ -	£ 261.86	128%	Revised Insurance valuations
Information Commissioner	£ 35.00	£ -	£ 35.00	£ -	0%	Due later in yr
Room hire	£ 360.00	£ -	£ 120.00	-£ 240.00	0%	Room Hire July, Sep, Nov, Jan (Mar hire 2022-23)
Training costs	£ 200.00	£ 150.00	£ -	-£ 50.00	75%	No other training booked
Subs	£ 400.00	£ -	£ 507.33	£ 107.33	0%	SLCC & SPCA subs due later in yr
Elections	£ -	£ -	£ -	£ -		
Domain name	£ 12.00	£ 11.99	£ -	-£ 0.01	100%	
Professional fee	£ -	£ -	£ -	£ -		
Bank charges	£ 72.00	£ 36.00	£ 36.00	£ -	50%	
Neighbourhood Plan meetings	£ -	£ -	£ -	£ -		
Total administration	£ 2,659.00	£ 1,908.81	£ 715.79	-£ 34.40	72%	99%
Maintenance						
Lighting	£ 70.00	£ 19.29	£ 19.29	-£ 31.42	28%	
Dog and litter bins	£ 1,120.00	£ 1,235.00	£ 36.00	£ 151.00	110%	LDC fees increased Apr 21 (Green waste bin to be paid for in New Year)
Dog bags	£ 70.00	£ 56.79	£ 56.79	£ 43.58	81%	
HPF grass cutting	£ 1,740.00	£ 724.98	£ 724.98	-£ 290.04	42%	Budget includes VAT
HPF repairs	£ 800.00	£ 141.96	£ 141.96	-£ 516.08	18%	
HPF inspections	£ 700.00	£ 307.50	£ 307.50	-£ 85.00	44%	
Tree trimming	£ 700.00	£ -	£ -	-£ 700.00	0%	
Annual inspections	£ 130.00	£ -	£ 130.00	£ -	0%	
Wigginton grass cutting	£ 800.00	£ 540.00	£ 180.00	-£ 80.00	68%	Additional cutting at War Memorial
Plants	£ 100.00	£ -	£ -	-£ 100.00	0%	
St John's churchyard maintenance	£ 600.00	£ 230.00	£ 120.00	-£ 250.00	38%	
Comberford hedge trimming etc	£ 400.00	£ 205.00	£ -	-£ 195.00	51%	
Additional highway maintenance eg verges	£ 500.00	£ 200.00		-£ 300.00	40%	Bus Shelter Repair, Hedge trim A51
Defibrillator supplies	£ 105.00	£ 70.00	£ -	-£ 35.00	67%	
Total Maintenance	£ 7,835.00	£ 3,730.52	£ 1,716.52	-£ 2,387.96	48%	70%
Donations						
Garden Club	£ 100.00	£ 100.00	£ -	£ -	100%	
Comberford Millenium Green	£ 4,500.00	£ -	£ 4,500.00	£ -	0%	CMG Renovation
Total Donations (£137)	£ 4,600.00	£ 100.00	£ 4,500.00	£ -	2%	100%
TOTAL CASH PAID OUT	£ 24,056.00	£ 10,407.76	£ 11,430.24	-£ 2,218.00	43%	91%
Reserves						
Asset Replacement	£ 26,000.00	£ -	£ -	£ -		
Contingency	£ 5,000.00	£ -	£ -	£ -		
Total Spend from Reserves	£ 31,000	£ -	£ -	£ -		
VAT EXPENDITURE	£ -	£ 515.18	£ 148.50	£ 663.68		
TOTAL EXPENDITURE		£ 10,922.94	£ 11,578.74	-£ 1,554.32		

BBF 20/21 + Total Receipts (Actuals + Forecast) - Total Expenditure (Actuals + Forecast) = Predicted BBF for 22/23

£

25,287.22