

Q1 Budget Monitoring Report

	Annual Budget 2021/22	Actuals Q1	Forecast Q2-Q4	Variance	Q1 Actuals / Budget 2021/22	Comments (Forecast / Budget %)
CASH RECEIPTS						
Cash in Hand						
Precept	£ 24,056.00	£ 24,056.00	£ -	£ -	100%	
Community Infrastructure Levy	£ -	£ 2,063.65		£ 2,063.65		Ringfenced
Sundry Income	£ -	£ -		£ -		
VAT refund	£ -	£ -	£ 608.54	£ 608.54		
Bank Interest	£ -	£ -		£ -		
TOTAL CASH RECEIPTS	£ 24,056.00	£ 26,119.65	£ 608.54	£ 2,672.19	109%	111%
CASH PAID OUT						
Clerk Salary						
Normal	£ 6,500.00	£ 1,552.28	£ 4,656.84	-£ 290.88	24%	
PAYE	£ 1,500.00	£ 343.00	£ 1,029.00	-£ 128.00	23%	
Training costs	£ 150.00	£ -	£ 30.00	-£ 120.00	0%	Planning Course attended (CiLCA in progress)
Overtime and training hours	£ 200.00	£ -	£ -	-£ 200.00	0%	
Pension	£ -	£ 291.60	£ 874.80	£ 1,166.40		Clerk entitlement to Pension not budgeted for
Expenses						
Home	£ 312.00	£ 78.00	£ 234.00	£ -	25%	
IT	£ 100.00	£ -	£ 50.00	-£ 50.00	0%	Office 365 later in yr
Travel	£ 200.00	£ 77.20	£ 231.60	£ 108.80	39%	
Total staffing	£ 8,962.00	£ 2,342.08	£ 7,106.24	£ 486.32	26%	105%
Administration						
Audit fees	£ 400.00	£ 117.00	£ 317.00	£ 34.00	29%	
Stationery, stamps, toner,	£ 100.00	£ 8.73	£ 26.19	-£ 65.08	9%	
Newsletters	£ 150.00	£ 100.00	£ 84.50	£ 34.50	67%	May newsletter costs only
Insurance	£ 930.00	£ 1,191.86	£ -	£ 261.86	128%	Revised Insurance valuations
Information Commissioner	£ 35.00	£ -	£ 35.00	£ -	0%	Due later in yr
Room hire	£ 360.00	£ -	£ 240.00	-£ 120.00	0%	No room hire until July
Training costs	£ 200.00	£ 150.00	£ -	-£ 50.00	75%	No other training booked
Subs	£ 400.00	£ -	£ 400.00	£ -	0%	SLCC & SPCA subs due later in yr
Elections	£ -	£ -	£ -	£ -		
Domain name	£ 12.00	£ 11.99	£ -	-£ 0.01	100%	
Professional fee	£ -	£ -	£ -	£ -		
Bank charges	£ 72.00	£ -	£ 72.00	£ -	0%	
Neighbourhood Plan meetings	£ -	£ -	£ -	£ -		
Total administration	£ 2,659.00	£ 1,579.58	£ 1,174.69	£ 95.27	59%	104%
Maintenance						
Lighting	£ 70.00	£ 9.59	£ 28.77	-£ 31.64	14%	
Dog and litter bins	£ 1,120.00	£ 1,235.00	£ 36.00	£ 151.00	110%	LDC fees increased Apr 21
Dog bags	£ 70.00	£ 56.79	£ 56.79	£ 43.58	81%	
HPF grass cutting	£ 1,740.00	£ 362.49	£ 1,087.47	-£ 290.04	21%	Budget includes VAT
HPF repairs	£ 800.00	£ 119.46	£ 358.38	-£ 322.16	15%	
HPF inspections	£ 700.00	£ 167.50	£ 502.50	-£ 30.00	24%	
Tree trimming	£ 700.00	£ -	£ -	-£ 700.00	0%	
Annual inspections	£ 130.00	£ -	£ 130.00	£ -	0%	
Wigginton grass cutting	£ 800.00	£ 270.00	£ 810.00	£ 280.00	34%	Additional cutting at War Memorial
Plants	£ 100.00	£ -	£ -	-£ 100.00	0%	
St John's churchyard maintenance	£ 600.00	£ -	£ 400.00	-£ 200.00	0%	Grass Cutting? Annual Hedge Trim will be needed
Comberford hedge trimming etc	£ 400.00	£ 55.00	£ -	-£ 345.00	14%	
Additional highway maintenance eg verges	£ 500.00	£ 20.00	£ 250.00	-£ 230.00	4%	Bus Shelter Repair, Hedge trim A51
Defibrillator supplies	£ 105.00	£ 70.00	£ -	-£ 35.00	67%	
Total Maintenance	£ 7,835.00	£ 2,365.83	£ 3,659.91	-£ 1,809.26	30%	77%
Donations						
Garden Club	£ 100.00	£ 100.00	£ -	£ -	100%	
Comberford Millenium Green	£ 4,500.00	£ -	£ 4,500.00	£ -	0%	CMG Renovation
Total Donations (S137)	£ 4,600.00	£ 100.00	£ 4,500.00	£ -	2%	100%
TOTAL CASH PAID OUT	£ 24,056.00	£ 6,387.49	£ 16,440.84	-£ 1,227.67	27%	95%
Reserves						
Asset Replacement	£ 26,000.00	£ -	£ -	£ -		
Contingency	£ 5,000.00	£ -	£ -	£ -		
Total Reserves	£ 31,000.00	£ -	£ -	£ -		