

MINUTES OF THE MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL

held on Thursday 1st April 2021 at 7.15pm virtually via Zoom.

Present: Cllr. D. Shirtliff (Chair), Cllr. C. Croft, Cllr. A. Moore, Cllr. J. Shirtliff

Guests in Attendance: District Councillors David Leytham & Harry Warburton

Public in Attendance: 1

Minute Taker & Clerk: Kate Clover, clerk@wiggintonandhopwas.co.uk

20/212. Apologies: Cllr. K. Stevens

20/213. Public Participation: Clerk reported flood pattern changes in Comberford to Environment Agency who responded that as it was surface water query needs to be directed to LLFA Staffs County Council (SCC) or riparian landowner. Clerk will contact SCC and raise with Canals & Rivers trust & Severn Trent. Residents' daughter will also report issue and arrange meeting with Clerk to see the areas concerned.

20/214. Declarations of Interest and Dispensations: None

20/215. Minutes: It was RESOLVED that the Minutes of the Parish Council meeting held on Thursday 4th March 2021 be confirmed as a correct record – physical signature to be collected at the next available opportunity.

20/216. Reports from County and District Councillors if present: Strategic Partnership agreement in discussion for the Garrick Theatre; Committees to be overhauled at LDC to save costs; Future provision of Dry Recycling services in discussion – Cllr Croft requested further information on the types of plastic (resin codes) recycled by LDC; Housing Assistance Policy (Adaptions) updated; Local Plan is near to Public Consultation period; Elections – residents encouraged to register to vote and to consider postal voting.

20/217. Reports from Chairman, Councillors and Clerk:

a) Clerk checking insurance valuations for all assets and completing a full audit of the asset register. Internal Audit for year end is expected by the end of April with the aim of approving the AGAR at the May meeting.

b) New LGA Model Code of Conduct has been approved, Clerk to produce draft including any alterations specific to this council for approval at the next meeting.

c) Following a resident request last month Cllr Shirtliff carried out checks at Dunstall Lane and no evidence of dog waste or recent litter was found, site not considered a priority at this time, the same resident contacted Clerk regarding installing a bin nr bridge to Hopwas Woods, a locked gate and cost of collection in addition to new bin would be prohibitive, Council to review placement of existing bins and consider whether locations could be improved or if additional bins will be required. The efforts of local volunteer Mark Lee were commended by the Council after a post on social media highlighted the significant litter he had cleared along the river and canal towpath in Hopwas. Gratitude was expressed to the many volunteers in our community improving the area including grass cutting, planting and litter picking.

County Councillor Alan White has contacted a duty manager from Wigginton Cottage regarding the ongoing issues raised by residents to the Council, they are keen to be 'good neighbours' and have taken comments on board. Environmental Health is dealing with the trade waste issues.

20/218. Planning: Applications validated by LDC after agenda date: [21/00473/FUH](#) New Brookside Cottage Manor Lane Comberford Tamworth Staffordshire B79 9BQ, Single storey extensions to side and two storey extension to side, conversion of garage and installation of 4no roof lights & [21/00380/FUL](#) Post Office Farm House Syerscote Lane Wigginton Tamworth Staffordshire B79 9DX, Section 73: Variation of condition 8 (Occupation) of application 19/01024/FUH relating to the use of accommodation as ancillary only. Councillors had not had adequate notice to carry out a site visit or consider applications in full, Clerk to ask LDC for an extension to the consultation period, if this is not granted it was proposed by Cllr Shirtliff to give delegated authority to the Clerk to respond to the planning applications after consulting with Councillors via email which was agreed nem con. A further application [21/00440/TRCA](#), 71 Hints Road Hopwas Tamworth Staffordshire B78 3AB; Removal of 1 No. Holly (T1) had not been notified to the Council, the consultation period has expired, no concerns were raised.

a) To consider new application/s:

Reference	Address	Details	W&H comment	LDC decision
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21/00370/FUH	Long Mynd Lichfield Road Hopwas Tamworth Staffordshire B78 3AG	Erection of rear first floor bedroom extension.	None	Pending Consideration
21/00513/SCC	Rawlett Community Sports College Comberford Road Tamworth Staffordshire B79 9AA	Modification to Memorandum of Understanding (MoU) in connection with planning permission L.19/12 relating to off-site highway works	None	Pending Consideration
21/00398/TRCA	Waterside Bungalow Lichfield Road Hopwas Tamworth Staffordshire B78 3AE	4 Metre crown lift to 2no Lombardy Poplar (T1 and T2) and 3 metre crown lift to 4no Sycamores (T3 - T6 inclusive)	None	Pending Consideration
14/00516/DSCH16	Arkall Farm Ashby Road Tamworth Staffordshire	Discharge of Condition 44 (Housing Mix) of permission 14/00516/OUTMEI.	None	Pending Consideration

b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	LDC decision
21/00396/PNC	Rawlett Community Sports College Comberford Road Tamworth Staffordshire B79 9AA	Prior Notification: Installation of roof mounted solar PV panels with a system capacity of 189kwp, including all associated ancillary infrastructure	None	Pending Consideration
14/00516/DSCH13	Arkall Farm Ashby Road Tamworth Staffordshire	Approval of details under a S106 planning obligation relating to paragraphs 2 and 3 of Schedule 3	Clerk to contact planning for further information	Pending Consideration
21/00247/PNH	17 Two Trees Close Hopwas Tamworth Staffordshire B78 3BG	Prior Notification: Single storey rear extension projecting 5.20m from the rear wall of the original dwelling and reaching a maximum height of 3.68m and eaves height of 2.72m	None	Prior Approval Required and Refused
21/00335/FUL	Comberford Lodge Farm Manor Lane Comberford Tamworth Staffordshire B79 9BQ	Erection of a wall and gates	None	Pending Consideration
20/00908/REMM	Arkall Farm (Phase 1B) Ashby Road Tamworth Staffordshire	Application for approval of Reserved Matters for appearance, layout, scale and landscaping of 120 plots and associated works	None	Pending Consideration
20/01649/FUH	Oak Tree Manor 34 Nursery Lane Hopwas Tamworth Staffordshire B78 3AS	Conversion of existing garage and extension forming a new garage with accommodation above	Consideration to be given to Highway restrictions for construction access	Pending Consideration
20/00772/REMM	Arkall Farm Ashby Road Tamworth Staffordshire	Reserved Matters application relating to application 14/00516/OUTMEI for the provision of public open space for Phase 2 in the central area of the site including details of access, appearance, scale, layout and landscaping		Pending Consideration
20/00629/OUT	Silver Birches Syerscote Lane Wigginton Tamworth Staffordshire B79 9ER	Outline application for the erection of up to 9no dwellings (all matters reserved)	The Parish Council consider the highway unsafe for construction traffic to safely manoeuvre and a strong likelihood of obstruction and difficulties to local residents especially during school drop off / pick up times construction work should ideally be mindful of the proximity to the school and plan accordingly. Longer term the exit from silver birches onto Syerscote lane is on a right hand bend and could be hazardous for the residents, given the proximity to the Arkall Farm development could access through Arkall Farm be considered / negotiated for this estate and entrance to Syerscote Lane be closed off to protect Syerscote Lane from additional pressures the two developments will bring to the village.	Pending Consideration
20/00339/REMM	Arkall Farm (Phase 1) Ashby Road Tamworth Staffordshire	Application for approval of Reserved Matters for appearance, layout, scale and landscaping of 15 plots and associated works		Pending Consideration
20/00338/REMM	Arkall Farm (Phase 1) Ashby Road Tamworth Staffordshire	Application for approval of Reserved Matters for appearance, layout, scale and landscaping of 180 plots and associated works		Pending Consideration
18/00840/OUTME1	Land North Of Browns Lane Tamworth Staffordshire	Outline application for up to 210 dwellings, public open space, landscaping, sustainable urban drainage, access, and associated infrastructure. (All matters reserved except access).	This land is not on the SLA for either the existing LDC plan or the new emerging review for 2018-2040. The site is not within the policies of the Wigginton and Hopwas Neighbourhood plan despite their report suggesting that it create no coalescence with Tamworth. The land shows evidence of Medieval farming which would be lost. The Planning enquiry into the Arkle Farm site came to the conclusion that the that development of 1000 houses would put undue and unacceptable pressure on the local infrastructure and required a measured development. This proposed development would simply add to the problems. If accepted it would look like a way of bypassing the conditions laid out the inspector's report. It is obvious to residents that there is already extreme pressure on schools' medical facilities and highways. This will only be increased with the developments already approved despite the improvements proposed.	Pending Consideration

Clerk had attempted to contact planning for further details re: DSCH apps for Arkall Farm and had no response, Clerk to continue to chase.

20/219. General Maintenance: A. Robey hourly rate increased to £12.50 from 01/04/21, LDC Bin collections rates increased by 25p each on 1/4/21 this will be an additional £117+VAT for 2021/22; De-fib pads due to expire in May £72 to replace both sets Clerk to order; football net at HPF has been replaced; Goal mouth and a length of the field has significant wear to grass and soil, M&BG could include out of season renovation with top soil and seeding into our contract at an additional cost of approximately £200+VAT – future consideration needed re: goalposts and ongoing maintenance costs; HPF vehicle gate needs a bolt sheath to keep secure. Additional gate would cost approx. £1800 to supply and install, not warranted at this time but could be given consideration in future budget planning.

20/220. Newsletter: Draft newsletter circulated; A. Robey would consider delivery at same rate as distributors. Printing costs for 12pg £104+VAT, 16pg £128+VAT Clerk to proceed to final draft consulting with members via e-mail with an aim to publish in May. Council agreed that suitable advertising could be allowed to support printing and distribution costs, Clerk to prepare draft of advertising costs for approval at the next meeting.

20/221. Correspondence: Resident concerned about bike trails in Hopwas Woods – Tarmac and DIO contacted; Small business and start up grants and schemes available from LDC & SCC; Staffordshire Police, Nitrous Oxide canisters to be reported and poster for display if needed; Model Code of Conduct published by LGA; Toucan Crossing B4593 Ashby Road at proposal stage; [SCC A513 40mph zone key stakeholder consultation](#) open until 9th April; South Staffs water meter campaign; Best Kept Village Competition, deadline 31st May; LDC New social housing bidding service launched; [Local Authority Remote Meetings - Call for Evidence - Page 1 of 16 - Ministry of Housing, Communities and Local Government Citizen Space - Citizen Space](#); Service 765 / X65 operating a revised bus timetable from 12th April.

20/222. Accounts for Payment: RESOLVED to approve the bank reconciliation to the end of March and approve payment of the accounts below:

Payment Schedule	March					
Ms K Shtrezi	March	Salary / Expenses		£ 640.55	£ 0.58	£ 641.13
HMRC	March	PAYE		£ 114.20		£ 114.20
NEST	March	Pensions	DD	£ 97.20		£ 97.20
A. Robey	March	HPF Repairs		£ 55.00		£ 55.00
M&BG	75111	HPF grass		£ 120.83	£ 24.17	£ 145.00
A. Cox	1664	Comberford		£ 55.00		£ 55.00
A. Cox	1684	Wigginton		£ 90.00		£ 90.00
						£ 1,197.53

20/224. Items for next meeting. Newsletter, Delegation to Clerk policy, Code of Conduct.

20/225. Date time & venue of future meetings. Remote meetings legislation has not been extended beyond 7th May.

Thursday 6th May 2021, 7:15pm, virtual meeting via Zoom

No June meeting (subject to review at the next meeting)

Thursday 1st July (date subject to change based on availability of a suitable venue)

There being no further business the Chairman declared the meeting closed at 21:21

..... Signed Date