

Wigginton and Hopwas Parish Council

MINUTES

MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 5th OCTOBER 2017, 7.15 P.M AT THOMAS BARNES SCHOOL, HOPWAS

Present: Cllr Shirtliff (Acting Chair), Cllr Croft, Cllr Gibson, Cllr Moore.

In attendance: Mrs M Jones (Clerk), one member of the public.

Open Forum: Cllr Shirtliff welcomed everyone to the meeting. A resident mentioned that PC Allsopp, the local police officer, had recently died, which was sad news.

1. To receive and approve apologies.

Cllr Stevens had apologised as he was on holiday. The apology was accepted. District Cllrs Leytham and White had also apologised.

2. To receive any Declarations of Interest.

None received.

3. To approve the Minutes of the meeting of 7th September 2017.

RESOLVED to approve the Minutes as a true and accurate record.

4. To receive the Clerk's Report.

The meeting to discuss matters relating to Wigginton Cottage had been arranged but postponed until the District Manager was able to attend. It was expected that Cllr Stevens would arrange a further meeting shortly. The Annual Returns for Wigginton Village Hall Trust and Comberford Millennium Green Trust had been submitted to the Charity Commission. Cllr Leytham had forwarded information regarding HS2 consultation strategy and a letter from a resident concerned about HGV traffic in Hopwas. Cllr Gibson offered to contact the resident to discuss this.

5. To consider any planning matters.

Application 17/01248/TRC 1 Riversdale Cottages, School Lane, Hopwas, work to trim hazel trees, conservation area permission was required.
RESOLVED No objection.

6. To consider speed indicator signs and traffic calming solutions.

Further discussion took place regarding the features of the devices required. It was agreed that the Clerk would seek further information from the companies so that an exact comparison could be made. Cllr Shirtliff had visited a site to look at one of the devices in operation, it seemed robust; the Clerk would contact the Parish Council concerned for information. Clifton Campville were considering a similar scheme, and had sent information. This matter would be on the next agenda.



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County Cllr White had been requested that double yellow lines to limit parking around Walrand Close should be added to the Divisional Highways Programme. The schools at Hopwas and Wigginton had agreed to the children designing road safety posters for display during Road Safety Awareness week. Details would be discussed at the next meeting.

7. To consider village gateways

Discussion took place regarding the installation of village type gateways at the entrances to Hopwas to raise driver awareness of reducing speed. It was agreed that there was already a lot of signage, the locations were not suitable, and that unless they were combined with traffic calming measures, which the police or County Council were unlikely to agree to, they would not have a great deal of effect. RESOLVED not to proceed.

8. To consider Hopwas Playing Field

The Clerk had begun obtaining quotes to replace the gate at Nursery Lane. Cllr Shirtliff would meet the contractors to indicate where the goal should be moved. It would be necessary to obtain quotes for netting to protect the trees.

9. To consider topics for the next newsletter

The Clerk would produce a draft for discussion at the next meeting.

10. To receive an update on bus service meeting

A meeting had been arranged for Councillors from the villages affected by the proposed removal of subsidies, which was likely to lead to the closure of the local service. Those attending had agreed to publicise the issue, and to discuss the way forward with the County Council and the bus operators. A number of residents relied on the service. Cllr Moore gave his views on the need for subsidies.

11. To receive external audit report and appoint internal auditor

Information had been published on the Council's website following the conclusion of the external audit. There were no matters of concern although a slight amendment to the figures would be made to next year's Annual Return. It was agreed to appoint Toplis Associates as Internal Auditors once again; the interim audit would take place later in the month.

12. To receive Councillors' reports.

Cllr Gibson had attend Code of Conduct training at Lichfield District Council.

13. To receive correspondence.

SPCA bulletins and training course details
MOD Firing Times
Transforming the Trent Valley Partnership Scheme
Cllr Alan White, Enviro Grant Scheme for community groups
Community Council AGM



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12. To approve the Financial Report

Bank reconciliation; this was noted.

The budget would be prepared by the Clerk shortly, for discussion prior to requesting the precept in January. Sums would need to be allocated for environmental maintenance, which would be undertaken by Parish Councils rather than the County Council.

RESOLVED to approve the Financial Report.

13. To approve payments as listed on the payment schedule.

RESOLVED to make the following payments:

M. Jones, salary, pension, and expenses £428.68; HMRC PAYE £55;

M & GB Ltd, Hopwas Playing Field grass cutting, £120;

Grant Thornton, audit fee £120;

L.Watkins, maintenance, Hopwas Playing Field, Tollgate Lane, £51.80

Comberford Millennium Green grass cutting £55.

14. Items for next meeting

Speed Indicators

Playing field quotes

Dementia awareness

Draft budget

Highways matters

Newsletter

Road safety awareness week

15. Date of future meetings:

Thursday 7th December, Thomas Barnes School, Hopwas

Thursday 4th January 2018, St Leonard's Church Hall, Wigginton

16. Date of next meeting.

Thursday 2nd November, St Leonard's Church Hall, Wigginton; 7.15

The meeting closed at 8.45 p.m.

