

Wigginton and Hopwas Parish Council

MINUTES

MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 2nd NOVEMBER 2017, 7.15 P.M AT ST LEONARD'S CHURCH HALL, WIGGINTON

Present: Cllr Stevens (Chair), Cllr Croft, Cllr Gibson, Cllr Moore, Cllr Shirtliff.

In attendance: Mrs M Jones (Clerk), District Cllr Leytham.

Open Forum:

No members of the public had attended.

1. To receive and approve apologies.

None received

2. To receive any Declarations of Interest.

None received.

3. To approve the Minutes of the meeting of 5th October 2017.

RESOLVED to approve the Minutes as a true and accurate record.

4. To receive the Clerk's Report.

Bus service consultation - A further meeting would take place on 16th November, Cllr Stevens would attend on behalf of Wigginton.

Hopwas Garden Club – around 600 bulbs had been planted by the Garden Club, so an attractive display could be expected around the village in Spring.

Dog bins – The Tame Otter pub had requested an additional dog waste bin near the canal by the pub. It was agreed that it would be a good idea to install this. Cllr Leytham had heard that a company had offered to install bins free of charge as long as they could advertise on them, and he advised waiting until the outcome of this proposal was known.

Lighting columns in Main Road, Wigginton – the matter of the lights being obscured by vegetation had been chased up again with Highways.

Meeting dates – It was agreed to change the date for the March meeting to the 8th and the April meeting to the 5th, subject to the rooms being available.

5. To consider any planning matters.

Application 17/01533/FUL Swallow Barn, Wigginton Fields, installation of a timber cabin, RESOLVED no objection.

Comments had been sent to the District Council on a Scoping Report on a further proposed housing development of 220 properties off Brown's Lane.

The Wigginton, Hopwas and Comberford Neighbourhood Plan would be due for its annual review in December.



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6. To consider speed indicator signs and traffic calming solutions.

RESOLVED to purchase two devices from Traffic Technology for use in Main Road, Wigginton, the sites and process for installation to be discussed and agreed with Highways.

Cllr Gibson raised the concerns of a resident regarding lorries heavily laden with rubble travelling along Hopwas Hill, appearing to breach the weight limit at the canal bridge. PCSO Costas Karpi and Trading Standards would be informed. Cllr Gibson had contacted Community Speed Watch but it was felt that there would not be enough local volunteers for this scheme. She would also contact Safer Roads Partnership again regarding the mobile camera at The Fox.

7. To consider Hopwas Playing Field.

Cllrs Shirliff and Gibson would meet at the Playing Field to agree on the ideal site for the goal and details of the size of netting to be installed behind it. The Clerk would arrange for quotes for the installation of a field gate.

8. To consider Dementia Awareness.

Cllr Gibson had attended a training session; she explained the complex process of becoming a Dementia Friendly Community. She would continue to raise awareness locally and hoped to involve the school.

9. To consider highway maintenance.

Information had been received from the County Council on how they would delegate to Parish Councils the responsibility for non – safety maintenance tasks in their areas. A website had been launched with examples of how this could be done. This would incur further expenditure for the Parish Council.

10. To consider road safety awareness week.

Cllr Stevens had collected posters produced by pupils at St Leonard's School, which would be laminated and then displayed in Wigginton during road safety week. Cllr Gibson would also collect posters from Thomas Barnes School for display in Hopwas. RESOLVED that a prize of a £5 gift voucher would be given for the best poster from each school. Cllr Gibson would contact the Tamworth Herald to publicise this to encourage local motorists to drive safely.

11. To consider a draft newsletter.

The Clerk had produced a draft newsletter and amendments were suggested. Cllr Shirliff would prepare an item to explain recent financial changes. The amendments would be made, the newsletter printed, and Cllrs would deliver copies to each property.

12. To consider the draft budget for financial year 2018 - 19

Cllrs agreed that due to unknown costs for increased maintenance, and the removal of the Local Council Tax Support Grant the precept figure should remain as previously at £19,000. RESOLVED to approve the budget.

13. To receive Councillors' reports.

None



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14. To receive correspondence.

SPCA bulletins, AGM information

MOD Firing Times

Staffordshire County Council, Highways information, Rights of way consultation

Lichfield District Council, changes to Local Council Tax Support Grant 2018/19

12. To approve the Financial Report

Bank reconciliation; this was noted. A transfer of £2,000 would be made to the current account. Cllr Gibson would be added as a signatory with Unity Trust Bank.

Internal Audit; information was given on topics covered.

RESOLVED to approve the Financial Report.

13. To approve payments as listed on the payment schedule.

RESOLVED to make the following payments:

M. Jones, salary, pension, and expenses £433.93; HMRC PAYE;

M & GB Ltd, Hopwas Playing Field grass cutting, £120;

L. Watkins, maintenance, Hopwas Playing Field £15.90;

Eon, lighting £7.33; annual lighting maintenance £30.53.

14. Items for next meeting

Ongoing matters

15. Date of future meetings:

Thursday 4th January 2018, St Leonard's Church Hall, Wigginton

Thursday 1st February, Thomas Barnes School, Hopwas

Thursday 8th March, St Leonard's Church Hall, Wigginton

Thursday 5th April, Thomas Barnes School, Hopwas

16. Date of next meeting.

Thursday 7th December, Thomas Barnes School, Hopwas; 7.15

The meeting closed at 9 p.m.

