

Wigginton and Hopwas Parish Council

MINUTES

MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 1st JUNE 2017, 7.15 P.M AT ST LEONARDS CHURCH HALL, WIGGINTON

Present: Cllr Stevens (Chair), Cllr Croft, Cllr Gibson, Cllr Moore.

In attendance: Mrs M Jones (Clerk), 5 members of the public, District Cllr Leytham.

Open Forum: Residents raised the issues of parking of vehicles in connection with Wigginton Cottage. They also mentioned further proposed housing off Brown's Lane. Cllr Stevens said that both of these would be discussed later in the meeting.

1. To receive and approve apologies.

Cllr Shirliff had apologised due to illness. His apology was accepted.
Cllr Biggs later apologised due to work commitments.

2. To receive any Declarations of Interest.

None received.

3. To approve the Minutes of the meeting of 4th May 2017.

RESOLVED to approve the Minutes as a true and accurate record.

4. To receive the Clerk's Report.

Maintenance - Bark had been spread around the play equipment at Hopwas Playing Field and some painting had been done, to be completed shortly. Branches had been thrown into the Millennium Green, this would be looked into. The insurers had pointed out that any volunteers working at St John's churchyard should have a risk assessment in place, and this would be organised. The Neighbourhood Highways Team would visit the area over the next few weeks and would be asked to undertake clearing of foliage from signs, clearing of weeds along edges of paths, and cleaning of road signs.

5. To consider any planning matters.

(a) Application 17/00603/FUL Lavender Cottage, Hints Road, Hopwas; loft conversion to form bedroom, including creation of dormer window. There was no adverse effect on neighbouring properties or the conservation area.
RESOLVED No objection.

(b) A Public Inquiry would be held regarding the Arkall Farm proposed development and further comments would be sent in to express the Parish Council's dissatisfaction with the adoption of the monitor and manage approach including concerns about the inadequate infrastructure and whether school provision would be implemented.

(c) Planning decisions: a list of permitted applications had been received.



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(d) Proposed development of 220 further houses off Brown's Lane; The Council and local residents had received details of a consultation event on 14th June. The Clerk and some Councillors would attend to find out about the proposals.

Cllr Leytham said that he had been informed of a further proposal for development between Wigginton and Gillway Lane. The Clerk would contact Planning for information as the Parish Council had not been informed of this.

6. To consider traffic calming proposals.

Cllr Stevens said that further to recent consultation in Wigginton the proposal for a chicane was on hold until parking problems had been resolved. He and Cllr Croft had met Highways representatives to discuss options. Discussion took place on the use of double yellow lines at the entrance to Walrand Close and opposite and the use of a passing area on Main Road, and it was felt that these would help. There was still no solution to the large number of parked vehicles created by the staff and visitors at Wigginton Cottage. It was agreed that it would be impractical to create a separate car park.

It was proposed to install Speed Indicator Devices at both ends of the village to control speeding traffic. Once a third quote had been received this could be agreed at the next meeting.

RESOLVED to discuss further at the July meeting.

7. To consider village gateways.

Cllr Gibson had proposed the use of gateways at the entrances to Hopwas to encourage drivers to slow down on entering the village. Cllr Gibson would look at possible locations. RESOLVED that this would be considered at a future meeting.

She also requested a weight restriction sign for traffic turning right from Plantation Lane onto Hopwas Hill. The Clerk would contact Highways to request this.

8. To consider tree planting matters.

The Parish Council had been asked for permission to plant an aspen tree near the Scout hut in Hopwas Playing Field, in memory of a Scout Leader who had sadly died. RESOLVED.

Correspondence had been received offering a Charter tree to local Councils, but it was agreed that there was no appropriate site.

9. To consider becoming a Dementia Friendly Council.

Cllr Stevens had attended a meeting to make people aware of the condition and how it affected carers. Cllrs could become Dementia Friends and liaise with various organisations. Cllr Gibson offered to be a point of contact with local groups and would attend a meeting to find out how to make progress.

10. To receive Councillors' reports.

None received.



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11. To receive correspondence.

SPCA bulletins
MOD Firing Times
Grant Thornton – changes in regulations to allow journalists to inspect accounts.
Lichfield District Council – invitation to Chair and Councillors to Civic service 25th
June 3pm
Staffordshire Police - information on terrorism alerts

12. To approve the Financial Report

Bank reconciliation – this was noted.
A form was signed to be sent to Buckinghamshire Building Society to confirm that turnover was less than £480,000 for the Financial Compensation Scheme.
The Internal Audit would take place on June 7th.
RESOLVED to approve the Financial Report.

13. To approve payments as listed on the payment schedule.

RESOLVED to make the following payments:
M. Jones, salary, pension, and expenses £378.58, reimbursement of supplies £163.89; HMRC PAYE;
M & GB Ltd, Hopwas grass cutting, £120;
Realise Futures, bench, £371.99;
JRB Enterprise Ltd, dog bags, £70.50;
Came & Co, insurance premium, £844.10;
Staffordshire County Council, room hire, £48.00;
L.Watkins, maintenance, Hopwas Playing Field, Tollgate Lane, Sill Green £267.99
Comberford Millennium Green £86.80.

14. Items for next meeting

Traffic calming

15. Date of future meetings:

Thursday 7th September, St Leonard's Church Hall, Wigginton
Thursday 5th October, Thomas Barnes School, Hopwas
Thursday 2nd November, St Leonard's Church Hall, Wigginton
Thursday 7th December, Thomas Barnes School, Hopwas

16. Date of next meeting.

13th July Thomas Barnes School, Hopwas 7.15pm

The meeting closed at 21.15 p.m.

